



Early Learning Coalition of Escambia County

**Executive/Finance Committee Meeting Minutes**

June 24, 2021 8:30 a.m.

**Members Present**

Van Mansker  
Marcus McBride

Roger Thompson

Mona Jackson

**Members Absent**

None

**Staff**

Bruce Watson  
Dawn Engel

Vicki Pugh  
Paula Rollins

Fred Perkins  
Nina Daniels

**Public**

None

**I. Welcome and Introductions**

Notification of the Executive/Finance Committee Meeting scheduled for June 24, 2021 was sent to the Pensacola News Journal and posted to the Coalition Public Calendar Board on June 1, 2021. The meeting was called to order by Mr. Mansker.

**II. Public Comments**

Mr. McBride announced that Career Source ESCAROSA has partnered with the Coalition to do a child care job fair on July 22 at Career Source. The Coalition will be helping to promote new businesses as well new employees to child care. About a dozen contracted child care providers will be attending.

**III. Consent Agenda**

Upon a motion made by Mr. Thompson and seconded by Mr. McBride, the Consent Agenda, consisting of the Agenda and Minutes of May 27, 2021, was approved without objection.

**IV. Status Reports**

- a. SR/VPK Fiscal Year Benchmark Report, Enrollment/Wait List Status Report, and Contracting Summary Report

1. SR/VPK Fiscal Year Benchmark Report:

Through April, the Coalition was about \$2,000,000 dollar behind budget in total School Readiness grant spending. Direct services (SLOTS) are just under 82% of expenditures. VPK administrative spending is above 4% because of the unprecedented low enrollments this year resulting in less spending in VPK services which increases the percentage of spending necessary to manage the VPK program.



## Early Learning Coalition of Escambia County

### 2. Enrollment/Wait List Status Report:

Nearly 3,000 children are enrolled in the School Readiness Program. The community continues to be impacted by the decision of many people to remain on unemployment instead of working. The Coalition continues to clear the Wait List each week. As the end of the year approaches children are shifted out of SRMT to BG8 so as not to over expend SRMT funding. As of June 1, the balance remaining for June was only \$25,801.

### 3. Contracting and Fraud Summary Report:

The Coalition added no new SR or VPK Providers since the last report.

## V. Committee Recommendations

None.

## VI. Old Business

### a. COVID Impact on Operations - Parent Fees Waived May/June

The OEL has reinstated paying all parent fees for the months of May and June. Parents and Providers were informed. The Statewide Data System (EFS MOD) was set to automatically pay the fees for these two months. Providers and parents have been informed and reminded that this only goes to June 30, 2021, after that the parents have to resume paying their co-pay.

### b. Coronavirus Response and Relief Supplemental Appropriations Funding – aka (CRRSA) Phase V

The OEL rolled out CARES Phase V for all providers, contracted and noncontracted. Most all applications have been received and were paid the second week in June.

### c. Coalition Relocation Update

Work on the new offices has begun. It is still hope that the move can be done in August, but September may be more likely.

### d. Insurance Claim Update

The insurance company has paid another \$108,000 of the claim submitted by the Coalition. This covered the costs of lost furniture and equipment. The Claims Adjustor is looking at possibly making one more payment for losses that have not concluded having a value for. The money must be credited back to OEL.

### e. Audits and Reviews for 2021

#### 1. OEL Accountability Review, Jan-Mar 2021

The Coalition Corrective Action Plan (CAP) requires quarterly reports on Coalition Plan Amendments and CCRP calls in July and October.



## Early Learning Coalition of Escambia County

### 2. OEL Financial Review, Feb-Apr 2021

The Coalition received the draft results and is in discussion with the OEL to resolve their findings.

#### f. Escambia Children's Trust Update

It appears the Trust will make the July 1 deadline for submitting the required documentation to the County so that the collection of the proposed milage rate can begin this year. This means the Trust would get funding in October 2022.

#### g. DOH Medical Support Contract Non-Renewal for 2021-2022/MOU Alternative

All parties agreed to the change and the Coalition is prepared to take services totally in-house effective July 1, 2021.

#### h. Time Reporting and Compensation Policy Workgroup Schedule

The OEL still have not published their new guidance on time reporting and compensation, therefore, a schedule for the workgroup meetings is still on hold.

## **VII. New Business**

### a. None

**Adjourn: Meeting was adjourned at 9:55 a.m.**

**Next Meeting: July 22, 2021, at 8:30 a.m. at the Early Learning Coalition Office, 3300 North Pace Boulevard, Suite 210, Pensacola, Florida 32505**