



Early Learning Coalition of Escambia County

Executive/Finance Committee Meeting Minutes

October 24, 2024, 8:30 a.m.

Members Present

Shannon Nickinson (Acting Chair) Roger Thompson

Members Absent

Mona Jackson

Staff

Bruce Watson

Melissa Jennings

Nina Daniels

Bess Abernathy

Dawn Engel

Public

None

I. Welcome and Introductions

Notification of the Executive Finance Committee Meeting scheduled for October 24, 2024, was sent to the Pensacola News Journal, and posted to the Coalition Public Calendar Board on October 9, 2024. The meeting was called to order by Ms. Nickinson.

II. Public Comments

None.

III. Consent Agenda

Upon a motion by Mr. Thompson and seconded by Ms. Nickinson, the Consent Agenda, consisting of the Agenda, Financial Reports for September 2024 and Minutes of September 26, 2024, was approved without objection. Note that the EXCOM meeting schedule for November 2024 was cancelled.

IV. Coalition Status Reports

a. Financial Update

Through September the Coalition has spent \$4.17 million of the \$16.74 million SR grant which is 25.0% of the grant. SR spending on Direct Services was 81.2%, Non-Direct Services was 18.8%, Admin was 2.5%, and Quality was 10.1%. VPK Admin spending was 2.8%.

b. Enrollment/Wait List Status Report

There are 2,303 children enrolled in the School Readiness Program. There are 744 children on the Wait List. The last pull from the Wait List was on October 16, 2024, for applications made between January 8 and February 18, 2024. There are 2,072 children approved for VPK, and 1,651 children are currently enrolled.



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c. Contracting and Fraud Summary Report

There are 81 SR providers and 71 VPK providers.

V. **Committee Recommendations**

- a. None

VI. **Old Business**

a. DEL Discussion on Coalition Funding for FY 2024-2025 - Update

The Executive Director spoke the DEL Chancellor and Finance Director the regarding funding for FY 2024 – 2025. These discussions did not provide any relief for the funding shortfall. While it is likely more funding will come at this time the amount of funding and the timeframe the funding will be provided has not been determined. All Coalitions have been advised to take steps necessary to balance their budgets with the funding they currently have.

b. By-Laws Change

The By-Laws must be amended to reflect the change of the periodicity of Board meetings from bi-monthly to quarterly. The Executive Committee previously made the motion at the September meeting to take the amended By-Laws to the Board for approval.

c. MIP Implementation - Update

Community Brands/Abila has assigned the Coalition a new developer for the allocation module. The Coalition is encouraged by the progress that has been made this past month.

VII. **New Business**

a. Coalition Board Chair Status

Mr. Mansker has requested full disclosure of events that led to his resignation be presented at the Board Meeting in November. Mr. Mansker has decided he will not be in attendance when this matter is discussed. There will be an appreciation award presented to Mr. Mansker at the Board meeting in February 2025. The approval of Ms. Nickinson as the Interim Chair is on the agenda for the November Board meeting.

b. ECT Grant Renewal and Anti-Nepotism Policy - Update

The Escambia Children's Trust has made changes to their anti-nepotism policy that is acceptable to the Coalition. The Coalition will now enter into a new contract with the ECT for 2024-2025.

c. Benefit Recovery Procedures, ELCEC 4102.2A

The Grant Agreement for FY 2024-2025 requires Coalitions to attempt to collect overpayment from providers and parents. Each Coalition must have published procedures for their collection procedures. Upon a motion made by Mr. Thompson and seconded by Ms. Nickinson, it was approved without objection to take the Benefit Recovery Procedures, ELCEC 4102.2A to the Board for approval.



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VIII. Audits and Reviews - In Progress

- a. A-133 Audit for 2022-2023 – The audit is complete. The final draft is in work.

IX. Adjourn: The Meeting was adjourned at 9:39 a.m.

**Next Meeting: November 21, 2024, at 8:30 a.m. at the Early Learning Coalition Office,
1720 West Fairfield Dr., Suite 100/400, Pensacola, Florida 32501**