

# **Executive Committee Meeting**

## **June 27, 2024**

### **Consent Agenda**

- |                                 |               |
|---------------------------------|---------------|
| <b>1. Agenda</b>                | <b>CA 1</b>   |
| <b>2. Public Announcements</b>  | <b>CA 2-3</b> |
| <b>3. Minutes: May 30, 2024</b> | <b>CA 4-6</b> |



## Executive/Finance Committee Meeting

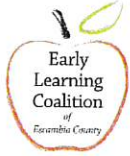
June 27, 2024, at 8:30 a.m.  
Agenda

- I. Welcome and Introduction
  - a. Notification of the Executive Finance Committee Meeting scheduled for June 27, 2024, was sent to the Pensacola News Journal and posted to the Coalition Public Calendar Board on June 17, 2024.
- II. Public Comments (EA)
- III. Consent Agenda (EA)
  - a. Approval of the Consent Agenda: Agenda, and Minutes of May 30, 2024.
- IV. Coalition Status Reports: Financial Update, Enrollment/Wait List Status, and Contracting Summary (D)
- V. Committee Recommendations
  - a. None
- VI. Old Business
  - a. ARPA Grant Funding - Update (D)
  - b. MIP Implementation - Update (D)
  - c. Joyce Griffin Room Dedication July 9, 2024, ICW RDC (D)
  - d. Coalition Funding/Budget for FY 2024-2025 – Funding Shortfall (D)
  - e. BOD Orientation Recap (I)
- VII. New Business
  - a. 2024-2025 Grant Agreement (D)
  - b. Meeting Schedule Change and By-Laws Change (CR)
  - c. Review Hearing – My Little Blessings June 27, 2024 (D)
- VIII. Audits and Reviews In Progress
  - a. A-133 Audit for 2022-2023 – In Process, Onsite Delayed until July 2024 (D)
- IX. Adjourn

**Next Meeting: July 25, 2024, at 8:30 a.m. at the Early Learning Coalition  
1720 West Fairfield Dr., Suite 100/400, Pensacola, FL 32501**

**Key: (EA) = EXCOM Level Action/Approval, (CR) = EXCOM Recommendation for Board Action, (D) = Discussion, (I) = Information**

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



## Early Learning Coalition of Escambia County

1720 West Fairfield Drive, Suite 100/400

Pensacola FL. 32501

DATE: June 17, 2024

PUBLIC SERVICE ANNOUNCEMENT

A meeting of the legislatively mandated Early Learning Coalition of Escambia County

### **Executive Committee Meeting will be held on Thursday, 27th of June 2024 at 8:30 a.m.**

Early Learning Coalition of Escambia County

1720 West Fairfield Drive, Suite 100/400

Pensacola, FL. 32501

The agenda and meeting materials will be posted to [www.elcescambia.org](http://www.elcescambia.org)  
For more information, or to receive an invite to the full virtual meeting, call or email:  
Bruce Watson, Executive Director at (850) 607-7620 or [askelc@elcescambia.org](mailto:askelc@elcescambia.org).

The meeting may be accessed by:

Join Zoom Meeting

<https://us02web.zoom.us/j/86735693837?pwd=tV2j87RUzpwggkiaag9PbhOPHbLCia.1>

Meeting ID: 867 3569 3837

Passcode: 459256



**Renee Maxwell**

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**From:** Renee Maxwell  
**Sent:** Monday, June 17, 2024 8:31 AM  
**To:** Pensacola News Journal (business@pnj.com)  
**Subject:** Public Service Announcement June 2024

Good morning,

Please post the following June 2024 meeting in your free government meeting calendar for the Early Learning Coalition of Escambia.

**Executive Committee Meeting will be held on Thursday, June 27<sup>th</sup>, 2024, at 8:30am.**

The meeting will be held at the Early Learning Coalition of Escambia County at 1720 West Fairfield Drive Suite 100/400 Pensacola, FL. 32501

The meeting may be accessed by:

Joining the Zoom Meeting

<https://us02web.zoom.us/j/86735693837?pwd=tV2j87RUzpwggkiaag9PbhOPHbLCia.1>

Meeting ID: 867 3569 3837

Passcode: 459256

Thank you.

Renee Maxwell  
Administrative Aide  
**Early Learning Coalition of Escambia County**  
**1720 West Fairfield Dr.**  
**Suite 100/400**  
**Pensacola, FL 32501**

[rmaxwell@elcescambia.org](mailto:rmaxwell@elcescambia.org) [www.elcescambia.org](http://www.elcescambia.org)  
**Main: 850-595-5400, Direct Office Line: 850-595-5402**

Sunshine Law and Public Records Caution: 1) The Florida Government in the Sunshine Law prohibits discussion outside of a duly noticed meeting between any two or more Early Learning Coalition of Escambia County board members regarding any matter that may come before the Board. This prohibition extends to discussions via email. 2) Furthermore, most email communications made or received by the Early Learning Coalition of Escambia County members or staff are considered public records that must be retained and, upon request, made available to the public and media.



Early Learning Coalition of Escambia County

**Executive/Finance Committee Meeting Minutes**

May 30, 2024, 8:30 a.m.

**Members Present**

Van Mansker  
Mona Jackson

Roger Thompson

Shannon Nickinson

**Members Absent**

None

**Staff**

Bruce Watson  
Nina Daniels

Dawn Engel  
Bess Abernathy

Melissa Jennings

**Public**

None

**I. Welcome and Introductions**

Notification of the Executive Finance Committee Meeting scheduled for May 30, 2024, was sent to the Pensacola News Journal, and posted to the Coalition Public Calendar Board on May 2, 2024. The meeting was called to order by Mr. Mansker.

**II. Public Comments**

None.

**III. Consent Agenda**

Upon a motion by Mr. Thompson and seconded by Ms. Jackson, the Consent Agenda, consisting of the Agenda, and Minutes of April 25, 2024, was approved without objection.

**IV. Coalition Status Reports**

a. Financial Update

Through April, the Coalition has spent \$13.9 million of the \$17.3 million SR grant which is 74.5% of the grant. Admin was at 2.4%, Non-Direct total was at 17.7% and Quality was at 8.9%. VPK Admin as at 3.1%

b. Enrollment/Wait List Status Report

There are 2,656 children enrolled in the School Readiness Program. There are 495 children on the Wait List. The last pull from the Wait List was on May 21, 2024, for applications made between January 1 and January 7, 2024. Pulls from the waiting list are being put on hold. Since the application window opened on January 1, for the 2024-2025 VPK program year, 1,394 applications have been approved.



Early Learning Coalition of Escambia County

c. Contracting and Fraud Summary Report

There are 84 SR providers and 71 VPK providers. There are 3 fraud cases pending.

V. **Committee Recommendations**

a. None

VI. **Old Business**

a. ARPA Grant Funding - Update

The Coalition spent all but \$907 of the \$404,688 ARPA Discretionary Curriculum Grant. To date the Coalition has spent over \$4.7 million of the \$4.99 million APPA discretionary Early Learning Grant.

b. MIP Implementation

Most of the inputs to set up the program have been submitted and training has started.

c. Board Member Orientation Rescheduled to June 2024

The Coalition staff will conduct an orientation for new Board members immediately after the June Board meeting. Members who have not attended an orientation are strongly requested to attend. All other Board members are welcome to attend if desired.

d. Joyce Griffin Room Dedication

The Joyce Griffin Room Dedication will be held prior to the start of the June 13, 2024 Board meeting.

VII. **New Business**

a. New Finance Director Introduction

The introduction of the new Finance Director, Ms. Bess Abernathy, was made. Ms. Abernathy started the position on May 6, 2024

b. Vice-Chair or Secretary Opening

Ms. Nickinson has volunteered to become the Vice-Chair. Upon a motion made by Mr. Thompson and seconded by Ms. Jackson, it was approved without objection to take the recommendation of Ms. Nickinson becoming the Vice-Chair to the Board for approval. This now leaves the position of Secretary available.

c. New SR Provider Rates for Fiscal Year 2024-25

A comparative summary of the new SR provider rates is provided for discussion. This is the highest single increase in rates in the Coalition's history.

d. Coalition Funding/Budget for FY 2024-2025 – Funding Shortfall

The Coalition budget for Fiscal Year 2024-2025 was not ready for review. Due to the rate increases, the Coalition is expected to have between \$2 to \$3 million shortfall in SR Funding.



## Early Learning Coalition of Escambia County

VPK funding will increase. Upon a motion made by Mr. Thompson and seconded by Ms. Jackson, it was approved without objection to take the recommendation to commence spending for the new fiscal year starting on July 1, 2024 to the Board for approval.

e. SR Plus Program in Fiscal Year 2024-25

The State is implementing a new program that will allow parents who are already in the SR program to remain part 85% SMI to 100% SMI. The parent fees will be higher but it is designed to help ease the transition as their incomes increase.

f. 2023-24 Issued Monitoring Report

The final report has been received and the Coalition received three findings. The Coalition is working on the Corrective Action Plan for the three findings.

g. Proposed Change to Board and Committees Meeting Intervals

A discussion was brought up pertaining to changing the intervals of Board and Committee meetings. Committee members have suggested that Board and RDC meetings be changed to quarterly meetings and that EXCOM meetings go from monthly meetings to eight meetings per year. Upon a motion by Ms. Jackson and seconded by Mr. Thompson, it was approved without objection to take the recommendation to change meeting frequency of the Board and the RDC to quarterly instead of bi-monthly and the EXCOM to eight meetings a year instead of monthly starting July 1, 2024, to the Board for approval.

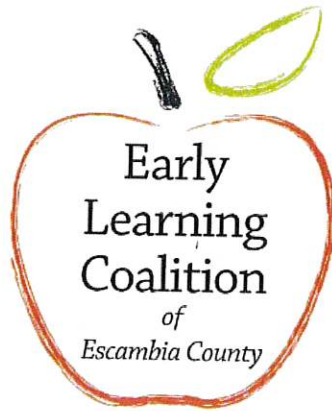
### **VIII. Audits and Reviews - In Progress**

a. A-133 Audit for 2022-2023 In Process

Onsite delayed until June 2024

### **IX. Adjourn: Meeting was adjourned at 9:59 a.m.**

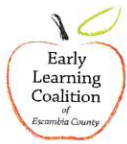
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**Executive Committee Meeting**  
**June 27, 2024**  
**Meeting Package**

<b>1. Agenda</b>	<b>1</b>
<b>2. Financial Update</b>	<b>2-4</b>
<b>3. SR/VPK Status Report</b>	<b>5-7</b>
<b>4. Contracting and Fraud Summary</b>	<b>8-9</b>
<b>5. ARPA Grant Funding</b>	<b>10</b>
<b>6. Funding Shortfall</b>	<b>11-15</b>
<b>7. 2024-2025 Grant Agreement</b>	<b>16-19</b>
<b>8. Proposed Schedule of ELC Escambia Board and Committee Meetings by Month</b>	<b>20</b>





## Executive/Finance Committee Meeting

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# ELC Escambia May 2024 DEL Invoice Dashboard

## ELC OF ESCAMBIA COUNTY EXECUTIVE SUMMARY

### TARGETS AND RESTRICTIONS

SR Direct Services Min: 78%	11,789,000 + 220,084	82.4%
	14,574,131	
SR Admin Max: 5%	368,134 +	2.526%
	14,574,131	
SR Admin/NonDirect/Quality Max: 22%	2,565,037 +	17.6%
	14,574,131	
SR Quality Min: 4%	1,278,592 +	8.8%
	14,574,131	
SR Match Max: \$167,886	166,394.23	
Dollar-for-Dollar Match:	166,394.23	
Program Assessment: \$0	0.00	
VPK Admin Max: 4%	155,840	3.345%
	4,658,637	
PDG Admin Max: 5%		0.0%
CRRSA Admin Max: 5%		0.0%
ARPA Stabilization**	3-Yr Admin Exp	3-Yr Admin %
Admin Max: 5%	189,626	19,453,529
		1.0%
ARPA Discretionary Admin Max: 5%		3.0%
ARPA Early Learning Discretionary Grant Program Admin Max: 5%		2.2%
ARPA Homelessness Admin Max: 5%		0.0%

### PROGRAM TOTALS

	Budget	Expenditure	Balance	% of Budget Spent
SR Total	17,324,851	14,354,037	2,970,814	82.9%
SR Admin	550,600	368,134	162,466	69.4%
SR Non-Direct	1,083,995	918,311	165,684	84.7%
SR Quality	1,655,448	1,278,592	376,856	77.2%
SR Direct Services*	14,054,808	11,789,000	2,265,808	83.9%
Quality Performance	856,699	855,182	21,517	97.5%
SR Match	167,886	166,394	1,492	99.1%
Program Assessment				0
Special Needs	165,805		165,805	0
Gold Seal	326,425	269,264	57,161	82.5%
PreSchool Development				0
VPK Total	4,928,759	4,814,477	114,262	97.7%
VPK Admin	189,567	155,840	33,727	82.2%
VPK DS	4,739,172	4,658,637	80,535	98.5%
VPK Additional Funds	526,409	14,405	512,004	2.7%
VPK PA	42,829	41,502	1,327	96.9%
CRRSA	2,332		2,332	0
ARPA Stabilization	1,444,753	1,402,355	42,398	97.1%
ARPA Discretionary	404,688	403,781	907	99.8%
ARPA Early Learning Discretionary				
ARPA Homelessness	4,987,840	4,842,913	144,927	97.1%
ESSER	243		243	0

\* Includes SR Match

\*\* FY23 Admin Expenditures are current through 8/15/23

### YTD MATCH SUMMARY

Cost Type	Cash in EFSM	Cash not in EFSM	Total Cash	Public Funds	Private Funds
Direct Service	220,093.83	.00	220,093.83		
Admin	.00	.00	0.00		
All Non Direct	.00	.00	0.00		
Quality	.00	.00	0.00		

# EARLY LEARNING COALITION OF ESCAMBIA COUNTY

## Statement of Activity by Month

May 2024

	MAY 2024	TOTAL
<b>Revenue</b>		
3300 REVENUES - STATE FUNDING		\$0.00
33001 REVENUES - STATE FUNDING SR	1,570,736.31	\$1,570,736.31
33002 REVENUES - STATE FUNDING VPK	296,791.94	\$296,791.94
33004 REVENUES - STATE FUNDING ARPA	2,039,274.14	\$2,039,274.14
<b>Total 3300 REVENUES - STATE FUNDING</b>	<b>\$3,906,802.39</b>	<b>\$3,906,802.39</b>
3405 REVENUES - LOCAL MATCH CHILDREN'S TRUST	19,906.31	\$19,906.31
3575 Contributed income		\$0.00
3579 Grants from other nonprofits	10,000.00	\$10,000.00
<b>Total 3575 Contributed Income</b>	<b>10,000.00</b>	<b>\$10,000.00</b>
<b>Total Revenue</b>	<b>\$3,936,708.70</b>	<b>\$3,936,708.70</b>
<b>Cost of Goods Sold</b>		
4000 (6501) DIRECT PROVIDER PAYMENTS	1,616,684.52	\$1,616,684.52
4020 ARPA PROVIDER PAYMENTS	1,994,102.75	\$1,994,102.75
<b>Total Cost of Goods Sold</b>	<b>\$3,610,787.27</b>	<b>\$3,610,787.27</b>
<b>GROSS PROFIT</b>	<b>\$325,921.43</b>	<b>\$325,921.43</b>
<b>Expenditures</b>		
4110 (5001) SALARIES	175,258.15	\$175,258.15
4120 (5005) EMPLOYER TAX & WORKMEN'S COMP	13,419.94	\$13,419.94
4150 (5007) STAFF RECRUIT / SCREENING, ETC.	84.00	\$84.00
4210 (5020) BENEFITS - RETIREMENT	10,501.55	\$10,501.55
4220 (5010) INSURANCE - VISION & DENTAL	1,855.65	\$1,855.65
4221 Dental & Vision EE Portion	554.56	\$554.56
4230 (5010) BENEFITS - HEALTH INSURANCE	35,831.92	\$35,831.92
4231 (5011) Health Insurance - EE Portion	1,282.17	\$1,282.17
4251 Insurance-STD-100% ER	1,038.37	\$1,038.37
4271 Basic Term Life-100% ER	262.17	\$262.17
4310 (6002) PROF. & TECH. SERV. - AUDIT	3,000.00	\$3,000.00
4315 (6030) PROF. & TECH. SERV. - REPAIRS & MAINT	4,231.65	\$4,231.65
4330 (7501) TRAVEL - OUT OF TOWN	482.93	\$482.93
4340 (7510) TRAVEL - LOCAL	809.19	\$809.19
4355 (7001) DOCUMENT STORAGE	121.03	\$121.03
4360 (7001) RENT	11,652.48	\$11,652.48
4365 (7101) EQUIPMENT LEASES	600.64	\$600.64
4370 (7201) COMMUNICATIONS, PHONE & INTERNET	2,807.18	\$2,807.18
4375 (7051) POSTAGE	213.89	\$213.89
4400 (5101) EMPLOYEE TRAINING & EDUCATION	3,230.00	\$3,230.00
4450 (7420) NON-EMP TRAINING	16,311.75	\$16,311.75
4510 (7151) OFFICE SUPPLIES	459.93	\$459.93
4520 (7401/7405) PROGRAM SUPPLIES	17,401.93	\$17,401.93
4530 (6025) PRINTING	6,261.27	\$6,261.27
4535 LEGAL NOTICES & ADVERTS	275.00	\$275.00

# EARLY LEARNING COALITION OF ESCAMBIA COUNTY

## Statement of Activity by Month

May 2024

	MAY 2024	TOTAL
4550 (7620) DUES, FEES & SUBSCRIPTIONS	5,152.28	\$5,152.28
4640 (7302) FURNITURE & EQUIP (UNDER \$1K)	939.56	\$939.56
4645 (7302) REPAIRS & MAINTENANCE - EQUIP	369.51	\$369.51
4690 (7605) COMPUTER SOFTWARE & SUPPLIES	6,516.58	\$6,516.58
4898 Rounding Errors	0.00	\$0.00
<b>Total Expenditures</b>	<b>\$320,925.28</b>	<b>\$320,925.28</b>
NET OPERATING REVENUE	<b>\$4,996.15</b>	<b>\$4,996.15</b>
NET REVENUE	<b>\$4,996.15</b>	<b>\$4,996.15</b>

**SR/VPK Status Report Week of 6/17/2024-6/23/2024**

**SR Children Currently Enrolled by Age by Funding as of 6/23/2024**

FUNDER	Pri 1		Pri 2/3		Pri 4/5	Pri 6/7	SRMT	TOTALS
	TANF	TANF WKG	PS	PS-RCG	TCC	ECON		
BILLING CODE	BG3	BG3W	BG1	BG3R	BG5	BG8	BG8	
INFANT	5	1	24	0	0	71	9	110
TODDLER	5	0	45	0	0	164	13	227
2YR	4	0	39	0	1	279	12	335
PR3	6	0	36	3	2	307	13	367
PR4	4	1	42	2	0	299	6	354
PR5	2	1	28	3	0	217	5	256
SCHOOL AGE	11	0	48	7	1	819	16	902
TOTAL BY FUNDER	37	3	262	15	4	2156	74	2551

**Wait List Update as of 6/23/2024**

***Information by Child***	Wait List Activity Update					
	Applied	Children	Notice	Applied	Children	Notice
Pri 6: Birth to Sch Age 346	11/13-11/19	33	04/23/24	03/11-03/17	20	
Pri 7a: 5-9 Children with Pri 6 Siblings 73	11/20-11/26	6	04/23/24	03/18-03/24	28	
Pri 7b: 5-9 Children w/ No Pri 6 Siblings 30	11/27-12/03	25	04/30/24	03/25-03/31	22	
Pri 7c: 10-12 Other Children 33	12/04-12/10	29	05/07/24	04/01-04/07	35	
SRMT 80	12/11-12/17	7	05/14/24	04/08-04/14	20	
<b>Total on Wait List 562</b>	12/18-12/24	18	05/14/24	04/15-04/21	20	
	12/25-12/31	17	05/21/24	04/22-04/28	25	
	01/01-01/07	37	05/21/24	04/29-05/05	24	
	01/08-01/14	30		05/06-05/12	20	
	01/15-01/21	33		05/13-05/29	30	
<b>Week of 6/17/2024-6/23/2024</b>	01/22-01/28	25		05/21-05/26	23	
Total New Enrollments 35	01/29-02/04	24		05/27-06/02	12	
Total Redeterminations 31	02/05-02/11	20		06/03-06/09	28	
Total Re-Enrollments 6	02/12-02/18	29		06/10-06/16	21	
Total Terminations 38	02/19-02/25	17		06/17-06/23	13	
	02/26-03/03	21				
	03/04-03/10	22				

**School Readiness Data by Fiscal Year**

FY 23/24	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
New Enrollments	95	166	95	99	73	78	90	110	91	109	117	
Redeterminations	155	150	175	171	132	97	147	117	146	135	137	
Re-Enrollments	12	18	10	8	5	16	10	7	11	8	18	
Terminations	118	172	144	119	89	84	69	65	64	95	111	

**VPK 23/24 Program Year**

Adhoc Reports	Submtd	Approved	Enrolled	Rejected
School Year	0	2188	5	39
Summer	0	16	9	10

**VPK 24/25 Program Year**

Adhoc Reports	Submtd	Approved	Enrolled	Rejected
School Year	8	1547	NA	93
Summer	0	8	NA	1

**ELC ESCAMBIA FY23/24 WAIT LIST PULL RESULTS SUMMARY**

	Parent Data									Transition Data (Waiting for Provider) - Note 1								Child Data			
Pull Date	Applied Range	Families In Pull	No Purpose for Care	Over Income	Declined Services	No Provider Chosen	Elig Started Not Complete	No Response	Families Enrolled	Families Wtg Provider	Child Wtg for Provider	Children Waiting for Provider by Age Group							# Children In Pull	# Children Enrolled	% Children Enrolled
												Inf	1	2	3	4	5	Sch			
07/06/23	12/12-01/08	11	0	0	1	0	0	1	9										18	14	78%
07/11/23	01/09-01/22	16	0	0	1	1	0	7	7										34	10	29%
07/18/23	01/23-03/05	71	0	1	8	3	3	18	38										117	65	56%
07/26/23	03/06-03/19	18	0	0	4	0	4	3	7										28	10	36%
08/09/23	03/21-03/27	10	0	0	0	1	2	0	7										14	9	64%
08/15/23	03/28-04/09	21	0	0	1	0	4	4	12										41	20	49%
08/22/23	04/10-04/16	8	0	0	2	2	1	0	3										14	4	29%
09/26/23	04/17-04/23	15	0	0	0	3	1	1	10										27	17	63%
10/03/23	04/24-04/30	15	0	0	0	1	3	3	8										27	9	33%
10/24/23	05/01-05/14	28	1	1	0	2	4	10	10										53	14	26%
11/01/23	05/15-05/28	24	0	0	3	1	5	3	12										51	16	31%
11/14/23	05/29-06/11	26	0	0	1	2	4	7	12										48	21	44%
11/28/23	06/12-06/25	15	0	0	1	0	2	5	7										24	12	50%
12/14/23	06/26-07/02	15	0	0	0	0	0	8	7										29	12	41%
01/04/24	07/03-07/16	18	0	1	0	1	3	3	10										33	17	52%
01/10/24	07/17-07/23	8	0	0	0	1	3	1	3										15	4	27%
01/18/24	07/24-08/06	36	0	0	1	4	10	7	14										64	22	34%
01/24/24	08/07-08-13	29	0	0	0	3	4	9	13										49	19	39%
01/30/24	08/14-08/27	36	0	0	0	3	9	13	11										49	16	33%
02/06/24	08/28-09/03	22	2	0	0	0	5	5	10										35	15	43%
02/20/24	09/04-09/11	13	0	1	0	2	4	2	4										22	5	23%
03/06/24	09/12-09/18	11	0	0	0	0	3	3	5										17	6	35%
03/19/24	09/19-10/02	18	0	1	2	0	3	4	8										30	10	33%
03/25/24	10/03-10/08	14	0	1	0	0	3	2	8										22	14	64%
04/03/24	10/9-10/22	16	0	1	0	0	8	1	6										23	8	35%
04/09/24	10/23-10/29	14	0	1	0	0	4	3	6										26	7	27%
04/17/24	10/30-11/12	23	0	1	2	1	7	3	9										37	12	32%
04/23/24	11/13-11/26	19	0	0	3	1	4	5	6										29	10	34%
04/30/24	11/27-12/3	10	0	0	1	0	1	2	5	1	1	0	1	0	0	0	0		17	10	59%
05/07/24	12/4-12/10	12	0	0	0	0	1	2	4	5	10	2	2	1	1	1	0	3	23	8	35%
05/14/24	12/11-12/24	12	0	0	0	0	3	3	4	2	7	0	1	1	1	1	1	2	21	4	19%
05/21/24	12/25-01/07	15	0	0	2	0	4	3	5	1	5	0	1	0	1	0	0	3	38	10	26%
<b>Totals: Pulls Completed</b>		<b>619</b>	<b>3</b>	<b>9</b>	<b>33</b>	<b>32</b>	<b>112</b>	<b>141</b>	<b>280</b>	<b>9</b>	<b>23</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>8</b>	<b>1075</b>	<b>430</b>	<b>40%</b>
Family No Care Percentage		53%	0%	1%	5%	5%	18%	23%	45%	1%											
Wait List Pulls Still In Process - Note 2																					
<b>Totals: Pulls in Process</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>6/23/2024</b>		<b>Note 1:</b> Transition data is not counted in Families or Child Data.									<b>Note 2:</b> Families less than 30 days from initial W/L pull.										

**PS CHILDREN PENDING PROVIDER**

DATE	COUNT	DATE	COUNT	DATE	COUNT	DATE	COUNT	DATE	COUNT	DATE	COUNT
04/07/24	53	04/21/24	62	05/05/24	55	05/19/24	54	06/02/24	67	06/16/24	66
04/14/24	57	04/28/24	59	05/12/24	61	05/26/24	67	06/09/24	76	06/23/24	64

**ELC ESCAMBIA FY23/24 WAIT LIST PULL RESULTS SUMMARY - SRMT ONLY**

	Parent Data									Transition Data (Waiting for Provider) - Note 1								Child Data			
Pull Date	Applied Range	Wait List Pulls Complete								Families Wtg Provider	Child Wtg for Provider	Children Waiting for Provider by Age Group							# Children In Pull	# Children Enrolled	% Children Enrolled
		Families In Pull	No Purpose for Care	Over Income	Declined Services	No Provider Chosen	Elig Started Not Complete	No Response	Families Enrolled			Inf	1	2	3	4	5	Sch			
7/6/2023	SRMT	8	0	0	1	0	0	1	6									11	9	82%	
7/11/2023	SRMT	10	0	0	1	0	0	2	7									13	10	77%	
07/18/23	SRMT	30	0	0	0	1	5	8	16									35	17	49%	
07/26/23	SRMT	7	0	0	0	1	2	0	4									10	5	50%	
08/09/23	SRMT	3	0	0	1	0	0	0	2									4	2	50%	
08/15/23	SRMT	14	0	0	1	2	1	2	8									16	9	56%	
08/22/23	SRMT	6	0	0	0	0	0	1	5									9	5	56%	
09/26/23	SRMT	10	0	0	1	1	2	3	3									13	4	31%	
10/03/23	SRMT	4	0	0	0	0	1	1	2									5	2	40%	
10/24/23	SRMT	10	0	0	1	0	5	2	2									14	2	14%	
11/01/23	SRMT	11	0	0	0	0	3	5	3									14	3	21%	
11/14/23	SRMT	12	0	0	0	0	4	3	5									15	6	40%	
11/28/23	SRMT	7	0	0	0	1	1	1	4									9	6	67%	
12/14/23	SRMT	7	0	0	0	0	3	3	1									9	1	11%	
01/04/24	SRMT	5	0	1	0	0	1	1	2									5	2	40%	
01/10/24	SRMT	6	0	0	0	0	1	2	3									7	3	43%	
01/18/24	SRMT	12	0	1	0	2	1	3	5									17	6	35%	
01/24/24	SRMT	12	0	0	0	1	1	2	8									17	10	59%	
01/30/24	SRMT	12	0	0	1	1	2	2	6									15	8	53%	
02/06/24	SRMT	4	0	0	0	0	1	1	2									8	3	38%	
02/20/24	SRMT	3	0	0	0	0	0	0	3									3	3	100%	
03/06/24	SRMT	5	0	0	1	0	0	1	3									7	3	43%	
03/19/24	SRMT	4	0	0	0	1	0	0	3									5	4	80%	
03/25/24	SRMT	5	0	0	0	0	0	2	3									6	4	67%	
04/03/24	SRMT	5	0	0	0	0	0	2	3									5	3	60%	
04/09/24	SRMT	4	0	0	0	0	0	1	3									7	6	86%	
04/17/24	SRMT	8	0	1	0	1	3	0	3									8	3	38%	
04/23/24	SRMT	7	0	1	0	3	0	1	2									9	3	33%	
04/30/24	SRMT	7	0	1	0	0	1	0	4	1	1	0	1	0	0	0	0	8	7	88%	
05/07/24	SRMT	5	0	1	0	0	1	1	1	1	2	1	0	1	0	0	0	6	1	17%	
05/14/24	SRMT	4	0	0	1	0	0	0	3									4	3	75%	
05/21/24	SRMT	12	0	0	0	0	4	1	5	2	2	0	2	0	0	0	0	16	8	50%	
Totals: Pulls Completed		259	0	6	9	15	43	52	130	4	5	1	3	1	0	0	0	330	161	49%	
Family No Care Percentage		48%	0%	2%	3%	6%	17%	20%	50%	2%											
Wait List Pulls Still In Process - Note 2																					
Totals: Pulls in Process		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
6/23/2024		Note 1: Transition data is not counted in Families or Child Data.									Note 2: Families less than 30 days from initial W/L pull.										

**Contracting and Fraud Summary Report FY23-24 (13) (2)**

<b>ACTIVE SCHOOL READINESS PROVIDERS</b>						
	<b>FY 2023-2024</b>					
<b>Provider Type</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Previous Total</b>	<b>Providers Added</b>	<b>Providers Removed</b>	<b>Current Total</b>
LFCCH	13	13	14	0	0	14
RFCCH	5	5	4	1	1	4
Licensed Center	57	54	56	0	0	56
Licensed Exempt Center	10	12	10	0	0	10
After School Only	0	0	0	0	0	0
<b>Total Active SR Providers</b>	<b>85</b>	<b>84</b>	<b>84</b>	<b>1</b>	<b>1</b>	<b>84</b>

<b>NEW CONTRACTED SCHOOL READINESS PROVIDERS</b>					
	<b>FY 2023-2024</b>				
<b>Provider Type</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Previous Total</b>	<b>New Contracts</b>	<b>Total New Contracts</b>
Homes (LFCCH & RFCCH)	3	0	1	1	2
Licensed Center	8	6	5	0	5
Licensed Exempt Center	2	2	0	0	0
After School Only	0	0	0	0	0
<b>Total New SR Contracts</b>	<b>13</b>	<b>8</b>	<b>6</b>	<b>1</b>	<b>7</b>

<b>PROVIDER SR CONTRACT TERMINATIONS</b>						
	<b>FY 2023-2024</b>					
<b>Provider Type</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Previous Total</b>	<b>New Terms</b>	<b>Termination Reasons</b>	<b>Current Total</b>
LFCCH	1	0	0	0		0
RFCCH	3	0	1	1	4=1	2
Licensed Center	2	7	2	0		2
Licensed Exempt Center	2	0	2	0		2
<b>Total Provider Choice Terminations</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>1</b>		<b>6</b>

<b>COALITION SR CONTRACT TERMINATIONS</b>						
	<b>FY 2023-2024</b>					
<b>Provider Type</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>Previous Total</b>	<b>New Terms</b>	<b>Termination Reasons</b>	<b>Current Total</b>
Licensed	1	3	1	0		1
Exempt	0	0	0	0		0
Registered FCCH	1	0	0	0		0
<b>Total Coalition Contract Terminations</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>0</b>		<b>1</b>

<b>TOTAL CONTRACT TERMINATIONS</b>	<b>10</b>	<b>10</b>	<b>6</b>	<b>1</b>		<b>7</b>
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<b>Termination Reason Key</b>	
1= Provider Choice - Retired	8= Insurance Non-Compliance
2= Provider Choice - Low enrollments	9= VPK Improvement Plan Non-Compliance
3= Provider Choice - No reason given	10= Fraud Referral
4= Change in status (i.e. Licensed)	11= VPK -No VPK Director
5= Contract Non-Compliance	12= Prior Year Contract Non-Renewal
6= DEL/ELC Policy Non-Compliance	13= Provider Required to Close
7= ASQ Non-Compliance	



## Contracting and Fraud Summary Report FY23-24 (13) (2)

ACTIVE VPK PROVIDERS						
			FY 2023-2024			
Provider Type	FY 21-22	FY 22-23	Previous Total	Providers Added	Providers Removed	Current Total
Licensed	46	47	43	0	0	43
Licensed Exempt	11	11	12	0	0	12
School District	14	16	16	0	0	16
<b>Total Active VPK Providers</b>	<b>71</b>	<b>74</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>71</b>
NEW CONTRACTED VPK PROVIDERS						
			FY 2023-2024			
Provider Type	FY 21-22	FY 22-23	Previous Total	New Contracts	Total New Contracts	
Licensed	6	3	2	0	2	
Licensed Exempt	2	0	1	0	1	
<b>Total New VPK Contracts</b>	<b>8</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	
PROVIDER VPK CONTRACT TERMINATIONS						
			FY 2023-2024			
Provider Type	FY 21-22	FY 22-23	Previous Total	New Terms	Termination Reasons	Current Total
Licensed Center	0	4	4	0		4
Licensed Exempt Center	0	0	0	0		0
<b>Total Provider Choice Terminations</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>		<b>4</b>
COALITION CONTRACT TERMINATION						
			FY 2023-2024			
Provider Type	FY 21-22	FY 22-23	Previous Total	New Terms	Termination Reasons	Current Total
Licensed	1	1	1	0		1
Exempt	1	0	0	0		0
<b>Total Coalition Contract Terminations</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>		<b>1</b>
<b>TOTAL CONTRACT TERMINATIONS</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>0</b>		<b>5</b>
Total VPK Only Providers						
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
	39	41	34	37	39	35
Fraud Summary						
Pending Action	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Total Cases	1	0	0	0	6	16
Active Client	0	0	0	0	5	3
Active Provider	1	0	0	0	0	0
Restitution Submitted	\$63,514.00	\$0.00	\$0.00	\$0.00	\$154,280.00	\$2,827,972.29
Pending Client	3	3	3	0	5	14
Pending Provider	2	0	0	0	0	1
Potential Restitution	\$189,335.20	\$0.00	\$0.00	\$0.00	\$152,811.00	\$2,827,972.29
Closed or Adjudicated	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Client	1	0	0	0	1	3
Provider	0	0	0	0	0	0
Restitution Ordered	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Restitution Ordered Prior to July 2015</b>	<b>\$174,566.00</b>					

# ARPA Discretionary EL Summary

Total Grant			4,987,840.00
OCA Code	NOA Amount	Total Planned	Total Paid
ADGAD	\$129,392.00	\$129,392.00	\$ 104,725.43
ADGCR	\$9,808.52	\$ 9,808.52	\$ 9,805.52
ADGKR	\$ 60,233.20	\$ 59,437.50	\$ 47,976.39
ADGLS	\$380,506.20	\$ 380,506.60	\$ 380,513.20
ADGOF	\$180,000.00	\$ 178,358.65	\$ 133,924.89
ADGSM	\$2,015,000.00	\$2,015,000.00	\$ 2,015,000.00
ADGTP	\$218,435.69	\$ 231,440.67	\$ 107,997.34
ADWIE	\$1,286,022.75	\$1,278,962.75	\$ 1,583,892.75
	\$ 4,987,840.00	\$4,977,706.69	\$ 4,766,045.52
Unspent Balance		\$ 10,133.31	\$221,794.48

Paid data is from DEL invoice for the month of: May 2024 R2

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: No action. Statement of impact at current funding level. Note the deficit.**

Funding: Initial award, plus estimated amount from \$20M Wait List funding.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day
Infant	INF	<12 mth	\$ 48.60	110	\$ 5,346.00
Toddler	TOD	12 <24 mth	\$ 39.79	227	\$ 9,032.33
Two	2YR	24 <36 mth	\$ 36.79	335	\$ 12,324.65
Three	PR3	36 <48 mth	\$ 29.00	367	\$ 10,643.00
Four	PR4	48 <60 mth	\$ 28.00	354	\$ 9,912.00
Five	PR5	60 <72 mth	\$ 27.00	256	\$ 6,912.00
School Age	SCH	In School-Pt	\$ 18.05	754	\$ 13,609.70
School Age	SCH	In School-Ft	\$ 24.00	148	\$ 3,552.00
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -
		<b>Total Children</b>		<b>2551</b>	<b>\$ 71,331.68</b>

Child count as of June 24, 2024				Monthly Impact as Currently Funded	
			Avg Days in Month	22	
			Avg Cost/Month	\$ 1,569,296.96	Funding Avail/Month \$ 1,467,036.67
			Days in Year	260	Avg SR Cost/Month \$ 1,401,686.40
			SR Services Year Total	\$ 18,546,236.80	Avg Nondirect/Month \$ 276,092.75
			SR Reg Fee/Year Est.	\$ 74,000.00	Shortfall/Month \$ (210,742.48)
			Parent Fee/Year Est.	\$ 1,800,000.00	
			Total SR Serv Est.	\$ 16,820,236.80	
			Current Grant	\$ 16,565,565.00	
			Match Funding	\$ 238,875.00	
			Service Only Shortfall	\$ (15,796.80)	
Non-direct 20% Initial Grant and held static in all scenarios.			Non Direct 20%	\$ 3,313,113.00	Notes: 1. Used current grant only to calculate Nondirect 20%, does not include a Wait List award
			Total Shortfall	\$ (3,328,909.80)	2. Funding Avail/Month includes estimated \$800,000 from \$20M Wait List allocation.
			Est. Wait List Award	\$ 800,000.00	
				\$ (2,528,909.80)	
			Avg. 7% QPI Est.	\$ 1,298,236.58	
			With 7% QPI	\$ 19,844,473.38	
			Gold Seal Est.	\$ 288,982.20	
			With Gold Seal	\$ 20,133,455.58	

**Gold Seal Analysis** Gold Seal enrollments as of April 28, 2024

**\*\*\*Note: Currently 9 SR providers have Gold Seal Accreditation (Total of 208 children)**

Provider Name	# Children Enrolled	
Childcare Network-Fairfield	32	Inf-1; 1yr-3; 2yr-3; 3yr-3; 4yr-10; 5yr-1; sch age-11
Childcare Network-Michigan	79	Inf-3; 1yr-5; 2yr-9; 3yr-12; 4yr-11; 5yr-8; sch age-31
Childcare Network-Oriole Beach	2	2yr-1; sch age-1
Child Discovery Center	41	Inf-1; 1yr-3; 2yr-4; 3yr-8; 4yr-3; 5yr-6; sch-16
Grace Large Family Childcare Home	6	Inf-2; 2yr-1, 3yr-2; 5yr-1
Thompson Family Childcare Home	7	Inf-1; 1 yr-2; 3yr-1; 4yr-1; 5yr-1; sch age-1
Treehouse Learning Center	36	1yr-2; 2yr-3; 3yr-5; 4yr-3; 5yr-1; sch age-22
UWF Education Research Center	3	4 yr-2; 5yr-1
Wee Kare Academy	2	Inf-1; sch age-1

**Total GS Children Currently Enrolled 208**

GS Differential for children currently enrolled

Infant	9	\$9.72	\$87.48
1 yr	15	\$7.96	\$119.40
2 yr	21	\$7.36	\$154.56
3 yr	31	\$5.80	\$179.80
4 yr	30	\$5.60	\$168.00
5 yr	19	\$5.40	\$102.60
sch age	83	\$3.61	\$299.63

**Total 208 \$1,111.47 GS Differential Cost per Day**

**GS Year Total Estimate \$288,982.20 GS Differential Cost per Year**

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Evenly reduce children in all age groups to equal NOA+Match**

Funding: Initial award, plus estimated amount from \$20M Wait List funding.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 24JUN24
Infant	INF	<12 mth	\$ 48.60	72	\$ 3,499.20	110
Toddler	TOD	12 <24 mth	\$ 39.79	189	\$ 7,520.31	227
Two	2YR	24 <36 mth	\$ 36.79	297	\$ 10,926.63	335
Three	PR3	36 <48 mth	\$ 29.00	329	\$ 9,541.00	367
Four	PR4	48 <60 mth	\$ 28.00	316	\$ 8,848.00	354
Five	PR5	60 <72 mth	\$ 27.00	218	\$ 5,886.00	256
School Age	SCH	In School-Pt	\$ 18.05	716	\$ 12,923.80	754
School Age	SCH	In School-Ft	\$ 24.00	110	\$ 2,640.00	148
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -	
		<b>Total Children</b>		<b>2247</b>	<b>\$ 61,784.94</b>	<b>2551</b>
				Avg Days in Month	22	
				Avg Cost/Month	\$ 1,359,268.68	Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget
				Days in Year	260	Cut per age group <b>38</b>
				SR Services Year Total	\$ <b>16,064,084.40</b>	Categories <b>8</b>
				SR Reg Fee/Year Est.	\$ 74,000.00	Total Children Reduction <b>304</b>
				Parent Fee/Year Est.	\$ 1,800,000.00	
				Total SR Serv Est.	\$ <b>14,338,084.40</b>	
				Current Grant	\$ <b>16,565,565.00</b>	
				Match Funding	\$ <b>238,875.00</b>	Notes:
				Subtotal less services	\$ <b>2,466,355.60</b>	1. Used current grant only to calculate Nondirect
Non-direct 20% Initial Grant and held static in all scenarios.		Non Direct 20%		\$ <b>3,313,113.00</b>		20%, does not include a Wait List award
				Subtotal w/o plus ups	\$ <b>(846,757.40)</b>	2. Funding Available includes estimated \$800,000 from \$20M Wait List allocation.
				Est. Wait List Award	\$ <b>800,000.00</b>	
					\$ <b>(46,757.40)</b>	
				Avg. 7% QPI Est.	\$ 1,124,485.91	
				With 7% QPI	\$ 17,188,570.31	
				Gold Seal Est.	\$288,982.20	
				With Gold Seal	\$ 17,477,552.51	

**Gold Seal Analysis** Gold Seal enrollments as of April 28, 2024

**\*\*\*Note: Currently 9 SR providers have Gold Seal Accreditation (Total of 208 children)**

Provider Name	# Children Enrolled	
Childcare Network-Fairfield	32	Inf-1; 1yr-3; 2yr-3; 3yr-3; 4yr-10; 5yr-1; sch age-11
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Childcare Network-Oriole Beach	2	2yr-1; sch age-1
Child Discovery Center	41	Inf-1; 1yr-3; 2yr-4; 3yr-8; 4yr-3; 5yr-6; sch-16
Grace Large Family Childcare Home	6	Inf-2; 2yr-1, 3yr-2; 5yr-1
Thompson Family Childcare Home	7	Inf-1; 1 yr-2; 3yr-1; 4yr-1; 5yr-1; sch age-1
Treehouse Learning Center	36	1yr-2; 2yr-3; 3yr-5; 4yr-3; 5yr-1; sch age-22
UWF Education Research Center	3	4 yr-2; 5yr-1
Wee Kare Academy	2	Inf-1; sch age-1

**Total GS Children Currently Enrolled 208**

GS Differential for children currently enrolled

Infant	9	\$9.72	\$87.48
1 yr	15	\$7.96	\$119.40
2 yr	21	\$7.36	\$154.56
3 yr	31	\$5.80	\$179.80
4 yr	30	\$5.60	\$168.00
5 yr	19	\$5.40	\$102.60
sch age	83	\$3.61	\$299.63

**Total 208 \$1,111.47 GS Differential Cost per Day**

**GS Year Total Estimate \$288,982.20 GS Differential Cost per Year**

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Evenly reduce children in all age groups to equal NOA+Match, plus \$1M**

Funding: Initial award, and estimated amount from \$20M Wait List Funding, plus \$1M.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 24JUN24
Infant	INF	<12 mth	\$ 48.60	87	\$ 4,228.20	110
Toddler	TOD	12 <24 mth	\$ 39.79	204	\$ 8,117.16	227
Two	2YR	24 <36 mth	\$ 36.79	312	\$ 11,478.48	335
Three	PR3	36 <48 mth	\$ 29.00	344	\$ 9,976.00	367
Four	PR4	48 <60 mth	\$ 28.00	331	\$ 9,268.00	354
Five	PR5	60 <72 mth	\$ 27.00	233	\$ 6,291.00	256
School Age	SCH	In School-Pt	\$ 18.05	731	\$ 13,194.55	754
School Age	SCH	In School-Ft	\$ 24.00	125	\$ 3,000.00	148
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -	
		<b>Total Children</b>		<b>2367</b>	<b>\$ 65,553.39</b>	<b>2551</b>
		Avg Days in Month			22	
		Avg Cost/Month			\$ 1,442,174.58	
		Days in Year			260	
		SR Services Year Total			\$ 17,043,881.40	
		SR Reg Fee/Year Est.			\$ 74,000.00	
		Parent Fee/Year Est.			\$ 1,800,000.00	
		Total SR Serv Est.			\$ 15,317,881.40	
		Current Grant			\$ 16,565,565.00	
		Match Funding			\$ 238,875.00	
		Subtotal less services			\$ 1,486,558.60	
		Non Direct 20%			\$ 3,313,113.00	
		Subtotal w/o plus ups			\$ (1,826,554.40)	
		Est. Wait List Award			\$ 1,800,000.00	
					\$ (26,554.40)	
		Avg. 7% QPI Est.			\$ 1,193,071.70	
		With 7% QPI			\$ 18,236,953.10	
		Gold Seal Est.			\$288,982.20	
		With Gold Seal			\$ 18,525,935.30	

Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget  
 Cut per age group **23**  
 Categories **8**  
 Total Children Reduction **184**

Notes:  
 1. Used current grant only to calculate Nondirect 20%, does not include a Wait List award  
 2. Funding Available includes estimated \$800,000 from \$20M Wait List allocation, plus \$1M.

**Gold Seal Analysis** Gold Seal enrollments as of April 28, 2024  
 \*\*\*Note: Currently 9 SR providers have Gold Seal Accreditation (Total of 208 children)

Provider Name	# Children Enrolled	
Childcare Network-Fairfield	32	Inf-1; 1yr-3; 2yr-3; 3yr-3; 4yr-10; 5yr-1; sch age-11
Childcare Network-Michigan	79	Inf-3; 1yr-5; 2yr-9; 3yr-12; 4yr-11; 5yr-8; sch age-31
Childcare Network-Oriole Beach	2	2yr-1; sch age-1
Child Discovery Center	41	Inf-1; 1yr-3; 2yr-4; 3yr-8; 4yr-3; 5yr-6; sch-16
Grace Large Family Childcare Home	6	Inf-2; 2yr-1, 3yr-2; 5yr-1
Thompson Family Childcare Home	7	Inf-1; 1 yr-2; 3yr-1; 4yr-1; 5yr-1; sch age-1
Treehouse Learning Center	36	1yr-2; 2yr-3; 3yr-5; 4yr-3; 5yr-1; sch age-22
UWF Education Research Center	3	4 yr-2; 5yr-1
Wee Kare Academy	2	Inf-1; sch age-1

**Total GS Children Currently Enrolled** **208**

GS Differential for children currently enrolled

Infant	9	\$9.72	\$87.48
1 yr	15	\$7.96	\$119.40
2 yr	21	\$7.36	\$154.56
3 yr	31	\$5.80	\$179.80
4 yr	30	\$5.60	\$168.00
5 yr	19	\$5.40	\$102.60
sch age	83	\$3.61	\$299.63

**Total** **208** **\$1,111.47 GS Differential Cost per Day**

**GS Year Total Estimate** **\$288,982.20 GS Differential Cost per Year**

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Evenly reduce children in all age groups to equal NOA+Match, plus \$2M**

Funding: Initial award, and estimated amount from \$20M Wait List Funding, plus \$2M.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 24JUN24
Infant	INF	<12 mth	\$ 48.60	102	\$ 4,957.20	110
Toddler	TOD	12 <24 mth	\$ 39.79	219	\$ 8,714.01	227
Two	2YR	24 <36 mth	\$ 36.79	327	\$ 12,030.33	335
Three	PR3	36 <48 mth	\$ 29.00	359	\$ 10,411.00	367
Four	PR4	48 <60 mth	\$ 28.00	346	\$ 9,688.00	354
Five	PR5	60 <72 mth	\$ 27.00	248	\$ 6,696.00	256
School Age	SCH	In School-Pt	\$ 18.05	746	\$ 13,465.30	754
School Age	SCH	In School-Ft	\$ 24.00	140	\$ 3,360.00	148
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -	
		<b>Total Children</b>		<b>2487</b>	<b>\$ 69,321.84</b>	<b>2551</b>
				Avg Days in Month	22	
				Avg Cost/Month	\$ 1,525,080.48	Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget
				Days in Year	260	Cut per age group 8
				SR Services Year Total	\$ 18,023,678.40	Categories 8
				SR Reg Fee/Year Est.	\$ 74,000.00	Total Children Reduction 64
				Parent Fee/Year Est.	\$ 1,800,000.00	
				Total SR Serv Est.	\$ 16,297,678.40	
				Current Grant	\$ 16,565,565.00	
				Match Funding	\$ 238,875.00	Notes:
				Subtotal less services	\$ 506,761.60	1. Used current grant only to calculate Nondirect 20%, does not include a Wait List award
Non-direct 20% Initial Grant and held static in all scenarios.		Non Direct 20%		\$ 3,313,113.00		2. Funding Available includes estimated \$800,000 from \$20M Wait List allocation, plus \$2M.
				Subtotal w/o plus ups	\$ (2,806,351.40)	
				Est. Wait List Award	\$ 2,800,000.00	
					\$ (6,351.40)	
				Avg. 7% QPI Est.	\$ 1,261,657.49	
				With 7% QPI	\$ 19,285,335.89	
				Gold Seal Est.	\$288,982.20	
				With Gold Seal	\$ 19,574,318.09	

**Gold Seal Analysis** Gold Seal enrollments as of April 28, 2024

**\*\*\*Note: Currently 9 SR providers have Gold Seal Accreditation (Total of 208 children)**

Provider Name	# Children Enrolled	
Childcare Network-Fairfield	32	Inf-1; 1yr-3; 2yr-3; 3yr-3; 4yr-10; 5yr-1; sch age-11
Childcare Network-Michigan	79	Inf-3; 1yr-5; 2yr-9; 3yr-12; 4yr-11; 5yr-8; sch age-31
Childcare Network-Oriole Beach	2	2yr-1; sch age-1
Child Discovery Center	41	Inf-1; 1yr-3; 2yr-4; 3yr-8; 4yr-3; 5yr-6; sch-16
Grace Large Family Childcare Home	6	Inf-2; 2yr-1, 3yr-2; 5yr-1
Thompson Family Childcare Home	7	Inf-1; 1 yr-2; 3yr-1; 4yr-1; 5yr-1; sch age-1
Treehouse Learning Center	36	1yr-2; 2yr-3; 3yr-5; 4yr-3; 5yr-1; sch age-22
UWF Education Research Center	3	4 yr-2; 5yr-1
Wee Kare Academy	2	Inf-1; sch age-1

**Total GS Children Currently Enrolled 208**

GS Differential for children currently enrolled

Infant	9	\$9.72	\$87.48
1 yr	15	\$7.96	\$119.40
2 yr	21	\$7.36	\$154.56
3 yr	31	\$5.80	\$179.80
4 yr	30	\$5.60	\$168.00
5 yr	19	\$5.40	\$102.60
sch age	83	\$3.61	\$299.63

**Total 208 \$1,111.47 GS Differential Cost per Day**

**GS Year Total Estimate \$288,982.20 GS Differential Cost per Year**

ELC Escambia Cost of Care Analysis FY 2024-2025

Scenario: Evenly reduce children in all age groups to equal NOA+Match, plus \$3M

Funding: Initial award, and estimated amount from \$20M Wait List Funding, plus \$3M.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 24JUN24
Infant	INF	<12 mth	\$ 48.60	115	\$ 5,589.00	110
Toddler	TOD	12 <24 mth	\$ 39.79	235	\$ 9,350.65	227
Two	2YR	24 <36 mth	\$ 36.79	375	\$ 13,796.25	335
Three	PR3	36 <48 mth	\$ 29.00	367	\$ 10,643.00	367
Four	PR4	48 <60 mth	\$ 28.00	354	\$ 9,912.00	354
Five	PR5	60 <72 mth	\$ 27.00	256	\$ 6,912.00	256
School Age	SCH	In School-Pt	\$ 18.05	754	\$ 13,609.70	754
School Age	SCH	In School-Ft	\$ 24.00	148	\$ 3,552.00	148
Special Needs	SPCR	Special Needs	\$ 58.32	0	\$ -	
		Total Children		2604	\$ 73,364.60	2551
				Avg Days in Month	22	
				Avg Cost/Month	\$ 1,614,021.20	
				Days in Year	260	
				SR Services Year Total	\$ 19,074,796.00	
				SR Reg Fee/Year Est.	\$ 74,000.00	
				Parent Fee/Year Est.	\$ 1,800,000.00	
				Total SR Serv Est.	\$ 17,348,796.00	
				Current Grant	\$ 16,565,565.00	
				Match Funding	\$ 238,875.00	
				Subtotal less services	\$ (544,356.00)	
		Non-direct 20% Initial Grant and held static in all scenarios.		Non Direct 20%	\$ 3,313,113.00	
				Subtotal w/o plus ups	\$ (3,857,469.00)	
				Est. Wait List Award	\$ 3,800,000.00	
					\$ (57,469.00)	
				Avg. 7% QPI Est.	\$ 1,335,235.72	
				With 7% QPI	\$ 20,410,031.72	
				Gold Seal Est.	\$288,982.20	
				With Gold Seal	\$ 20,699,013.92	

Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget  
 Increase per age group 5  
 Categories 8  
 Total Children Increase 40

Notes:  
 1. Used current grant only to calculate Nondirect 20%, does not include a Wait List award  
 2. Funding Available includes estimated \$800,000 from \$20M Wait List allocation, plus \$3M.

Gold Seal Analysis Gold Seal enrollments as of April 28, 2024

\*\*\*Note: Currently 9 SR providers have Gold Seal Accreditation (Total of 208 children)

Provider Name	# Children Enrolled	
Childcare Network-Fairfield	32	Inf-1; 1yr-3; 2yr-3; 3yr-3; 4yr-10; 5yr-1; sch age-11
Childcare Network-Michigan	79	Inf-3; 1yr-5; 2yr-9; 3yr-12; 4yr-11; 5yr-8; sch age-31
Childcare Network-Oriole Beach	2	2yr-1; sch age-1
Child Discovery Center	41	Inf-1; 1yr-3; 2yr-4; 3yr-8; 4yr-3; 5yr-6; sch-16
Grace Large Family Childcare Home	6	Inf-2; 2yr-1, 3yr-2; 5yr-1
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Treehouse Learning Center	36	1yr-2; 2yr-3; 3yr-5; 4yr-3; 5yr-1; sch age-22
UWF Education Research Center	3	4 yr-2; 5yr-1
Wee Kare Academy	2	Inf-1; sch age-1

Total GS Children Currently Enrolled 208

GS Differential for children currently enrolled

Infant	9	\$9.72	\$87.48
1 yr	15	\$7.96	\$119.40
2 yr	21	\$7.36	\$154.56
3 yr	31	\$5.80	\$179.80
4 yr	30	\$5.60	\$168.00
5 yr	19	\$5.40	\$102.60
sch age	83	\$3.61	\$299.63

Total 208 \$1,111.47 GS Differential Cost per Day

GS Year Total Estimate \$288,982.20 GS Differential Cost per Year

**STATE OF FLORIDA  
DEPARTMENT OF EDUCATION  
DIVISION OF EARLY LEARNING  
GRANT AGREEMENT**

THIS Grant Agreement (Agreement) is between the State of Florida, Department of Education, Division of Early Learning (DEL, or the Division) and the Early Learning Coalition of Escambia ELC), each individually a “Party” and collectively the “Parties.”

WHEREAS DEL is the designated Lead Agency for the State of Florida, which is the recipient of a Child Care and Development Block Grant (CCDBG) pursuant to 45 Code of Federal Regulations (C.F.R.) part(s) 98 and 99, which is a primary funding source for the School Readiness (SR) Program; and

WHEREAS DEL is charged with providing oversight and administration of the state’s SR Program, including the Child Care Resource and Referral (CCR&R) network and the SR Match Program, as well as responsibility for oversight and administration of the School Readiness Plus (SR Plus) Program, Voluntary Prekindergarten (VPK) Education Program, the Gold Seal Quality Care Program; and

WHEREAS the ELC is a statutorily created entity designated with the responsibility of administration and implementation of a local comprehensive program of CCR&R, SR Program services, and the local administration of the VPK Program; and

WHEREAS DEL desires to enter into an Agreement with each of the ELCs individually to provide early learning services at the local level.

NOW THEREFORE, in consideration of the mutual promises set forth herein, DEL and the ELC agree as follows:

**A. Subrecipient determination**

The Division has reviewed the criteria pursuant to 2 C.F.R. § 200.331, *Subrecipient and contractor determinations*, and determined that the ELC is a subrecipient for purposes of this Agreement. The ELC acknowledges it is subject to federal audit requirements specified in 2 C.F.R. Part 200 Subpart F, *Audit Requirements*, and the Florida Single Audit Act, section (s.) 215.97, Florida Statutes (F.S.), as appropriate and shall be subject to the monitoring and audit conditions and requirements set forth in Exhibit III.

**Agreement documents**

The Agreement consists of the following documents:

1. Exhibit I – Special Conditions.
2. Exhibit II – Scope of Work.
3. Exhibit III – Audit Requirements.
4. Exhibit IV – Assurances and Certifications.
5. Exhibit V – ELC Administrative and CCR&R Office Information.
6. Exhibit VI – List of Reports.
7. Exhibit VII – Service Provision.



**EXHIBIT I**  
**SPECIAL CONDITIONS**

sculptural, motion pictures, audiovisual work, or sound recording from which the included image or sound recording was taken.

**S. Logo usage**

1. The ELC is not required to use DEL logos; however, if it chooses to do so, the ELC shall only use DEL logos approved by DEL. This section does not apply to the ELC's logos. For more information see: SharePoint>Coalitions Zone>Executive Services>Communication Hub.
2. The ELC shall update electronic DEL logos used locally in electronic materials to the current DEL-released logo within sixty (60) calendar days of release except for the electronic DEL-related logos embedded in the DEL-approved system software. The ELC shall notify DEL in writing of any circumstances resulting in a delay in the updated logo implementation.

**T. Mandatory reporting of fraud and criminal activity**

In accordance with 45 C.F.R. § 75.113 (also 2 C.F.R. § 200.113), *Mandatory disclosures*, the ELC and its approved subcontractors must comply with and inform its employees of mandatory reporting requirements. Each employee of the ELC and any subcontractor (subrecipient or contractor) providing services in connection with this Agreement shall disclose to the Office of Inspector General in a timely manner and in writing all violations involving fraud, bribery, or gratuity violations potentially affecting this Agreement and/or the related federal/grant program(s). DEL is required to review and consider any publicly available information about the ELC on the online SAM Registrations & Federal Contracting Service [usfcr.com](https://www.usfcr.com).

**U. Membership dues, subscriptions, and licensing fees**

The ELC shall comply with the terms of s. 216.345, F.S., 2 C.F.R. §200.454, and 2 C.F.R. § 75.454, *Memberships, subscriptions, and professional activity costs*, when incurring costs related to paying membership dues, subscriptions, and licensing fees. Payment information, which must contain a statement of memberships, subscriptions, or licenses for which the ELC paid, maintained by the ELC, shall be public records pursuant to s. 119.01(3), F.S. The organization paid must provide this statement. This public records requirement applies only to the portion of activities of the organization(s) that pertain to the public federal/state grant programs that the ELC funded.

**V. Additional specific award conditions**

Pursuant to 2 C.F.R. § 200.208, *Specific conditions*, if the ELC is found to be in noncompliance with fund source requirements or determined to be "high risk" as defined by 2 C.F.R. § 200.519 Criteria for Federal program, the ELC shall be subject to the imposition of additional specific conditions.

**W. Notification of legal action**

The ELC shall notify DEL of legal actions taken against it or potential legal actions of which it may become aware, such as lawsuits related to services provided through this Agreement, which may impact the ELC's ability to deliver the contractual services or may adversely impact DEL. The ELC shall notify DEL in writing within twenty-four (24) continuous hours of becoming aware of such actions or from the day of the legal filing, whichever comes first.

**EXHIBIT II**  
**SCOPE OF WORK**

- 7.3.7. The ELC shall notify DEL if the ELC determines a private provider's or public school's non-compliance with part V of Chapter 1002, F.S., which requires removal of VPK eligibility per ss. 1002.55(6), 1002.61(10)(b), and 1002.63(9)(b), F.S. Notification shall include submission of completed template titled "Notice of Intent to Remove VPK Provider's or Public School's VPK Eligibility" to [vpkquestions@del.fldoe.org](mailto:vpkquestions@del.fldoe.org).
- 7.3.8. Upon the direction of DEL, the ELC shall remove the private provider or public school from eligibility to deliver the VPK Program and receive state funds under part V of Chapter 1002, F.S., for a period of two (2) but no more than five (5) years if a private prekindergarten provider fails or refuses to comply with part V of Chapter 1002, F.S., or if a provider engages in misconduct.

**7.4. VPK program assessment and coordinated screening and progress monitoring**

- 7.4.1. The ELC shall be responsible for the administration of the program assessment in accordance with s. 1002.68(2), F.S., and Rule 6M-8.621, F.A.C.
- 7.4.2. The ELC shall monitor private provider's and public school's compliance with the coordinated screening and progress monitoring in accordance with 1002.68(1)(a), F.S., and Rule 6M-8.620, F.A.C.

**D. Coalition administrative responsibilities**

**1. ELC SR Program Plan (plan)**

The ELC shall submit the coalition SR Program plan in accordance with s. 1002.85, F.S., and Rule 6M-9.115, F.A.C. The ELC shall submit amended plan elements and plan amendments as frequently as necessary to DEL, including a Budget Report, a Revenue and Expenditure Report, a Parent Sliding Fee Scale, Exhibit VI.

**2. Cost allocation plan**

The ELC shall comply with DEL cost allocation plan guidance and instructions and submit a cost allocation plan for DEL review and approval by May 15 of each fiscal year, unless otherwise instructed by DEL.

**3. Anti-fraud plan**

The ELC shall submit an anti-fraud plan by June 30 of each fiscal year and implement the DEL-approved plan requirements in accordance with s. 1002.84(18), F.S. ("*Early learning coalitions; school readiness powers and duties,*") and Rule 6M-9.400, F.A.C. ("*Early learning coalition anti-fraud plans*").

**EXHIBIT II**  
**SCOPE OF WORK**

In the anti-fraud plan, each ELC is required to include a description of the procedures including appropriate due process provisions for suspending or terminating from the School Readiness or Voluntary Prekindergarten Education programs a recipient who the Coalition has reasonable cause to believe has committed fraud. The ELC must notify the recipient of the amount of suspected overpayment referred to the Department of Financial Services, Division of Public Assistance Fraud Unit during the termination process. Based on the results of the investigation, if the matter is referred back to the ELC, the ELC should make every effort to recover the identified overpayment during or after the termination proceedings. If efforts to recover the identified overpayment are unsuccessful, the ELC shall document all efforts of due diligence.

**4. Continuity of Operations Plan (COOP)**

- 4.1. The ELC shall maintain a disaster recovery plan within its COOP for unforeseen circumstances whether they are natural or man-made disasters, per s. 252.365, F.S.
- 4.2. By the due date listed in Exhibit VI, the ELC shall submit a COOP update to the report recipient.
- 4.3. The ELC shall notify DEL within the same day as its COOP activation.

**5. Required match**

- 5.1. The ELC shall secure and document the receipt and expenditure of local match funds required by the SR Match Program, if applicable, general appropriations act, state, or federal law, the Notice of Award, and DEL Program Guidance 440.10 – Match Reporting. Match expenditures must occur between July 1, 2024, and June 30, 2025. Coalitions are encouraged to begin solicitation of match contributors as early as possible in the calendar year prior to the beginning of the fiscal year to secure match funding for the coming year.
- 5.2. The ELC shall submit its completed Coalition Funders worksheet each month within its invoice workbook.
- 5.3. The ELC shall not pass match requirements on to parents or guardians of SR services recipients or SR providers.

**6. Performance monitoring**

- 6.1. The ELC shall monitor the activities of subrecipients as necessary and appropriate. Monitoring activities shall determine whether subrecipients use grant awards for authorized purposes in compliance with laws, rules, regulations, and the provisions of contracts or grant Agreements.
- 6.2. The ELC shall submit a monitoring plan for subrecipients as detailed in Exhibit VI. The ELC shall submit a written plan that includes programmatic (including eligibility) and fiscal monitoring of all applicable subrecipients (including, but not limited to, central agencies and material service providers) on an ongoing basis, but not less than quarterly.
- 6.3. The ELC shall conduct subrecipient eligibility monitoring and address, at a minimum, the requirements identified in Rule 6M-4.630, the School Readiness Standard Eligibility Review Program Guide, and the Voluntary Prekindergarten Standard Eligibility Review Program Guide, including using all required elements in the guides and minimum sample sizes. The School Readiness Standard Eligibility Review Program and the Voluntary Prekindergarten Standard Eligibility Review Program guides are accessible on the DEL SharePoint *Coalition Zone/Program Integrity/Monitoring Guides/AS Monitoring Tools 2024-25*. The ELC shall monitor

Proposed Schedule of ELC Escambia Board and Committee Meetings by Month

<u>Month</u>	<u>Board Meetings</u>	<u>RDC Meetings</u>	<u>EXCOM Meetings</u>
July	No	Yes	Yes
August	Yes	No	No
September	No	No	Yes
October	No	Yes	Yes
November	Yes	No	Yes
December	No	No	No
January	No	Yes	Yes
February	Yes	No	No
March	No	No	Yes
April	No	Yes	Yes
May	Yes	No	No
June	No	No	Yes