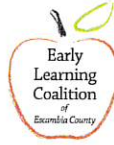


**Board Meeting  
August 8, 2024**

**Consent Agenda**

- |                                  |                 |
|----------------------------------|-----------------|
| <b>1. Agenda</b>                 | <b>CA 1-2</b>   |
| <b>2. Public Announcements</b>   | <b>CA 3-4</b>   |
| <b>3. Minutes: June 13, 2024</b> | <b>CA 5-9</b>   |
| <b>4. Financials May 2024</b>    | <b>CA 10-11</b> |

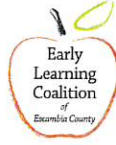


Early Learning Coalition of Escambia County  
Board Meeting Agenda  
August 8, 2024, at 10:00 a.m.

	<b>Pages</b>
<b>I. Welcome and Introductions</b>	
a. Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on July 23, 2024	
<b>II. Public Comments</b>	
<b>III. Chair Opening Comments</b>	
a. Approval of Consent Agenda: Meeting Agenda, Minutes of June 13, 2024, Financials May 2024 (BA)	<b>CA 1-CA 11</b>
<b>IV. Executive Committee Report</b>	<b>1</b>
a. Executive Director Annual Performance Evaluation (BA)	<b>2-5</b>
b. Coalition SR Funding Shortfall (D)	<b>6-11</b>
c. Coalition Budget for FY 2024-25 (BA)	<b>12</b>
d. Executive Director Pay Increase 2024-2025 (BA)	
<b>V. Executive Director's Report</b>	<b>13-14</b>
a. Coalition Status Reports: Financial Overview for 2023-2024, DEL Invoice Dashboard, SRMAT Spending Summary, Enrollment/Wait List Status Report, Contracting Summary Report (D)	<b>15-28</b>
<b>VI. Old Business</b>	
a. ARPA Grant Funding – Update (D)	<b>29</b>
b. By-Laws Change for Meeting Frequency (D)	
<b>VII. New Business</b>	
a. DEL Early Learning Grant Agreement for Fiscal Year 2024-2025 (BA) Att. &	<b>30-33</b>
b. Fraud Referrals and Collections Requirement from ELGA (D)	
c. Approval of ED Travel for 2024-2025 (BA)	
d. EOY Reports (D)	<b>34-36</b>
e. Code of Ethics Training November Board Meeting (I)	
<b>VIII. Audits and Reviews in Progress</b>	
a. A-133 Audit for 2022-2023 – In Process, August 2024 (D)	
<b>IX. Adjourn</b>	

Key: (BA) = Board Approval (D) = Discussion (I) = Information Att = Attached file

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



**Next Meeting: Thursday, November 14, 2024, at 10:00 a.m. at the Early Learning Coalition offices, 1720 W. Fairfield Dr., Suite 100/400, Pensacola, FL 32501**

**Key: (BA) = Board Approval (D) = Discussion (I) = Information Att = Attached file**

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



## **Early Learning Coalition of Escambia County**

1720 West Fairfield Drive, Suite 100/400  
Pensacola FL. 32501

DATE: July 23, 2024

PUBLIC SERVICE ANNOUNCEMENT

A meeting of the legislatively mandated Early Learning Coalition of Escambia County

**Board Meeting will be held on  
Thursday, 8<sup>th</sup> of August at 10:00 a.m.**

at the

Joyce Griffin Room for Professional Development and Testing  
Early Learning Coalition of Escambia County  
1720 West Fairfield Drive, Suite 100/400  
Pensacola, FL. 32501

The agenda and meeting materials will be posted to [www.elcescambia.org](http://www.elcescambia.org).  
For more information, or to receive an invite to the full virtual meeting, call or email:  
Bruce Watson, Executive Director at (850) 607-7620 or [askelc@elcescambia.org](mailto:askelc@elcescambia.org).

The meeting may be accessed by:

Joining the Zoom Meeting:

<https://us02web.zoom.us/j/87557698188?pwd=raOWwpJTtcqja7rVK8UpKSfZ4fhnaV.1>

Meeting ID: 875 5769 8188

Passcode: 968542



CA3



**Renee Maxwell**

---

**From:** Renee Maxwell  
**Sent:** Tuesday, July 23, 2024 9:57 AM  
**To:** Pensacola News Journal (business@pnj.com)  
**Subject:** Public Service Announcement August 2024

Good morning,

Please post the following August 2024 meeting in your free government meeting calendar for the Early Learning Coalition of Escambia.

**Board Meeting will be held on Thursday, August 8<sup>th</sup>, 2024, at 10:00am.**

The meeting will be held in the Joyce Griffin Room for Professional Development and Testing at the Early Learning Coalition of Escambia County  
1720 West Fairfield Drive Suite 100/400 Pensacola, FL. 32501

The meeting may be accessed by:

Joining the Zoom Meeting

<https://us02web.zoom.us/j/87557698188?pwd=raOWwpJTtcqja7rVK8UpKSfZ4fhnaV.1>

Meeting ID: 875 5769 8188  
Passcode: 968542

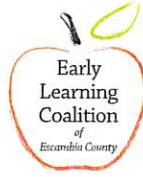
Thank you.

Renee Maxwell  
Administrative Aide  
**Early Learning Coalition of Escambia County**  
**1720 West Fairfield Dr.**  
**Suite 100/400**  
**Pensacola, FL 32501**

[rmaxwell@elcescambia.org](mailto:rmaxwell@elcescambia.org) [www.elcescambia.org](http://www.elcescambia.org)  
**Main: 850-595-5400, Direct Office Line: 850-595-5402**

Sunshine Law and Public Records Caution: 1) The Florida Government in the Sunshine Law prohibits discussion outside of a duly noticed meeting between any two or more Early Learning Coalition of Escambia County board members regarding any matter that may come before the Board. This prohibition extends to discussions via email. 2) Furthermore, most email communications made or received by the Early Learning Coalition of Escambia County members or staff are considered public records that must be retained and, upon request, made available to the public and media.

CA4



**Early Learning Coalition of Escambia County  
Board Meeting Minutes  
June 13, 2024, 10:00 a.m.  
Chair: Van Mansker**

**Members in Attendance**

Van Mansker	Brian Wyer	Tarae Donaldson
Shacondra Primm	Cindy Kirk	Richard Wright
Mary Ann Bickerstaff	Craig Jones	Tammy Hicks
Lindsey Cannon		

**Members Absent**

Edna Williams	Bambi Sealy	Melody Meier
Roger Thompson	Melissa Sidoti	Mona Jackson
Shannon Nickinson	Paul Fetsko	Deborah Tucker
Reginald Dogan		

**Public in Attendance**

None

**Staff in Attendance**

Bruce Watson	Dawn Engel	Melissa Jennings
Nina Daniels	Bess Abernathy	

**I. Welcome and Introduction**

Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on May 31, 2024. The meeting was called to order by Mr. Mansker.

**II. Public Comments**

- a. None.

**III. Chair Opening Comments**

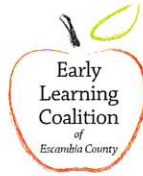
**a. Approval of Consent Agenda: Meeting Agenda, Minutes of February 8, 2024**

Upon a motion made by Mr. Jones and seconded by Mr. Wyer, approval of the Consent Agenda, Meeting Agenda and Minutes of February 8, 2024, was approved without objection.

**b. The April 11, 2024, Board Meeting was cancelled.**

**c. Adding Anti-Fraud Plan to the Agenda**

Approving the Anti-Fraud Plan was left off the agenda. Upon a motion made by Ms. Kirk and seconded by Mr. Wright, it was approved without objection to add approving the Anti-Fraud Plan to the Agenda in New Business.



#### **IV. Executive Committee Report:**

##### **a. Mid-Year Reports**

The Mid-Year Reports for July through December 2023 were presented to the EXCOM and brought to the Board for discussion.

##### **b. Introduction of New Finance Director**

The Coalition's new Finance Director, Ms. Elizabeth "Bess" Denny-Abernathy, who assumed the position in May 2024, was introduced to the Board.

##### **c. New Board Member Lindsey Cannon**

Ms. Cannon is the Executive Director of the Escambia Children's Trust. She has been appointed by her Board to fill the statutory Children Services Council director position. Upon a motion made by the EXCOM, and seconded by Ms. Kirk, the appointment of Ms. Cannon to the Board was approved without objection.

##### **d. New Board Member Doug Brown**

Mr. Brown has been appointed by his Board as the Director of HeadStart and designated to fill the statutory HeadStart director position. Upon a motion made by the EXCOM and seconded by Ms. Kirk, the appointment of Mr. Brown to the Board was approved without objection.

##### **e. Board Member Misi Birdsall Resignation**

Ms. Birdsall has resigned from the Board of Directors. Her new job makes it hard for her to fulfill her obligations to the Board. Ms. Birdsall thanks the Coalition for the opportunity to make an impact on our community.

##### **f. Nomination of Shannon Nickinson for Vice-Chair**

Ms. Nickinson has graciously volunteered to become the Vice-Chair. This will leave the position of Secretary vacant. Upon a motion made by the EXCOM, and seconded by Ms. Kirk, it was approved without objection to appoint Ms. Nickinson Vice-Chair of the Board.

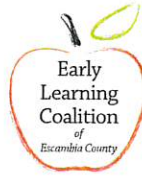
##### **g. Secretary Opening**

With Ms. Nickinson becoming the Vice-Chair, the position of Secretary is now vacant. If anyone would like to fill that position, please notify Mr. Watson.

##### **h. Provider Review Hearing May 7, 2024**

At the request of Kiddie Academy, a Review Hearing Committee was convened on May 7, 2024. Near the end of the hearing, new information was received that changed the Committee's decision. It was confirmed that one of the Kiddie Academy's two Class 1 violations was downgraded by DCF to a Class 2 violation. This change was considered by the Committee, and it was decided that instead of terminating their VPK contract as previously decided by the Coalition, Kiddie Academy would be allowed to contract with the Coalition for the 2024-2025 VPK school year if they agreed to the Committee's terms and requirements. Both Coalition and





DCF administered training courses were identified that the Kiddie Academy owners and teachers were required to complete before they could enter a new contract with the Coalition. However, Kiddie Academy later decided that completing the courses was too much to ask their staff to do and instead elected to take the 5-year revocation of eligibility to deliver VPK services.

**i. Proposed change to Board and Committees Meeting Intervals**

The EXCOM makes a motion to change the frequency of the Board and the RDC meetings to quarterly instead of bi-monthly, and the EXCOM to eight meetings a year instead of monthly starting July 1, 2024. Upon the motion made by EXCOM and seconded by Mr. Wyer, it was approved without objection to change the meeting frequency starting July 1, 2024.

**V. Executive Director's Report**

**a. Financial Update – December 2023 Invoice Dashboard**

Through April the Coalition has spent \$12.9 million of the \$17.3 million SR grant which is 74.5%. SR Admin was 2.4%, Non-Direct 17.7% and Quality 8.9%. VPK Admin was 3.1%.

**b. Coalition Status Reports: Enrollment/Wait List Status Report, and Contracting Summary Report**

There are 2,585 children enrolled in the School Readiness program of which 71 are SRMT and 932 are school-age children. There are 533 children on the waitlist. The Wait List has been pulled through mid-January.

There are 10 children enrolled in the Summer VPK Program. There are 1,470 children approved for VPK for the 2024-2025 school year.

There are 84 SR Providers, and 71 VPK Providers.

**VI. Old Business**

**a. ARPA Grant Funding - Update**

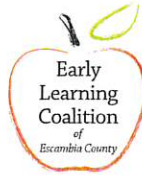
The Coalition spent all but \$907 of the \$404,688 ARPA Discretionary Curriculum Grant. To date, the Coalition has spent over \$4.7 million of the \$4.99 million ARPA Discretionary Early Learning Grant.

**b. MIP Implementation**

Most of the inputs to set up the program have been submitted and training is well under way. MIP should be going live on July 1.

**VII. New Business**

**a. Legislative Session Results Preview**



The highlights from 2024 Legislative Session associated early learning programs were presented and discussed. \$1.7 billion was appropriated for early learning programs. The Legislation including SR and VPK funding was signed by Governor DeSantis on June 12, 2024.

**b. New SR Provider Rates for Fiscal Year 2024-2025**

A comparative summary of the new SR provider rates was provided for discussion. This is the highest single increase in rates in the Coalition's history

**c. Coalition Funding/Budget for FY 2024-2025 – SR Funding Shortfall**

Due to the rate increases, the Coalition is expected to have between a \$2 to \$3 million shortfall in SR funding for Fiscal Year (FY) 2024-2025. There is an additional \$800,000 that could be granted from \$20M earmarked for Wait List reduction, but exactly how much each Coalition will receive has yet to be approved. Due to having not yet received from the DEL the Notice Of Award (NOA) for FY 2024-2025, the Coalition has not completed the official budget proposal for the upcoming year. In the interim, the Coalition has requested approval of spending authority not exceed the amount of last fiscal year's award levels. Upon a motion made by Mr. Wright and seconded by Mr. Wyer, it was approved without objection to grant the Coalition authority to begin expending funds in FY 2024-2025 provided spending does not exceed funding levels for FY 2023-2024, and a budget is prepared for Board approval.

**d. SR Plus Program in Fiscal Year 2024-2025**

The State is implementing a new program to allow parents who are already in the SR program to continue receiving subsidized services although their income exceeds 85% State Median Income (SMI). Parents who qualify can continue receiving services up to 100% SMI. Although their parent fees will be appreciably higher, the assistance provided will help ease the transition as their incomes increase.

**e. Kindergarten Readiness Rates**

The DEL has published the Kindergarten Readiness (KR) rates for the State by County and by School for 2023. The KR rate for Florida was 51%, and Escambia was 50%. The KR rate for VPK completers for Florida was 64%, and Escambia was 64%. The KR rate for nonparticipants in VPK for Florida was 36%, Escambia was 38%.

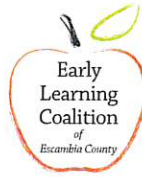
**f. 2023-2024 Financial Review Final Monitoring Report**

The final report has been received. The Coalition received three findings. The Coalition is now working on the Corrective Action Plan for the three findings.

**g. IACET Plaque**

The Coalition has gained certification as an IACET approved agency. This allows the Coalition to deliver courses that earn CEU credits. The Operations Department staff put in a great deal of work to get approved for this certification. The Coalition can now offer CEU's for courses developed or sponsored by the Coalition. Although there is still work involved to get





**h. Anti-Fraud Plan**

Once a year the Anti-Fraud Plan has to be reviewed. There are no changes this year. The only action required was to add the review date of June 13, 2024, to the last page. Upon a motion made by Mr. Jones and seconded by Ms. Donaldson, the Anti-Fraud Plan review was approved without objection.

**VIII. Audits and Reviews in Progress**

**a. A-133 Audit for 2022-2023 – In process, Onsite June 24-28, 2024**

The Onsite has been rescheduled for July.

**IX. Adjourn**

The meeting was adjourned at 11:49 a.m.

The Board Meeting was followed immediately by a new Board member Orientation.

**X. Board Orientation**

**Members in Attendance**

Tarae Donaldson  
Lindsey Cannon

Shacondra Primm

Brian Wyer

**Staff**

Bruce Watson  
Brooke Watkins  
Terry Thibodeau  
Bess Denny-Abernathy

Skeyey Lindsey  
Stephanie Richardson  
Melanie Tarver  
Renee Maxwell

Nathalie Morris  
Jase Palmer  
Linda Sewell-Otto

The Coalition held a Board Member Orientation on June 13, 2024, at 12:00 pm. Mr. Watson gave the presentation to 3 new Board members, 1 current Board member and 9 new Coalition staff members.

**XI. Second Adjourn**

The Board Orientation adjourned at 1:42 pm.

**Next Meeting: Thursday, August 8, 2024, at 10:00 a.m. at the Early Learning Coalition offices at 1720 West Fairfield Dr., Suite 100/400, Pensacola, FL 32501**

# EARLY LEARNING COALITION OF ESCAMBIA COUNTY

## Statement of Activity by Month

May 2024

	MAY 2024	TOTAL
<b>Revenue</b>		
3300 REVENUES - STATE FUNDING		\$0.00
33001 REVENUES - STATE FUNDING SR	1,570,736.31	\$1,570,736.31
33002 REVENUES - STATE FUNDING VPK	296,791.94	\$296,791.94
33004 REVENUES - STATE FUNDING ARPA	2,039,274.14	\$2,039,274.14
<b>Total 3300 REVENUES - STATE FUNDING</b>	<b>3,906,802.39</b>	<b>\$3,906,802.39</b>
3405 REVENUES - LOCAL MATCH CHILDREN'S TRUST	19,906.31	\$19,906.31
3575 Contributed income		\$0.00
3579 Grants from other nonprofits	10,000.00	\$10,000.00
<b>Total 3575 Contributed Income</b>	<b>10,000.00</b>	<b>\$10,000.00</b>
<b>Total Revenue</b>	<b>\$3,936,708.70</b>	<b>\$3,936,708.70</b>
<b>Cost of Goods Sold</b>		
4000 (6501) DIRECT PROVIDER PAYMENTS	1,616,684.52	\$1,616,684.52
4020 ARPA PROVIDER PAYMENTS	1,994,102.75	\$1,994,102.75
<b>Total Cost of Goods Sold</b>	<b>\$3,610,787.27</b>	<b>\$3,610,787.27</b>
<b>GROSS PROFIT</b>	<b>\$325,921.43</b>	<b>\$325,921.43</b>
<b>Expenditures</b>		
4110 (5001) SALARIES	175,258.15	\$175,258.15
4120 (5005) EMPLOYER TAX & WORKMEN'S COMP	13,419.94	\$13,419.94
4150 (5007) STAFF RECRUIT / SCRNNNG, ETC.	84.00	\$84.00
4210 (5020) BENEFITS - RETIREMENT	10,501.55	\$10,501.55
4220 (5010) INSURANCE - VISION & DENTAL	1,855.65	\$1,855.65
4221 Dental & Vision EE Portion	554.56	\$554.56
4230 (5010) BENEFITS - HEALTH INSURANCE	35,831.92	\$35,831.92
4231 (5011) Health Insurance - EE Portion	1,282.17	\$1,282.17
4251 Insurance-STD-100% ER	1,038.37	\$1,038.37
4271 Basic Term Life-100% ER	262.17	\$262.17
4310 (6002) PROF. & TECH. SERV. - AUDIT	3,000.00	\$3,000.00
4315 (6030) PROF. & TECH. SERV. - REPAIRS & MAINT	4,231.65	\$4,231.65
4330 (7501) TRAVEL - OUT OF TOWN	482.93	\$482.93
4340 (7510) TRAVEL - LOCAL	809.19	\$809.19
4355 (7001) DOCUMENT STORAGE	121.03	\$121.03
4360 (7001) RENT	11,652.48	\$11,652.48
4365 (7101) EQUIPMENT LEASES	600.64	\$600.64
4370 (7201) COMMUNICATIONS, PHONE & INTERNET	2,807.18	\$2,807.18
4375 (7051) POSTAGE	213.89	\$213.89
4400 (5101) EMPLOYEE TRAINING & EDUCATION	3,230.00	\$3,230.00
4450 (7420) NON-EMP TRAINING	16,311.75	\$16,311.75
4510 (7151) OFFICE SUPPLIES	459.93	\$459.93
4520 (7401/7405) PROGRAM SUPPLIES	17,401.93	\$17,401.93
4530 (6025) PRINTING	6,261.27	\$6,261.27
4535 LEGAL NOTICES & ADVERTS	275.00	\$275.00

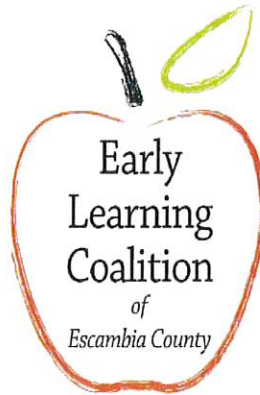
CAIO

# EARLY LEARNING COALITION OF ESCAMBIA COUNTY

## Statement of Activity by Month

May 2024

	MAY 2024	TOTAL
4550 (7620) DUES, FEES & SUBSCRIPTIONS	5,152.28	\$5,152.28
4640 (7302) FURNITURE & EQUIP (UNDER \$1K)	939.56	\$939.56
4645 (7302) REPAIRS & MAINTENANCE - EQUIP	369.51	\$369.51
4690 (7605) COMPUTER SOFTWARE & SUPPLIES	6,516.58	\$6,516.58
4898 Rounding Errors	0.00	\$0.00
<b>Total Expenditures</b>	<b>\$320,925.28</b>	<b>\$320,925.28</b>
NET OPERATING REVENUE	<b>\$4,996.15</b>	<b>\$4,996.15</b>
NET REVENUE	<b>\$4,996.15</b>	<b>\$4,996.15</b>



# **Board Meeting August 8, 2024**

## **Meeting Package**

<b>1. Executive Committee Report</b>	<b>1</b>
<b>2. ED Annual Performance Evaluation</b>	<b>2-5</b>
<b>3. Coalition SR Funding Shortfall</b>	<b>6-11</b>
<b>4. Coalition Budget for FY 2024-25</b>	<b>12</b>
<b>5. Executive Director's Report</b>	<b>13-14</b>
<b>6. Financial Update/Dashboard June 2024</b>	<b>15-19</b>
<b>7. SRMAT Spending Summary</b>	<b>20-21</b>
<b>8. Enrollment/Wait List Status Report</b>	<b>22-26</b>
<b>9. Contracting Summary</b>	<b>27-28</b>
<b>10. ARPA Grant Funding</b>	<b>29</b>
<b>11. Grant Agreement 2024-2025</b>	<b>Att. &amp; 30-33</b>
<b>12. EOY Reports</b>	<b>34-36</b>



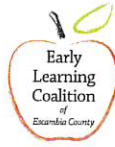
Early Learning Coalition of Escambia County  
Board Meeting Agenda  
August 8, 2024, at 10:00 a.m.

		<b>Pages</b>
<b>I.</b>	<b>Welcome and Introductions</b>	
a.	Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on July 23, 2024	
<b>II.</b>	<b>Public Comments</b>	
<b>III.</b>	<b>Chair Opening Comments</b>	
a.	Approval of Consent Agenda: Meeting Agenda, Minutes of June 13, 2024, Financials May 2024 <b>(BA)</b>	<b>CA 1-CA 11</b>
<b>IV.</b>	<b>Executive Committee Report</b>	<b>1</b>
a.	Executive Director Annual Performance Evaluation <b>(BA)</b>	<b>2-5</b>
b.	Coalition SR Funding Shortfall <b>(D)</b>	<b>6-11</b>
c.	Coalition Budget for FY 2024-25 <b>(BA)</b>	<b>12</b>
d.	Executive Director Pay Increase 2024-2025 <b>(BA)</b>	
<b>V.</b>	<b>Executive Director’s Report</b>	<b>13-14</b>
a.	Coalition Status Reports: Financial Overview for 2023-2024, DEL Invoice Dashboard, SRMAT Spending Summary, Enrollment/Wait List Status Report, Contracting Summary Report <b>(D)</b>	<b>15-28</b>
<b>VI.</b>	<b>Old Business</b>	
a.	ARPA Grant Funding – Update <b>(D)</b>	<b>29</b>
b.	By-Laws Change for Meeting Frequency <b>(D)</b>	
<b>VII.</b>	<b>New Business</b>	
a.	DEL Early Learning Grant Agreement for Fiscal Year 2024-2025 <b>(BA)</b> Att. &	<b>30-33</b>
b.	Fraud Referrals and Collections Requirement from ELGA <b>(D)</b>	
c.	Approval of ED Travel for 2024-2025 <b>(BA)</b>	
d.	EOY Reports <b>(D)</b>	<b>34-36</b>
e.	Code of Ethics Training November Board Meeting <b>(I)</b>	
<b>VIII.</b>	<b>Audits and Reviews in Progress</b>	
a.	A-133 Audit for 2022-2023 – In Process, August 2024 <b>(D)</b>	
<b>IX.</b>	<b>Adjourn</b>	

**Key:** (BA) = Board Approval (D) = Discussion (I) = Information Att = Attached file

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child’s potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*





**Next Meeting: Thursday, November 14, 2024, at 10:00 a.m. at the Early Learning Coalition offices, 1720 W. Fairfield Dr., Suite 100/400, Pensacola, FL 32501**

**Key: (BA) = Board Approval (D) = Discussion (I) = Information Att = Attached file**

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



## **Executive/Finance Committee Report Van Mansker Chair**

The following is an informal summary of the last meeting of the Executive Committee. This summary is not to be considered the official minutes of the Committee as these comments precede formal approval of the Committee's Minutes at their next meeting. The summary is accurate in that the comments are lifted from the draft minutes of the Committee.

---

The Executive Committee last met on June 27, 2024. The scheduled meeting for July was cancelled for lack of a quorum.

From the June meeting the Committee reviewed the financial update, invoice dashboard and utilization reports. There were no Resource Development Committee recommendations for consideration.

Although the EXCOM did not meet in July, the Board Chair met with the ED and Finance Director to discuss funding and the budget at length. The Board Chair then met privately with the ED to discuss the ED evaluation.

**Executive Director Annual Performance Evaluation** – The annual performance evaluation is provided for consideration.

**Coalition SR Funding Shortfall** - In large part because of the rate increases the Coalition is expected to have between \$2 to \$3 million shortfall in SR funding. Projections scenarios are provided for consideration.

**Coalition Budget for FY 2024-2025** – The Coalition budget for Fiscal Year 2024-2025 is provided for approval. All targets have been met, and although funding is limited funding for client services has been maximized. As approved several years to keep abreast of Florida going to a \$15 per hour minimum wage, staff will receive a \$1 per hour increase in wages.

**Executive Director Pay Increase 2024-2025** – It is proposed the ED receive the same \$1 per hour increase as the staff.

Chief Executive Officer/Executive Director

Annual Performance Evaluation

Officer/Director's Name: Walter B. Watson, Jr Date: 08/08/2024  
 Evaluation Period: July 1, 2023 - June 30, 2024 ELC: Escambia

Position Summary: The Chief Executive Officer (CEO)/Executive Director (ED) is responsible for providing direction, leadership, and oversight to the Coalition in support of its mission, strategic plan, and annual goals and objectives. The CEO/ED must effectively work with Board members, volunteers, government officials, community leaders, business leaders, child care providers, and the clients and families that the ELC serves. The CEO/ED provides leadership to internal staff and is responsible for daily operations of the business, including oversight of financial management, human resources, fund development, program quality and delivery, and public relations.

Evaluate the CEO/ED's performance in the domains below using the following ratings:

- 3 = Exceeds Expectations
- 2 = Meets Expectations
- 1 = Does Not Meet Expectations

Comments must be included for each factor with a rating of "Does Not Meet Expectations." Additional comments may be attached to this form.

**Domain 1: Board Administration and Support** – Supports operations and administration of the Board by advising and informing Board members, as well as interfacing between Board and staff.

Rating	Performance Indicator
3	Provides the Board with professional advice and recommendations based on the organization's strategic plan.
3	Engages the Board in establishing the ELC's policy direction; interprets and executes the intent of Board policy; supports Board policy and actions to the public and staff.
3	Communicates with the Board chair and other members of the Board to provide accurate, sufficient, and relevant information regarding Board policy and operations in a timely manner.
3	Fosters a harmonious working relationship with the Board.
3	Provides support for Board teamwork and effectiveness as ELC advocates in the community; promotes and supports Board recruitment, education, and development.
Rating Average (total divided by 5): 3.00	Comments regarding the performance in this domain: Does an excellent job keeping the Board informed and abreast of changes and developments in State and local programs. Ensure Board is aware of the impact of Legislative changes.

2

**Domain 2: Program and Service Delivery** – Oversees development, implementation, and quality assurance of all Coalition programs and services.

Rating	Performance Indicator
3	Communicates ELC’s vision and goals to staff, community, and others; builds commitment to mission and priorities of ELC.
3	Provides direction and defines priorities to assure that the ELC’s programs and services respond to the needs of families, children, and providers.
3	Identifies problems and issues confronting the ELC and recommends/implements appropriate changes and directions.
3	Encourages and promotes long range planning and implementation of plans; keeps Board and others informed of trends and decisions that may impact the ELC.
3	Measures the extent to which ELC programs improve enrolled children’s school readiness skills for transitioning into kindergarten; reports findings to the Board and the community.
Rating Average (total divided by 5): 3.00	Comments regarding the performance in this domain: Closed outs ARPA grants this year with near 100% utilization and made effective use of all funds. Improve provider quality and aided in provider staff retention and recruitment. Positioned Coalition to be prepared for significant funding decreases in FY24-25.

**Domain 3: Financial Sustainability and Mission Impact** – Provides leadership for sound fiscal management practices and procedures. Assures the budget supports the ELC’s mission, goals, and long-range planning. Works with the staff, finance committee and the Board to prepare budgets, monitor progress, initiate changes (to operations and budgets) as appropriate, and resolve fiscal issues that affect the ELC.

Rating	Performance Indicator
3	Recommends yearly budget for Board approval.
3	Manages the Coalition’s resources within budget guidelines according to authorized policies and procedures that comply with current laws and regulations.
3	Possesses a robust understanding of the ELC’s financial needs and communicates them clearly.
3	Provides leadership and supports appropriate strategies for attracting funds for the SR Match Program.
3	Oversees the planning and implementation of match development activities, including establishing resource requirements, identifying funding sources and establishing strategies to approach potential donors.
Rating Average (total divided by 5): 3.00	Comments regarding the performance in this domain: Took on again both the roles of Finance Director and Executive Director for three months. Began the transition to a new online accounting system to better ensure accountability of fund utilization. Successfully transitioned from receiving match funding from Escambia County to the Escambia Children's Trust.

**Domain 4: Human Resource Management, Staff and Administrative Relations** – Effectively manages the human resources of the organization according to authorized policies and procedures that fully conform to current laws and regulations.

Rating	Performance Indicator
3	Provides leadership for developing and executing sound personnel procedures and practices that incorporate directives, attitudes, and behaviors reflective of the integrity and ethical values expected throughout the organization.
3	Recruits and retains a talented and diverse staff.
3	Ensures compliance with relevant workplace and employment laws; maintains a safe, respectful, and inclusive working environment.
3	Encourages and supports staff to participate in ongoing professional development opportunities.
3	Establishes clear patterns of authority, responsibility, supervision, and communication with staff.
Rating Average (total divided by 5): 3.00	Comments regarding the performance in this domain: Continued ensuring the Coalition is a go to place for employment. Staffing is never an issue as the few positions that become open are readily filled. Morale is at an all time high.

**Domain 5: Community, State, and Public Relations** – Directs and coordinates public relations and community awareness efforts. Assures that the Coalition and its mission, programs, and services are consistently presented in a favorable public image to relevant stakeholders.

Rating	Performance Indicator
3	Develops and maintains positive relationships with the community, businesses, and civic leaders; encourages community involvement and contribution to the ELC.
3	Represents and promotes the ELC through regular attendance and involvement in meetings, conferences, and interagency and community activities dealing with early childhood education and family issues.
3	Encourages community involvement and contribution to the ELC.
3	Provides leadership on behalf of the ELC at the state level; advocates the needs of the ELC to appropriate federal and state officials and agencies, community leaders, child advocates, and parents, including lobbying the state legislature within the parameters permitted by state and federal law and regulation.
3	Serves as an effective spokesperson. Represents the organization well to its constituencies, including clients/members/patrons, other nonprofits, government agencies, elected officials, funders, and the general public.
Rating Average (total divided by 5): 3.00	Comments regarding the performance in this domain: Maintained a strong reputation throughout the State. He has become the ELC ED other ED's go to for information. Continued to foster interactions with community leaders and increase their understanding of the Coalition mission. Ensured the reputation of the Coalition was strong and trusted by all parties.



**Domain 6: Professional Skills and Abilities**

Rating	Performance Indicators
3	Maintains high standards of ethics, honesty, and integrity in all professional matters.
3	Is well organized and efficient in the accomplishment of objectives.
3	Skillful at analyzing and addressing problems, challenges, and conflicts, even under stress.
3	Effectively communicates verbally and in written form.
3	Actively engages in continuous professional development.
Rating Average (total divided by 5):  3.00	Comments regarding the performance in this domain:  Extremely organized in thought and deed. Well spoken and very articulate. Integrity is beyond reproach.

**Domain 7 (Optional):** List three to five local performance indicators:

Rating	Performance Indicators
Rating Average (total divided by # of indicators):  0.00	Comments regarding the performance in this domain:

Performance Domain	Rating Averages
Domain 1	3.00
Domain 2	3.00
Domain 3	3.00
Domain 4	3.00
Domain 5	3.00
Domain 6	3.00
Domain 7 – optional local	0.00
*Overall Rating	3.00

*\*To calculate the overall rating, add up all rating averages from each domain and divide by 6 or 7, as appropriate.*


*Overall Rating:*

*3.0 = Exceeds Expectations*

*2.0 – 2.9 = Meets Expectations*

*1.9 and below = Does Not Meet Expectations*

Evaluator Name: Van Mansker

Evaluator Signature: 

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: No action. Statement of impact at current funding level. Note the deficit.**

Funding: Initial award, plus estimated amount from \$20M Wait List funding.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Enrolled 28APR24
Infant	INF	<12 mth	\$ 48.60	91	\$ 4,422.60	109
Toddler	TOD	12 <24 mth	\$ 39.79	238	\$ 9,470.02	222
Two	2YR	24 <36 mth	\$ 36.79	319	\$ 11,736.01	358
Three	PR3	36 <48 mth	\$ 29.00	359	\$ 10,411.00	375
Four	PR4	48 <60 mth	\$ 28.00	356	\$ 9,968.00	356
Five	PR5	60 <72 mth	\$ 27.00	259	\$ 6,993.00	220
School Age	SCH	In School-Pt	\$ 18.05	700	\$ 12,635.00	823
School Age	SCH	In School-Ft	\$ 24.00	155	\$ 3,720.00	163
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -	0
		Total Children		2477	\$ 69,355.63	2626
<b>Child count as of July 29, 2024</b>						
				Avg Days in Month	22	
				Avg Cost/Month	\$ 1,525,823.86	\$ 1,523,221.17
				Days in Year	260	\$ 1,379,705.32
				SR Services Year Total	\$ 18,032,463.80	\$ 306,964.57
				SR Reg Fee/Year Est.	\$ 74,000.00	\$ (163,448.72)
				Parent Fee/Year Est.	\$ 1,550,000.00	\$ (7,783.27)
				Total SR Serv Est.	\$ 16,556,463.80	
NOA Dated 01JUL24				Current Grant +Match	\$ 16,743,522.00	
				Match Funding	\$ 238,875.00	
				Service Only Shortfall	\$ 425,933.20	
Non-direct 22% of Initial Grant and static all scenarios.				Non Direct 22%	\$ 3,683,574.84	
				Total Shortfall	\$ (3,257,641.64)	
				Est. Wait List Award	\$ 1,296,257.00	
				Avg. 7% QPI Est.	\$ (1,961,384.64)	
				With 7% QPI	\$ 1,262,272.47	
				Gold Seal Est.	\$ 19,294,736.27	
				With Gold Seal	\$ 288,982.20	
					\$ 19,583,718.47	
<b>Monthly Impact as Currently Funded</b>						
				Funding Avail/Month		\$ 1,523,221.17
				Avg SR Cost/Month		\$ 1,379,705.32
				Avg Nondirect/Month		\$ 306,964.57
				Shortfall/Month		\$ (163,448.72)
				Shortfall/Work Day		\$ (7,783.27)
				Parent fee Est. = Avg/month x 12		
<b>Notes:</b>						
1. Used current grant only to calculate Nondirect 22%, does not include 22% of a Wait List award						
2. Funding available includes estimated \$1,296,257 can be used to avoid having to disenroll children.						
Note QPI est. is \$600,000 more than allocation for 24/25.						
Note GS est. is close to allocation for 24/25.						





**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Evenly reduce children in all age groups to equal NOA+Match, plus \$1M**

Funding: Initial award, and estimated amount from \$20M Wait List Funding, plus \$1M.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 29JUL24	Enrolled 28APR24
Infant	INF	<12 mth	\$ 48.60	77	\$ 3,742.20	91	109
Toddler	TOD	12 <24 mth	\$ 39.79	224	\$ 8,912.96	238	222
Two	2YR	24 <36 mth	\$ 36.79	305	\$ 11,220.95	319	358
Three	PR3	36 <48 mth	\$ 29.00	345	\$ 10,005.00	359	375
Four	PR4	48 <60 mth	\$ 28.00	342	\$ 9,576.00	356	356
Five	PR5	60 <72 mth	\$ 27.00	245	\$ 6,615.00	259	220
School Age	SCH	In School-Pt	\$ 18.05	686	\$ 12,382.30	700	823
School Age	SCH	In School-Ft	\$ 24.00	141	\$ 3,384.00	155	163
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -		0
		Total Children		2365	\$ 65,838.41	2477	2626
		Avg Days in Month			22		
		Avg Cost/Month			\$ 1,448,445.02		
		Days in Year			260		14
		SR Services Year Total			\$ 17,117,986.60		8
		SR Reg Fee/Year Est.			\$ 74,000.00		112
		Parent Fee/Year Est.			\$ 1,550,000.00		
		Total SR Serv Est.			\$ 15,641,986.60		
NOA Dated 01JUL24		Current Grant w/Match			\$ 16,743,522.00		
		Match Funding			\$ 238,875.00		
		Subtotal less services			\$ 1,340,410.40		
Non-direct 22% of Initial Grant and static all scenarios.		Non Direct 22%			\$ 3,683,574.84		
		Subtotal w/o plus ups			\$ (2,343,164.44)		
		Wait List \$ Plus \$1M			\$ 2,296,257.00		
					\$ (46,907.44)		
		Avg. 7% QPI Est.			\$ 1,198,259.06		
		With 7% QPI			\$ 18,316,245.66		
		Gold Seal Est.			\$288,982.20		
		With Gold Seal			\$ 18,605,227.86		

Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget

Cut per age group

Categories

Total Children Reduction

Parent fee Est. = Avg/month x 12

Notes:

1. Used current grant only to calculate Nondirect 22%, does not include 22% of a Wait List award

2. Funding available includes estimated \$1,296,257 can be used to avoid having to disenroll children.

Note QPI est. is over \$500,000 more than allocation for 24/25

Note GS est. is close to allocation for 24/25





**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Evenly reduce children in all age groups to equal NOA+Match, plus \$3M**

Funding: Initial award, and estimated amount from \$20M Wait List Funding, plus \$3M.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day	Baseline: Children enrolled 29JUL24	Enrolled 28APR24
Infant	INF	<12 mth	\$ 48.60	107	\$ 5,200.20	91	109
Toddler	TOD	12 <24 mth	\$ 39.79	254	\$ 10,106.66	238	222
Two	2YR	24 <36 mth	\$ 36.79	335	\$ 12,324.65	319	358
Three	PR3	36 <48 mth	\$ 29.00	375	\$ 10,875.00	359	375
Four	PR4	48 <60 mth	\$ 28.00	372	\$ 10,416.00	356	356
Five	PR5	60 <72 mth	\$ 27.00	275	\$ 7,425.00	259	220
School Age	SCH	In School-Pt	\$ 18.05	716	\$ 12,923.80	700	823
School Age	SCH	In School-Ft	\$ 24.00	171	\$ 4,104.00	155	163
Special Needs	SPCR	Special Needs	\$ 58.32	0	\$ -		0
		Total Children		2605	\$ 73,375.31	2477	2626
		Avg Days in Month			22		
		Avg Cost/Month			\$ 1,614,256.82		
		Days in Year			260		16
		SR Services Year Total			\$ 19,077,580.60		8
		SR Reg Fee/Year Est.			\$ 74,000.00		128
		Parent Fee/Year Est.			\$ 1,550,000.00		
		Total SR Serv Est.			\$ 17,601,580.60		
NOA Dated 01JUL24		Current Grant w/Match			\$ 16,743,522.00		
		Match Funding			\$ 238,875.00		
		Subtotal less services			\$ (619,183.60)		
Non-direct 22% of Initial Grant and static all scenarios.		Non Direct 22%			\$ 3,683,574.84		
		Subtotal w/o plus ups			\$ (4,302,758.44)		
		Wait List Plus \$3M			\$ 4,296,257.00		
					\$ (6,501.44)		
		Avg. 7% QPI Est.			\$ 1,335,430.64		
		With 7% QPI			\$ 20,413,011.24		
		Gold Seal Est.			\$288,982.20		
		With Gold Seal			\$ 20,701,993.44		

Action taken: Reduce children served evenly by care level thru attrition/disenrollment to balance budget

Increase per age group 16

Categories 8

Total Children Increase 128

Parent fee Est. = Avg/month x 12

Notes:

1. Used current grant only to calculate Nondirect 22%, does not include 22% of a Wait List award

2. Funding available assumes \$1,296,257 Wait List award can be used to avoid having to disenroll children.

Note QPI est. is over \$600,000 more than allocation for 24/25

Note GS est. is close to allocation for 24/25.

**ELC Escambia Cost of Care Analysis FY 2024-2025**

**Scenario: Spending of Wait List Award for Children Pulled From the Wait List Only.**

Funding: Estimated amount from \$20M Wait List funding distribution.

Rates Center-Based Care Per Day Effective July 1, 2024 without Gold Seal Differential (see note\* below)

Age Group	Care Code	Description	Base Rate	Number of Children	Total Cost Per Day
Infant	INF	<12 mth	\$ 48.60	16	\$ 777.60
Toddler	TOD	12 <24 mth	\$ 39.79	16	\$ 636.64
Two	2YR	24 <36 mth	\$ 36.79	20	\$ 735.80
Three	PR3	36 <48 mth	\$ 29.00	20	\$ 580.00
Four	PR4	48 <60 mth	\$ 28.00	20	\$ 560.00
Five	PR5	60 <72 mth	\$ 27.00	20	\$ 540.00
School Age	SCH	In School-Pt	\$ 18.05	15	\$ 270.75
School Age	SCH	In School-Ft	\$ 24.00	15	\$ 360.00
Special Needs	SPCR	Special Needs	\$ 58.32		\$ -
		Total Children		142	\$ 4,460.79
<b>Estimated Wait List Reduction Count</b>					
				Avg Days in Month	22
				Avg Cost/Month	\$ 98,137.38
Days in Year Adjusted for 10 month service period					
				Days in Year	240
				SR Services Year Total	\$ 1,070,589.60
				SR Reg Fee/Year Est.	\$ 9,940.00
Parent fee Est. = Avg/day x 240 days					
				Parent Fee/Year Est.	\$ 68,160.00
				Total SR Serv Est.	\$ 1,012,369.60
Non-direct 22% of Wait List Grant					
				Non Direct 22%	\$ 285,176.54
Estimated Wait List NOA					
				Total Wait List Cost	\$ 1,297,546.14
				Est. Wait List Award	\$ 1,296,257.00
Note overall QPI est. is \$600,000 more than allocated for 24/25.					
				Avg. 7% QPI Est.	\$ 74,941.27
				With 7% QPI	\$ 1,372,487.41
<b>Monthly Impact as Currently Funded</b>					
				Funding Avail/Month (10mths)	\$ 129,754.61
				Avg SR Cost/Month	\$ 101,236.96
				Avg Nondirect/Month	\$ 28,517.65
				Shortfall/Month	\$ 0.00
				Shortfall/Work Day	\$ 0.00

ELC Escambia Agency Budget	FY21-22 Budget	FY22-23 Budget	FY23-24 Budget	FY24-25 Budget	NOTES	%of NOA
<b>Income</b>			23-24 NOA 28JUN24		DEL 24-25 NOA dated 01JUL24	
NOA Amount - SR Program	17,681,367.00	16,888,214.00	17,324,851.00	16,743,522.00		73.16%
NOA Amount - SRPAS	26,623.00	23,114.00	-	-	Not Awarded 23-24 or 24-25	0.00%
Quality Performance Differentiale	NA	704,631.00	756,699.00	708,991.00	Incl. In SR Services Total Prior to 22-23	3.10%
Gold Seal Differential	NA	215,521.00	328,425.00	282,636.00	Incl. In SR Services Total Prior to 22-23	1.23%
NOA Amount - SR Pua	NA	NA	NA	-	New Program, NOA To be issued AUG/SEP 24	0.00%
Special Needs Differential	NA	72,732.00	165,805.00	94,374.00	Added Mid-Year 22-23 (Remains unspent)	0.41%
NOA Amount - VPK	4,800,247.00	5,276,225.00	4,878,739.00	5,017,633.00		21.92%
NOA Amount VPKPA	NA	41,919.00	42,829.00	43,048.00	New 22-23	0.19%
	NA	NA	528,409.00	-	Program ended 23-24	0.00%
ARPA Grant	8,958,609.00	6,392,006.00	6,837,281.00	-	Last Year of ARPA 23-24	0.00%
CRSSA Grant	4,412,607.00	969,346.00	2,332.00	-	Program ended 22-23	0.00%
ESSR II	31,705.00	16,907.00	243.00	-	Program ended 22-23	0.00%
DEL NOA Sub-total	35,891,058.00	30,800,617.00	30,881,613.00	22,889,604.00		100.00%
Local SR Match	238,875.00	238,875.00	238,875.00	238,875.00		
<b>TOTAL INCOME :</b>	<b>36,129,933.00</b>	<b>30,839,492.00</b>	<b>31,100,488.00</b>	<b>23,128,479.00</b>		
<b>Expenditures</b>						% of SR
Employee Salaries	1,808,292.04	1,898,720.00	2,005,287.86	2,047,510.00	Based on \$1/Hour Increase effective OCT24	12.23%
Payroll Processing	210,667.29	26,000.00	26,948.57	27,900.00	Based 23-24 ADP Costs	0.16%
Employee Recruitment	1,297.24	1,200.00	1,102.76	1,200.00	Annualized actuals (Incl. Screenings)	0.01%
Benefits - Health Ins.	365,449.48	360,000.00	360,000.00	450,000.00	Based on current cost, new rates Oct 23	2.66%
Benefits - Short Term Disb.	13,366.32	14,000.00	15,875.00	16,000.00	Based on current cost, new rates Oct 23	0.10%
Benefits - Retirement	16,136.78	26,000.00	31,850.00	32,000.00	Annualized using Jun 24, ER Match+Fees x 12	0.19%
Workmans Compensation Ins.	NA	6,080.00	9,935.00	10,000.00	Annual cost	0.06%
Prof. and Tech. Services	50,276.00	50,000.00	70,000.00	70,000.00	Audit Serv \$30,000 + Digital Boardwalk \$40,000	0.42%
INSURANCE PREMIUMS (Gen cov)	4,700.00	4,600.00	12,245.15	12,000.00	Annual cost	0.07%
D&O / BONDING INSURANCE	5,700.00	5,700.00	6,260.00	6,400.00	Annual cost	0.04%
Travel - In State (Out of Town)	15,000.00	10,000.00	10,000.00	9,628.72	Forecast Estimate	0.08%
Travel - Out of State	-	-	-	-		0.00%
Travel - Local	7,500.00	7,500.00	10,000.00	13,115.95	Forecast Estimate	0.68%
Repairs and Maint. - Bldg.	30,141.25	5,000.00	2,000.00	1,000.00	Forecast Estimate	0.01%
Document Storage	5,882.34	1,200.00	1,250.00	1,250.00	Estimate based on costs Jun 24 x 12	0.01%
Repairs and Maint. - Comp. & Equip.	3,253.52	3,000.00	1,450.00	1,500.00	Forecast Estimate	0.01%
Rentals - Building - Main	112,500.00	134,400.00	138,230.40	144,000.00	Lease includes elec/water	0.88%
EQUIP RENTAL	7,938.28	8,000.00	8,100.00	8,000.00	Estimate based on FY 23-24	0.05%
Communications	32,400.00	33,000.00	34,000.00	34,000.00	Estimate based on FY 23-24	0.20%
Postage	2,060.53	2,000.00	2,215.00	2,000.00	Forecast Estimate	0.01%
Staff Training & Education	5,000.00	14,000.00	10,000.00	6,000.00	Subset Quality Budget	0.03%
Office Supplies	8,762.69	8,000.00	10,780.00	10,000.00	Forecast Estimate	0.06%
Program Supplies	-	-	102,000.00	100,074.00	Subset Quality Budget	0.60%
Printing	18.80	5,000.00	10,020.00	10,000.00	Estimate based on FY 23-24 costs	0.06%
Furniture and Equipment (under \$1K)	47,900.00	18,000.00	15,000.00	15,000.00	Estimate based on FY 23-24 costs	0.09%
Computer Software	32,500.00	25,000.00	20,000.00	20,000.00	Estimate based on IT Input	0.12%
Web and Online services	NA	39,060.00	33,100.00	32,000.00	Web, Box, Adobe, Unifi, 365	0.19%
Furniture and Equipment (FA over \$1K)	-	-	7,500.00	-	No cost planned 24-25	0.00%
Dues & Subscriptions	7,500.00	6,500.00	9,490.00	6,600.00	Forecast Estimate	0.04%
Taxes, Fees & Licenses	NA	2,000.00	2,925.00	3,000.00	Estimate based on FY 23-24 costs	0.02%
Quality Initiatives	80,273.00	519,441.00	318,000.00	235,000.00	Does not include salaries, travel	1.40%
Non Direct Subtotal				3,323,278.67	Non Service SR % (w/error for VPK Admin)	20%
SR Direct Slots	14,301,990.15	13,677,865.00	14,000,000.00	13,478,297.33	SR slot expenses less Match	80.50%
SRMAT	418,529.00	418,915.00	418,915.00	416,832.00	Program Started 19-20, DEL plus ECT	2.49%
SR Program Assessments	NA	23,114.00	NA	NA	Incl. In SR Services Total Prior/After 22-23	
Quality Performance Differentiale	NA	704,631.00	712,131.00	708,991.00	Incl. In SR Services Total Prior to 22-23	
Gold Seal Differential	NA	215,521.00	162,151.00	282,636.00	Incl. In SR Services Total Prior to 22-23	
Special Needs Differential	NA	72,732.00	72,732.00	94,374.00	Added Mid-Year 22-23 (Remains unspent)	
VPK Slots Services	4,626,978.29	5,073,293.00	5,073,293.00	4,824,070.00	VPK NOA total less 5% Admin	
VPK Assessments	NA	41,919.00	41,919.00	-	Cost embedded in Salaries and Travel	
ARPA Grant	8,958,609.00	6,392,006.00	957,268.54	-	Program Ended 23-24	
<b>TOTAL BUDGET :</b>	<b>31,180,350.00</b>	<b>29,853,237.00</b>	<b>24,753,974.28</b>	<b>23,128,479.00</b>		
<b>Required SR Benchmarks :</b>	<b>NOA Amounts</b>	<b>Budgeted Amt</b>	<b>Estimated %</b>		<b>NOTES</b>	
Slots - 78% min	13,059,947.16	13,656,254.33	81.56%			
Admin - 5% max	837,176.10	383,826.18	2.29%		Include staff wages and benefits	
Admin/Non-Direct/Quality - 22% max	3,683,574.84	3,087,267.67	18.44%		Includes wages, benefits, nonslot costs, less VPK admin	
Quality - 4% min	669,740.88	1,759,136.43	10.51%		DEL quality no longer Incl. GS, QPI, Spec Needs	
Quality w/o salaries	669,740.88	746,745.36	4.46%		Quality less salaries	



## Executive Director's Report

### **Coalition Status Reports:**

**Financial Overview** – A summary of financial activity for FY2023-2024 is provided.

**DEL Invoice Dashboard** - Through June the Coalition spent \$15.69M of the \$17.3M SR grant which 90.5%. SR Admin was 2.6%, Non-Direct Total 17.8% and Quality 8.9%. VPK Admin was 3.3%.

**SRMAT Spending Summary** – The Coalition effectively spent 100% of the DEL SRMAT NOA. Also, provided is the plan do likewise with ECT provided funding. 218 children were enrolled in the SRMAT funding for some period time during the year. This practice, however, will be ending this year, and SRMAT will be a stand-alone managed program.

**Enrollment/Wait List Status Report** - There are 2,466 children enrolled in the School Readiness program of which 72 are SRMAT and 849 are school-age children. The Wait List has been pulled through mid-January. There are 665 children on the Wait List.

There are 10 children enrolled in Summer VPK, and 1,470 approved applications for the 2024-2025 VPK program.

### **Contracting and Fraud Summary Report**

There are 81 SR Providers, and 71 VPK Providers. There are three fewer SR Providers and one less VPK Provider this year.

### **Old Business**

**ARPA Grant Funding – Update** - The Coalition spent \$4.94 million of the \$4.99 million ARPA Discretionary Early Learning Grant, which was 99%.

**By-Laws Change for Meeting Frequency** – Approval of the change to the meeting frequency of the Board to quarterly instead of bi-monthly, necessitates a change to the By-Laws as well. The proposed change will be published at least thirty days prior to the November meeting.

### **New Business**

**DEL Early Learning Grant Agreement (ELGA) for Fiscal Year 2024-25** – Formal Board approval of the 2024-2025 ELGA is requested.

**Fraud Referrals and Collection Requirement from ELGA** – Excerpts from the ELGA concerning fraud reporting and the new requirement for Coalitions to collect as over-payments referral amounts that are returned with no action taken on the part of the State.

August 8, 2024



**Approval of ED Travel for 2024-2025** – Annual approval of ED travel related to DEL, AELC and related business is requested.

**End-Year Reports** – The operational reports for the Fiscal Year 2023-2024 are provided.

**Code of Ethics Training November Board Meeting** – Annual required Code of Ethics Training will be conducted at the November Board meeting.

**Audits and Reviews in Progress**

A-133 Audit for 2022-2023 – In process, onsite August, 2024.

# EARLY LEARNING COALITION OF ESCAMBIA COUNTY

## Statement of Activity

July 2023 - June 2024

	TOTAL
<b>Revenue</b>	
3300 REVENUES - STATE FUNDING	
33001 REVENUES - STATE FUNDING SR	16,775,748.01
33002 REVENUES - STATE FUNDING VPK	4,858,230.32
33004 REVENUES - STATE FUNDING ARPA	6,308,898.81
<b>Total 3300 REVENUES - STATE FUNDING</b>	<b>27,942,877.14</b>
3340 REVENUES - UNIV of FL	990.00
3405 REVENUES - LOCAL MATCH CHILDREN'S TRUST	269,596.87
3575 Contributed income	
3577 Donations directed by individuals	1,313.50
3579 Grants from other nonprofits	16,500.00
<b>Total 3575 Contributed Income</b>	<b>17,813.50</b>
Billable Expense Income	-78.50
Services	230.04
<b>Total Revenue</b>	<b>\$28,231,429.05</b>
<b>Cost of Goods Sold</b>	
4000 (6501) DIRECT PROVIDER PAYMENTS	18,517,144.74
4020 ARPA PROVIDER PAYMENTS	5,399,205.18
4050 COVID RELATED EXPENSES	-2,000.00
5001 Cost of Shipping	7,503.92
<b>Total Cost of Goods Sold</b>	<b>\$23,921,853.84</b>
<b>GROSS PROFIT</b>	<b>\$4,309,575.21</b>
<b>Expenditures</b>	
4110 (5001) SALARIES	1,963,439.15
41111 Payroll expenses	
4111 Payroll Fees	3,570.28
Employee retirement plan	0.00
<b>Total 41111 Payroll expenses</b>	<b>3,570.28</b>
4112 Payroll Expense Accrued PTO	-6,305.78
4120 (5005) EMPLYR TAX & WORKMEN'S COMP	163,077.41
41201 (5005) Workers' compensation insurance	-553.76
<b>Total 4120 (5005) EMPLYR TAX &amp; WORKMEN'S COMP</b>	<b>162,523.65</b>
41205 EMPLOYEE TAX	0.00
4150 (5007) STAFF RECRUIT / SCRNNNG, ETC.	898.18
4210 (5020) BENEFITS - RETIREMENT	136,304.93
4220 (5010) INSURANCE - VISION & DENTAL	33,211.87
4221 Dental & Vision EE Portion	810.34
4230 (5010) BENEFITS - HEALTH INSURANCE	403,589.28
4231 (5011) Health Insurance - EE Portion	1,778.96
4235 (5030) BENEFITS - SHORT TERM DISB	4,055.59
4240 (5030) BENEFITS - LIFE INSURANCE	1,262.12

	TOTAL
4251 Insurance-STD-100% ER	2,010.39
4271 Basic Term Life-100% ER	524.33
4310 (6002) PROF. & TECH. SERV. - AUDIT	7,410.00
4315 (6030) PROF. & TECH. SERV. - REPAIRS & MAINT	46,040.49
4316 PROF. SVCS - IT	8,700.00
4320 (7260) INSURANCE - GEN. LIABILITY	18,826.29
4325 INSURANCE - BONDING & D.O.	6,079.36
4330 (7501) TRAVEL - OUT OF TOWN	15,763.45
4340 (7510) TRAVEL - LOCAL	9,552.46
4350 (7001) REPAIRS & MAINTENANCE - BLDG	170.25
4355 (7001) DOCUMENT STORAGE	1,593.83
4360 (7001) RENT	149,882.92
4365 (7101) EQUIPMENT LEASES	8,306.03
4370 (7201) COMMUNICATIONS, PHONE & INTERNE	49,444.02
4375 (7051) POSTAGE	2,222.39
4400 (5101) EMPLOYEE TRAINING & EDUCATION	55,171.84
4480 Tuition Expense	5,136.48
<b>Total 4400 (5101) EMPLOYEE TRAINING &amp; EDUCATION</b>	<b>60,308.32</b>
4450 (7420) NON-EMP TRAINING	333,500.00
4500 (7415) QUALITY INITIATIVES	56,128.39
4510 (7151) OFFICE SUPPLIES	17,674.01
4520 (7401/7405) PROGRAM SUPPLIES	564,456.00
4525 (7410) OUTREACH ACTIVITIES & MATERIALS	41,011.47
4530 (6025) PRINTING	9,643.13
4535 LEGAL NOTICES & ADVERTS	10,775.00
4550 (7620) DUES, FEES & SUBSCRIPTIONS	78,952.68
4620 (7301) EQUIPMENT (OVER \$5K) (>\$1k)	72,406.01
4630 (7301) EQUIPMENT (OVER \$1K - UND \$5K)	18,834.51
4640 (7302) FURNITURE & EQUIP (UNDER \$1K)	3,491.66
4645 (7302) REPAIRS & MAINTENANCE - EQUIP	5,487.65
4690 (7605) COMPUTER SOFTWARE & SUPPLIES	24,888.86
4898 Rounding Errors	0.02
4899 Reconciliation Discrepancies	-0.24
4999 Audit WP Account	0.00
Interest paid	58.50
Office expenses	
Bank fees & service charges	238.78
<b>Total Office expenses</b>	<b>238.78</b>
Travel	
Hotels	-215.78
<b>Total Travel</b>	<b>-215.78</b>
<b>Total Expenditures</b>	<b>\$4,329,303.75</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -19,728.54</b>
Other Revenue	
3460 PROGRAM INCOME - TRNG / CEU FEES	30.40
3500 INCOME, INTEREST ON LOCAL FUNDS	-2,262.72
<b>Total Other Revenue</b>	<b>\$ -2,232.32</b>



	TOTAL
Other Expenditures	
Reconciliation Discrepancies-1	0.13
<b>Total Other Expenditures</b>	<b>\$0.13</b>
NET OTHER REVENUE	<b>\$ -2,232.45</b>
NET REVENUE	<b>\$ -21,960.99</b>

	Invoice Type	Recording Date	TOTAL	SR TOTAL	PDG TOTAL	VPK TOTAL	CRRSA TOTAL	STABILIZATION TOTAL	ARPA DISCRETIONARY TOTAL	ARPA Early Learning Discretionary Program	ARPA HOMELESS TOTAL	ESSER TOTAL	TTL PRIOR YEAR
<b>AMOUNT ALLOCATED BY OCA</b>													
Invoice 1: 1740723Aa - July	Advance	7/7/2023	\$30,861,613.00	\$15,575,780.00	0	\$5,447,877.00	\$2,332.00	\$1,444,753.00	\$404,688.00	\$4,987,840.00	0	\$243.00	
Invoice 2: 1740723P1 - July	PY Adjustment (1st)	7/24/2023	\$2,150,000.00	\$1,800,000.00	0	\$550,000.00	0	0	0	0	0	0	\$2,150,000.00
Invoice 3: 1740723R1 - July	Regular (1st)	8/8/2023	\$11,554.53	0	0	0	0	\$11,554.53	0	0	0	0	\$436,849.22
Invoice 4: 1740723P2 - July	PY Adjustment (2nd)	8/8/2023	\$11,554.53	0	0	0	0	\$11,554.53	0	0	0	0	\$11,554.53
Invoice 5: 1740723R2 - July	Regular (2nd)	8/23/2023	\$2,367,705.47	\$1,389,711.59	0	\$77,993.88	0	\$950,000.00	0	0	0	0	\$92,993.31
Invoice 6: 1740723R3 - July	PY Adjustment (3rd)	9/5/2023	\$1,680,934.63	0	0	0	0	\$3,971.63	0	0	0	0	\$6,227.40
Invoice 7: 1740823R1 - August	Regular (1st)	9/21/2023	\$1,680,934.63	\$1,426,488.52	0	\$247,292.98	0	\$3,971.63	0	\$3,181.50	0	0	\$1,680,934.63
Invoice 8: 1740823P1 - August	PY Adjustment (1st)	9/26/2023	\$3,876,982.54	0	0	0	0	0	0	0	0	0	\$12,633.35
Invoice 9: 1740923R1 - September	Regular (1st)	10/19/2023	\$3,876,982.54	\$1,282,001.96	0	\$681,046.24	0	0	0	\$2,013,934.34	0	0	\$3,876,982.54
Invoice 10: 1741023P1 - September	PY Adjustment (1st)	10/20/2023	\$230.04	\$230.04	0	0	0	0	0	0	0	0	\$230.04
Invoice 11: 1741023R1 - October	Regular (1st)	11/16/2023	\$3,046,537.41	\$1,368,743.11	0	\$642,227.44	0	0	\$596.68	\$1,034,970.18	0	0	\$3,046,537.41
Invoice 12: 1741123R1 - November	Regular (1st)	12/14/2023	\$2,316,882.73	\$1,364,025.46	0	\$472,804.67	0	\$380,826.36	\$89,226.24	\$89,226.24	0	0	\$2,316,882.73
Invoice 13: 1741223R1 - December	Regular (1st)	1/24/2024	\$1,718,936.96	\$1,312,974.01	0	\$387,386.77	0	0	\$1,866.04	\$16,710.14	0	0	\$1,718,936.96
Invoice 14: 1740224R1 - January	Regular (1st)	2/23/2024	\$2,327,726.88	\$1,451,504.31	0	\$529,064.26	0	0	\$321.01	\$346,837.28	0	0	\$2,327,726.88
Invoice 15: 1740224R1 - February	Regular (1st)	3/22/2024	\$1,893,352.79	\$1,263,488.99	0	\$590,514.79	0	0	0	\$39,349.01	0	0	\$1,893,352.79
Invoice 16: 1740224P1 - February	PY Adjustment (1st)	4/10/2024	\$5.00	\$5.00	0	0	0	0	0	0	0	0	\$5.00
Invoice 17: 1740324R1 - March	Regular (1st)	5/2/2024	\$2,796,114.69	\$1,317,526.19	0	\$419,437.37	0	0	\$1,059,151.13	\$1,059,151.13	0	0	\$2,796,114.69
Invoice 18: 1740424R1 - April	Regular (1st)	5/29/2024	\$2,125,334.63	\$1,461,922.39	0	\$513,095.77	0	0	\$20,170.72	\$130,145.75	0	0	\$2,125,334.63
Invoice 19: 1740524R1 - May	Regular (1st)	6/5/2024	\$99,274.14	0	0	0	0	0	0	\$99,274.14	0	0	\$99,274.14
Invoice 20: 1740524R2 - May	Regular (2nd)	6/14/2024	\$1,521,227.77	\$1,520,736.31	0	\$558.00	0	0	0	\$133.48	0	0	\$1,521,227.77
Invoice 21: 1740624R1 - June	Regular (1st)	7/24/2024	\$113,662.99	\$16,390.13	0	\$74.19	0	0	0	\$96,698.67	0	0	\$113,662.99
			0	0	0	0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0	0	0	0
<b>TOTALS</b>			28,046,443.20	\$16,775,748.01	0	\$4,861,796.38	0	\$965,506.16	\$403,780.81	\$4,939,611.64	0	0	\$28,046,443.20
				\$6,308,898.81									\$548,703.28
<b>QBO on 8 5 24</b>			\$16,775,748.01	\$4,858,230.32									\$27,942,877.14
Difference between QBO and STATE (total VPK and ARPAs to be rechecked)			\$0.00	\$103,566.06									\$103,566.06
<b>ADVANCES HELD AT 6 30 24-VPK</b>			\$103,566.06										-\$103,566.06
Difference between QBO and State													(\$0.00)

ELC Escambia DEL Invoice Dashboard June 2024

ELC OF ESCAMBIA COUNTY EXECUTIVE SUMMARY

TARGETS AND RESTRICTIONS

SR Direct Services Min: 78%	12,843,741 + 250,898	82.2%
	<u>15,938,123</u>	
SR Admin Max: 5%	414,881 +	2.603%
	<u>15,938,123</u>	
SR Admin/NonDirect/Quality Max: 22%	2,843,484 +	17.8%
	<u>15,938,123</u>	
SR Quality Min: 4%	1,416,691 +	8.9%
	<u>15,938,123</u>	
SR Match Max: \$167,886	166,394.23	
Dollar-for-Dollar Match:	166,394.23	
Program Assessment: \$0	0.00	
VPK Admin Max: 4%	155,840	3.345%
	4,658,637	
PDG Admin Max: 5%		0.0%
CRRSA Admin Max: 5%		0.0%
ARPA Stabilization**	3-Yr Admin Exp	3-Yr Admin %
Admin Max: 5%	189,626	19,453,529
ARPA Discretionary Admin Max: 5%		3.0%
ARPA Early Learning Discretionary Grant Program Admin Max: 5%		2.5%
ARPA Homelessness Admin Max: 5%		0.0%

PROGRAM TOTALS

	<u>Budget</u>	<u>Expenditure</u>	<u>Balance</u>	<u>% of Budget Spent</u>
SR Total	17,324,851	15,687,225	1,637,626	90.5%
SR Admin	468,600	414,881	53,719	88.5%
SR Non-Direct	1,083,995	1,011,912	72,083	93.4%
SR Quality	1,717,448	1,416,691	300,757	82.5%
SR Direct Services*	14,054,808	12,843,741	1,211,067	91.4%
Quality Performance	918,699	918,385	314	100%
SR Match	167,886	166,394	1,492	99.1%
Program Assessment				0
Special Needs	165,805		165,805	0
Gold Seal	326,425	269,264	57,161	82.5%
PreSchool Development				0
VPK Total	4,878,739	4,814,477	64,262	98.7%
VPK Admin	189,567	155,840	33,727	82.2%
VPK DS	4,689,172	4,658,637	30,535	99.3%
VPK Additional Funds	526,409	14,405	512,004	2.7%
VPK PA	42,829	42,076	753	98.2%
CRRSA	2,332		2,332	0
ARPA Stabilization	1,444,753	1,402,355	42,398	97.1%
ARPA Discretionary	404,688	403,781	907	99.8%
ARPA Early Learning Discretion	4,987,840	4,939,612	48,228	99%
ARPA Homelessness				0
ESSER	243		243	0

\* Includes SR Match  
 \*\* FY23 Admin Expenditures are current through 8/15/23

YTD MATCH SUMMARY

Cost Type	Cash in EFSM	Cash not in EFSM	Total Cash	Public Funds	Private Funds
Direct Service	250,898.09	.00	250,898.09		
Admin	.00	.00	0.00		
All Non Direct	.00	.00	0.00		
Quality	.00	.00	0.00		

ELC Escambia  
 SRMAT Y-T-D EXPENDITURES  
 FY 23-24

FINAL 5045 DATA						
Month	OCA Pmt Amount	ECT Match	Total Per Month	# Children Served	Use target %	Percent Used
July	0.00	18,560.79	18,560.79	53	8%	5%
August	11,779.55	22,459.14	34,238.69	84	17%	13%
September	19,140.01	19,906.29	39,046.30	92	25%	23%
October	25,082.75	19,906.19	44,988.94	100	33%	34%
November	19,802.91	19,906.22	39,709.13	93	42%	43%
December	18,842.10	19,906.24	38,748.34	96	50%	53%
January	19,751.46	19,823.91	39,575.37	96	58%	63%
February	15,183.19	19,906.24	35,089.43	97	67%	71%
March	12,125.88	19,906.23	32,032.11	94	75%	79%
April	10,990.07	19,906.27	30,896.34	86	83%	87%
May	13,726.31	19,906.31	33,632.62	95	92%	95%
June	180.60	30,804.26	30,984.86	76	100%	103%
<b>TOTAL TO DATE :</b>	<b>166,604.83</b>	<b>250,898.09</b>	<b>417,502.92</b>	<b>1062</b>		
<b>TOTAL TO DATE :</b>	166,604.83	250,898.09	417,502.92			
<b>Percent to date</b>	99%	105%	103%			
<b>SRMAT NOA / EC BCC :</b>	167,886.00	238,875.00	406,761.00			
<b>Funding percentage</b>	41%	59%	100%			
<b>BALANCE REMAINING :</b>	<b>\$ 1,281.17</b>	<b>\$ (12,023.09)</b>	<b>\$ (10,741.92)</b>			

ELC Escambia  
 ECT SRMAT Y-T-D EXPENDITURES  
 FY 23-24

FINAL 5045 DATA						
Month	OCA Pmt Amount	ECT Match	Total Per Month	# Children Served	Use target %	Percent Used
October	25,082.75	19,906.19	44,988.94	100	8%	8%
November	19,802.91	19,906.22	39,709.13	93	17%	17%
December	18,842.10	19,906.24	38,748.34	96	25%	25%
January	19,751.46	19,823.91	39,575.37	96	33%	33%
February	15,183.19	19,906.24	35,089.43	97	42%	42%
March	12,125.88	19,906.23	32,032.11	94	50%	50%
April	10,990.07	19,906.27	30,896.34	86	58%	58%
May	13,726.31	19,906.31	33,632.62	95	67%	67%
June	180.60	30,804.26	30,984.86	76	75%	80%
July		19,906.25			83%	80%
August		19,906.25			92%	88%
September		9,090.63			100%	96%
<b>TOTAL TO DATE :</b>	<b>135,685.27</b>	<b>238,875.00</b>	<b>325,657.14</b>	<b>833</b>		
<b>TOTAL TO DATE :</b>	135,685.27	238,875.00	325,657.14			
Percent to date		100%	136%			
SRMAT NOA / EC BCC :		238,875.00	238,875.00			
Funding percentage		100%	100%			
<b>BALANCE REMAINING :</b>		<b>\$ -</b>	<b>\$ (86,782.14)</b>			



**SR/VPK Status Report Week of 7/29/2024-8/4/2024**

**SR Children Currently Enrolled by Age by Funding as of 8/4/2024**

FUNDER	Pri 1		Pri 2/3		Pri 4/5	Pri 6/7			
	TANF	TANF WKG	PS	PS-RCG	TCC	ECON	TOTALS LESS SRMAT	SRMAT	TOTALS
BILLING CODE	BG3	BG3W	BG1	BG3R	BG5	BG8		BG8*	
INFANT	3	0	21	0	1	58	83	8	91
TODDLER	3	0	50	0	0	168	221	16	237
2YR	5	0	43	0	1	256	305	11	316
PR3	3	0	37	2	1	299	342	13	355
PR4	4	0	46	2	0	299	351	5	356
PR5	2	0	27	3	0	222	254	5	259
SCHOOL AGE	10	0	54	6	1	761	832	14	846
<b>TOTAL BY FUNDER</b>	<b>30</b>	<b>0</b>	<b>278</b>	<b>13</b>	<b>4</b>	<b>2063</b>	<b>2388</b>	<b>72</b>	<b>2460</b>

MISSING	GRAND TOTALS
1	92
2	239
0	316
0	355
0	356
0	259
3	849
6	2466

**Wait List Update as of 8/4/2024**

**\*\*\*Information by Child\*\*\***

Pri 6: Birth to Sch Age	410
Pri 7a: 5-9 Children with Pri 6 Siblings	83
Pri 7b: 5-9 Children w/ No Pri 6 Siblings	36
Pri 7c: 10-12 Other Children	36
SRMT	100
<b>Total on Wait List</b>	<b>665</b>

**Week of 7/29/2024-8/4/2024**

Total New Enrollments	18
Total Redeterminations	35
Total Re-Enrollments	19
Total Terminations	48

**Wait List Activity Update**

Applied	Children	Notice	Applied	Children	Notice
01/08-01/14	12	4	05/06-05/12	11	9
01/15-01/21	4	1	05/13-05/19	28	2
01/22-01/28	10	6	05/20-05/26	19	4
01/29-02/04	7	1	05/27-06/02	10	2
02/05-02/11	8	1	06/03-06/09	26	2
02/12-02/18	25	4	06/10-06/16	18	3
02/19-02/25	8	2	06/17-06/23	12	1
02/26-03/03	14	7	06/24-06/30	24	5
03/04-03/10	20	2	07/01-07/07	22	2
03/11-03/17	16	2	07/08-07/14	25	7
03/18-03/24	26	1	07/15-07/21	39	6
03/25-03/31	18	4	07/22-07/28	19	5
04/01-04/07	34	1	07/29-08/04	35	2
04/08-04/14	15	5			
04/15-04/21	19	1			
04/22-04/28	19	6			
04/29-05/05	22	2			
<b>Total</b>	<b>277</b>	<b>50</b>	<b>Total</b>	<b>288</b>	<b>50</b>

**School Readiness Data by Fiscal Year**

FY 24/25	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
New Enrollments	92											
Redeterminations	178											
Re-Enrollments	39											
Terminations	151											

Total Less SRMAT	SRMAT	Total WL
565	100	665

**VPK 24/25 Program Year**

Adhoc Reports	Submtd	Approved	Enrolled	Rejected
School Year	20	1869	549	74
Summer	0	8	NA	1

ELC ESCAMBIA FY23/24 WAIT LIST PULL RESULTS SUMMARY

		Parent Data								Transition Data (Waiting for Provider) - Note 1								Child Data			
Wait List Pulls Complete																					
Pull Date	Applied Range	Families In Pull	No Purpose for Care	Over Income	Declined Services	No Provider Chosen	Elig Started Not Complete	No Response	Families Enrolled	Families Wtg Provider	Child Wtg for Provider	Children Waiting for Provider by Age Group							# Children In Pull	# Children Enrolled	% Children Enrolled
												Inf	1	2	3	4	5	Sch			
07/06/23	12/12-01/08	11	0	0	1	0	0	1	9									18	14	78%	
07/11/23	01/09-01/22	16	0	0	1	1	0	7	7									34	10	29%	
07/18/23	01/23-03/05	71	0	1	8	3	3	18	38									117	65	56%	
07/26/23	03/06-03/19	18	0	0	4	0	4	3	7									28	10	36%	
08/09/23	03/21-03/27	10	0	0	0	1	2	0	7									14	9	64%	
08/15/23	03/28-04/09	21	0	0	1	0	4	4	12									41	20	49%	
08/22/23	04/10-04/16	8	0	0	2	2	1	0	3									14	4	29%	
09/26/23	04/17-04/23	15	0	0	0	3	1	1	10									27	17	63%	
10/03/23	04/24-04/30	15	0	0	0	1	3	3	8									27	9	33%	
10/24/23	05/01-05/14	28	1	1	0	2	4	10	10									53	14	26%	
11/01/23	05/15-05/28	24	0	0	3	1	5	3	12									51	16	31%	
11/14/23	05/29-06/11	26	0	0	1	2	4	7	12									48	21	44%	
11/28/23	06/12-06/25	15	0	0	1	0	2	5	7									24	12	50%	
12/14/23	06/26-07/02	15	0	0	0	0	0	8	7									29	12	41%	
01/04/24	07/03-07/16	18	0	1	0	1	3	3	10									33	17	52%	
01/10/24	07/17-07/23	8	0	0	0	1	3	1	3									15	4	27%	
01/18/24	07/24-08/06	36	0	0	1	4	10	7	14									64	22	34%	
01/24/24	08/07-08-13	29	0	0	0	3	4	9	13									49	19	39%	
01/30/24	08/14-08/27	36	0	0	0	3	9	13	11									49	16	33%	
02/06/24	08/28-09/03	22	2	0	0	0	5	5	10									35	15	43%	
02/20/24	09/04-09/11	13	0	1	0	2	4	2	4									22	5	23%	
03/06/24	09/12-09/18	11	0	0	0	0	3	3	5									17	6	35%	
03/19/24	09/19-10/02	18	0	1	2	0	3	4	8									30	10	33%	
03/25/24	10/03-10/08	14	0	1	0	0	3	2	8									22	14	64%	
04/03/24	10/9-10/22	16	0	1	0	0	8	1	6									23	8	35%	
04/09/24	10/23-10/29	14	0	1	0	0	4	3	6									26	7	27%	
04/17/24	10/30-11/12	23	0	1	2	1	7	3	9									37	12	32%	
04/23/24	11/13-11/26	20	0	0	3	1	4	5	7									30	12	40%	
04/30/24	11/27-12/3	10	0	0	1	1	1	2	5									17	10	59%	
05/07/24	12/4-12/10	11	0	0	0	0	1	2	8									22	14	64%	
05/14/24	12/11-12/24	12	0	0	0	1	3	3	5									21	7	33%	
05/21/24	12/25-01/07	15	0	0	2	1	3	3	6									38	11	29%	
Totals: Pulls Completed		619	3	9	33	35	111	141	287	0	0	0	0	0	0	0	0	1075	442	41%	
Family No Care Percentage		54%	0%	1%	5%	6%	18%	23%	46%	0%											
Wait List Pulls Still In Process - Note 2																					
Totals: Pulls in Process		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	
8/4/2024		Note 1: Transition data is not counted in Families or Child Data.								Note 2: Families less than 30 days from initial W/L pull.											

PS CHILDREN PENDING PROVIDER

DATE	COUNT	DATE	COUNT	DATE	COUNT	DATE	COUNT	DATE	COUNT
05/19/24	54	06/02/24	67	06/16/24	66	06/30/24	62		
05/26/24	67	06/09/24	76	06/23/24	64				















## Contract and Fraud Summary Report FY24-25 (2)

ACTIVE SCHOOL READINESS PROVIDERS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	Providers Added	Providers Removed	Current Total
LFCCH	13	14	14	0	0	14
RFCCH	5	4	4	0	0	4
Licensed Center	54	56	54	0	0	54
Licensed Exempt Center	12	10	9	0	0	9
After School Only	0	0	0	0	0	0
<b>Total Active SR Providers</b>	<b>84</b>	<b>84</b>	<b>81</b>	<b>0</b>	<b>0</b>	<b>81</b>

NEW CONTRACTED SCHOOL READINESS PROVIDERS					
			FY 2024-2025		
Provider Type	FY 22-23	FY 23-24	Previous Total	New Contracts	Total New Contracts
Homes (LFCCH & RFCCH)	0	2	1	0	1
Licensed Center	6	5	1	0	1
Licensed Exempt Center	2	0	0	0	0
After School Only	0	0	0	0	0
<b>Total New SR Contracts</b>	<b>8</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>2</b>

PROVIDER SR CONTRACT TERMINATIONS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	New Terms	Termination Reasons	Current Total
LFCCH	0	0	1	0		1
RFCCH	0	2	0	0		0
Licensed Center	7	2	3	0		3
Licensed Exempt Center	0	2	1	0		1
<b>Total Provider Choice Terminations</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>0</b>		<b>5</b>

COALITION SR CONTRACT TERMINATIONS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	New Terms	Termination Reasons	Current Total
Licensed	3	1	0	0		0
Exempt	0	0	0	0		0
Registered FCCH	0	0	0	0		0
<b>Total Coalition Contract Terminations</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>		<b>0</b>

<b>TOTAL CONTRACT TERMINATIONS</b>	<b>10</b>	<b>7</b>	<b>5</b>	<b>0</b>		<b>5</b>
------------------------------------	-----------	----------	----------	----------	--	----------

Termination Reason Key	
1= Provider Choice - Retired	8= Insurance Non-Compliance
2= Provider Choice - Low enrollments	9= VPK Improvement Plan Non-Compliance
3= Provider Choice - No reason given	10= Fraud Referral
4= Change in status (i.e. Licensed)	11= VPK -No VPK Director
5= Contract Non-Compliance	12= Prior Year Contract Non-Renewal
6= DEL/ELC Policy Non-Compliance	13= Provider Required to Close
7= ASQ Non-Compliance	



## Contract and Fraud Summary Report FY24-25 (2)

ACTIVE VPK PROVIDERS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	Providers Added	Providers Removed	Current Total
Licensed	47	44	43	1	0	44
Licensed Exempt	11	12	11	0	0	11
School District	16	16	16	0	0	16
<b>Total Active VPK Providers</b>	<b>74</b>	<b>72</b>	<b>70</b>	<b>1</b>	<b>0</b>	<b>71</b>
NEW CONTRACTED VPK PROVIDERS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	New Contracts	Total New Contracts	
Licensed	3	2	0	1	1	
Licensed Exempt	0	1	0	0	0	
<b>Total New VPK Contracts</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	
PROVIDER VPK CONTRACT TERMINATIONS						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	New Terms	Termination Reasons	Current Total
Licensed Center	4	4	1	0		1
Licensed Exempt Center	0	0	1	0		1
<b>Total Provider Choice Terminations</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>0</b>		<b>2</b>
COALITION CONTRACT TERMINATION						
			FY 2024-2025			
Provider Type	FY 22-23	FY 23-24	Previous Total	New Terms	Termination Reasons	Current Total
Licensed	1	1	0	0		0
Exempt	0	0	0	0		0
<b>Total Coalition Contract Terminations</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>TOTAL CONTRACT TERMINATIONS</b>	<b>5</b>	<b>5</b>	<b>2</b>	<b>0</b>		<b>2</b>
Total VPK Only Providers						
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
	41	34	37	39	35	35
Fraud Summary						
Pending Action	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Total Cases	0	0	0	6	16	0
Active Client	0	0	0	5	3	0
Active Provider	0	0	0	0	0	0
Restitution Submitted	\$0.00	\$0.00	\$0.00	\$154,280.00	\$2,827,972.29	\$0.00
Pending Client	3	3	0	5	14	0
Pending Provider	0	0	0	0	1	0
Potential Restitution	\$0.00	\$0.00	\$0.00	\$152,811.00	\$2,827,972.29	\$0.00
Closed or Adjudicated	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Client	0	0	0	1	3	0
Provider	0	0	0	0	0	0
Restitution Ordered	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Restitution Ordered Prior to July 2015</b>	<b>\$174,566.00</b>					





**STATE OF FLORIDA  
DEPARTMENT OF EDUCATION  
DIVISION OF EARLY LEARNING  
GRANT AGREEMENT**

THIS Grant Agreement (Agreement) is between the State of Florida, Department of Education, Division of Early Learning (DEL, or the Division) and the Early Learning Coalition of Escambia ELC), each individually a “Party” and collectively the “Parties.”

WHEREAS DEL is the designated Lead Agency for the State of Florida, which is the recipient of a Child Care and Development Block Grant (CCDBG) pursuant to 45 Code of Federal Regulations (C.F.R.) part(s) 98 and 99, which is a primary funding source for the School Readiness (SR) Program; and

WHEREAS DEL is charged with providing oversight and administration of the state’s SR Program, including the Child Care Resource and Referral (CCR&R) network and the SR Match Program, as well as responsibility for oversight and administration of the School Readiness Plus (SR Plus) Program, Voluntary Prekindergarten (VPK) Education Program, the Gold Seal Quality Care Program; and

WHEREAS the ELC is a statutorily created entity designated with the responsibility of administration and implementation of a local comprehensive program of CCR&R, SR Program services, and the local administration of the VPK Program; and

WHEREAS DEL desires to enter into an Agreement with each of the ELCs individually to provide early learning services at the local level.

NOW THEREFORE, in consideration of the mutual promises set forth herein, DEL and the ELC agree as follows:

**A. Subrecipient determination**

The Division has reviewed the criteria pursuant to 2 C.F.R. § 200.331, *Subrecipient and contractor determinations*, and determined that the ELC is a subrecipient for purposes of this Agreement. The ELC acknowledges it is subject to federal audit requirements specified in 2 C.F.R. Part 200 Subpart F, *Audit Requirements*, and the Florida Single Audit Act, section (s.) 215.97, Florida Statutes (F.S.), as appropriate and shall be subject to the monitoring and audit conditions and requirements set forth in Exhibit III.

**Agreement documents**

The Agreement consists of the following documents:

1. Exhibit I – Special Conditions.
2. Exhibit II – Scope of Work.
3. Exhibit III – Audit Requirements.
4. Exhibit IV – Assurances and Certifications.
5. Exhibit V – ELC Administrative and CCR&R Office Information.
6. Exhibit VI – List of Reports.
7. Exhibit VII – Service Provision.



**EXHIBIT I**  
**SPECIAL CONDITIONS**

sculptural, motion pictures, audiovisual work, or sound recording from which the included image or sound recording was taken.

**S. Logo usage**

1. The ELC is not required to use DEL logos; however, if it chooses to do so, the ELC shall only use DEL logos approved by DEL. This section does not apply to the ELC's logos. For more information see: SharePoint>Coalitions Zone>Executive Services>Communication Hub.
2. The ELC shall update electronic DEL logos used locally in electronic materials to the current DEL-released logo within sixty (60) calendar days of release except for the electronic DEL-related logos embedded in the DEL-approved system software. The ELC shall notify DEL in writing of any circumstances resulting in a delay in the updated logo implementation.

**T. Mandatory reporting of fraud and criminal activity**

In accordance with 45 C.F.R. § 75.113 (also 2 C.F.R. § 200.113), *Mandatory disclosures*, the ELC and its approved subcontractors must comply with and inform its employees of mandatory reporting requirements. Each employee of the ELC and any subcontractor (subrecipient or contractor) providing services in connection with this Agreement shall disclose to the Office of Inspector General in a timely manner and in writing all violations involving fraud, bribery, or gratuity violations potentially affecting this Agreement and/or the related federal/grant program(s). DEL is required to review and consider any publicly available information about the ELC on the online SAM Registrations & Federal Contracting Service [usfcr.com](https://www.usfcr.com).

**U. Membership dues, subscriptions, and licensing fees**

The ELC shall comply with the terms of s. 216.345, F.S., 2 C.F.R. §200.454, and 2 C.F.R. § 75.454, *Memberships, subscriptions, and professional activity costs*, when incurring costs related to paying membership dues, subscriptions, and licensing fees. Payment information, which must contain a statement of memberships, subscriptions, or licenses for which the ELC paid, maintained by the ELC, shall be public records pursuant to s. 119.01(3), F.S. The organization paid must provide this statement. This public records requirement applies only to the portion of activities of the organization(s) that pertain to the public federal/state grant programs that the ELC funded.

**V. Additional specific award conditions**

Pursuant to 2 C.F.R. § 200.208, *Specific conditions*, if the ELC is found to be in noncompliance with fund source requirements or determined to be "high risk" as defined by 2 C.F.R. § 200.519 Criteria for Federal program, the ELC shall be subject to the imposition of additional specific conditions.

**W. Notification of legal action**

The ELC shall notify DEL of legal actions taken against it or potential legal actions of which it may become aware, such as lawsuits related to services provided through this Agreement, which may impact the ELC's ability to deliver the contractual services or may adversely impact DEL. The ELC shall notify DEL in writing within twenty-four (24) continuous hours of becoming aware of such actions or from the day of the legal filing, whichever comes first.

**EXHIBIT II**  
**SCOPE OF WORK**

- 7.3.7. The ELC shall notify DEL if the ELC determines a private provider's or public school's non-compliance with part V of Chapter 1002, F.S., which requires removal of VPK eligibility per ss. 1002.55(6), 1002.61(10)(b), and 1002.63(9)(b), F.S. Notification shall include submission of completed template titled "Notice of Intent to Remove VPK Provider's or Public School's VPK Eligibility" to [vpkquestions@del.fldoe.org](mailto:vpkquestions@del.fldoe.org).
- 7.3.8. Upon the direction of DEL, the ELC shall remove the private provider or public school from eligibility to deliver the VPK Program and receive state funds under part V of Chapter 1002, F.S., for a period of two (2) but no more than five (5) years if a private prekindergarten provider fails or refuses to comply with part V of Chapter 1002, F.S., or if a provider engages in misconduct.

**7.4. VPK program assessment and coordinated screening and progress monitoring**

- 7.4.1. The ELC shall be responsible for the administration of the program assessment in accordance with s. 1002.68(2), F.S., and Rule 6M-8.621, F.A.C.
- 7.4.2. The ELC shall monitor private provider's and public school's compliance with the coordinated screening and progress monitoring in accordance with 1002.68(1)(a), F.S., and Rule 6M-8.620, F.A.C.

**D. Coalition administrative responsibilities**

**1. ELC SR Program Plan (plan)**

The ELC shall submit the coalition SR Program plan in accordance with s. 1002.85, F.S., and Rule 6M-9.115, F.A.C. The ELC shall submit amended plan elements and plan amendments as frequently as necessary to DEL, including a Budget Report, a Revenue and Expenditure Report, a Parent Sliding Fee Scale, Exhibit VI.

**2. Cost allocation plan**

The ELC shall comply with DEL cost allocation plan guidance and instructions and submit a cost allocation plan for DEL review and approval by May 15 of each fiscal year, unless otherwise instructed by DEL.

**3. Anti-fraud plan**

The ELC shall submit an anti-fraud plan by June 30 of each fiscal year and implement the DEL-approved plan requirements in accordance with s. 1002.84(18), F.S. ("*Early learning coalitions; school readiness powers and duties,*") and Rule 6M-9.400, F.A.C. ("*Early learning coalition anti-fraud plans*").

## EXHIBIT II SCOPE OF WORK

In the anti-fraud plan, each ELC is required to include a description of the procedures including appropriate due process provisions for suspending or terminating from the School Readiness or Voluntary Prekindergarten Education programs a recipient who the Coalition has reasonable cause to believe has committed fraud. The ELC must notify the recipient of the amount of suspected overpayment referred to the Department of Financial Services, Division of Public Assistance Fraud Unit during the termination process. Based on the results of the investigation, if the matter is referred back to the ELC, the ELC should make every effort to recover the identified overpayment during or after the termination proceedings. If efforts to recover the identified overpayment are unsuccessful, the ELC shall document all efforts of due diligence.

#### **4. Continuity of Operations Plan (COOP)**

- 4.1. The ELC shall maintain a disaster recovery plan within its COOP for unforeseen circumstances whether they are natural or man-made disasters, per s. 252.365, F.S.
- 4.2. By the due date listed in Exhibit VI, the ELC shall submit a COOP update to the report recipient.
- 4.3. The ELC shall notify DEL within the same day as its COOP activation.

#### **5. Required match**

- 5.1. The ELC shall secure and document the receipt and expenditure of local match funds required by the SR Match Program, if applicable, general appropriations act, state, or federal law, the Notice of Award, and DEL Program Guidance 440.10 – Match Reporting. Match expenditures must occur between July 1, 2024, and June 30, 2025. Coalitions are encouraged to begin solicitation of match contributors as early as possible in the calendar year prior to the beginning of the fiscal year to secure match funding for the coming year.
- 5.2. The ELC shall submit its completed Coalition Funders worksheet each month within its invoice workbook.
- 5.3. The ELC shall not pass match requirements on to parents or guardians of SR services recipients or SR providers.

#### **6. Performance monitoring**

- 6.1. The ELC shall monitor the activities of subrecipients as necessary and appropriate. Monitoring activities shall determine whether subrecipients use grant awards for authorized purposes in compliance with laws, rules, regulations, and the provisions of contracts or grant Agreements.
- 6.2. The ELC shall submit a monitoring plan for subrecipients as detailed in Exhibit VI. The ELC shall submit a written plan that includes programmatic (including eligibility) and fiscal monitoring of all applicable subrecipients (including, but not limited to, central agencies and material service providers) on an ongoing basis, but not less than quarterly.
- 6.3. The ELC shall conduct subrecipient eligibility monitoring and address, at a minimum, the requirements identified in Rule 6M-4.630, the School Readiness Standard Eligibility Review Program Guide, and the Voluntary Prekindergarten Standard Eligibility Review Program Guide, including using all required elements in the guides and minimum sample sizes. The School Readiness Standard Eligibility Review Program and the Voluntary Prekindergarten Standard Eligibility Review Program guides are accessible on the DEL SharePoint *Coalition Zone/Program Integrity/Monitoring Guides/AS Monitoring Tools 2024-25*. The ELC shall monitor

ELC Escambia Medical Support Services Report 2023-24

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Months	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
2	Vision Screenings (On Site)	6	80	245	170	235	40	97	113	136	243	44	138	1547
3	Vision Screenings (In Office)	3	1	3	0	0	0	0	0	0	0	2	1	10
4	- Vision Referrals	0	2	6	12	26	0	8	4	11	8	10	10	97
5	Hearing Screenings (On Site)	6	82	271	179	234	31	102	138	150	255	51	143	1642
6	Hearing Screenings (In Office)	3	1	3	0	0	0	1	0	0	0	2	1	11
7	- Hearing Referrals	0	4	19	9	24	0	8	9	10	7	23	9	122
8	Height/Weight Screenings (incl. rechecks)	5	63	215	139	133	27	72	104	110	229	0	113	1210
9	- BMI - Normal (5% - 84%)	0	37	139	94	123	20	48	59	57	163	0	86	826
10	- BMI - Underweight (< 5%)	1	6	5	6	6	1	1	0	0	8	0	2	36
11	- BMI - Overweight (85% - 94%)	0	7	22	15	18	1	4	11	1	11	0	14	104
12	- BMI - Obese (> 95%)	0	13	38	24	21	5	7	14	8	32	0	20	182
13	Refused Screening		0	2	0	1	0	0	0	3	0	0	0	6
14	OTHER ITEMS													YTD
15	Children Served (screened and/or educated)	0	0	0	0	0	0	0	0	0	0	0	0	0
16	Education Classes	12	2	7	8	6	0	3	14	6	18	8	6	90
17	- # of children	145	18	38	140	85	0	54	282	100	174	105	30	1171
18	- # of staff/parents	0	3	7	20	16	0	6	28	13	23	27	4	147
19	Consultations (parents/providers)	0	0	0	0	0	0	0	0	0	0	0	0	0
20	Consultations for Inclusion/Behavior	4	6	16	12	16	12	3	6	8	6	6	8	103
21	CPR/FA trainings	1	2	1	2	1	3	1	3	1	1	1	2	19
22	Total Sites Visited	11	20	25	21	20	12	9	18	15	13	27	12	203
23	Total Children Screened On Site This Month	6	80	245	170	235	40	97	113	136	243	44	138	1547



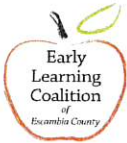
Community Impact Data Report  
2023-2024 Fiscal Year

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
<b>Total Interviews</b>	42	64	25	55	25	18	39	45	54	45	66	65	543
New Interviews	32	53	25	47	24	18	34	42	46	38	56	57	472
Repeat Interviews	10	13	3	8	1	0	5	3	8	7	10	8	76
<b>Reason for Care</b>													
Employment	27	43	20	39	15	14	28	39	46	39	45	55	410
WTP	0	3	2	3	5	0	0	4	1	1	11	8	38
PS	5	11	7	7	4	4	7	2	15	10	6	12	90
VPK	1	8	0	0	2	0	0	4	3	2	6	5	31
<b>Relationship</b>													
Parent	30	55	25	45	21		36	41	48	43	55	63	462
Grandparent	3	2	0	0	0		0	1	0	0	0	0	6
Foster Parent	0	0	0	1	0		0		0	0	1	2	4
<b>Ages of children</b>													
Infants	3	9	9	11	10	5	15	6	13	14	15	23	133
1 Year old	10	15	7	13	7	4	11	18	23	19	16	24	167
2 Year old	10	21	8	10	4	5	7	17	9	12	12	15	130
3 Year old	8	15	5	7	5	2	5	12	8	12	15	14	108
4 Year old	4	6	3	7	4	4	2	7	7	7	16	10	77
School Age	13	23	15	26	6	10	15	16	19	21	42	35	241

Data compiled from CCR&R staff weekly reports.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
<b>Outreach</b>													
Events/Activities	1	1	1	5	2	2	3	3	4	11	7	3	43
Books distributed	700	820	930	2050	1070	1295	1520	1310	3420	2650	1930	2040	19,735
Media Units	6	6	2	7	5	3	6	11	12	6	13	5	82
Community resources	0	0	0	0	2	0	0	0	1	0	1	0	4





# Early Learning Coalition

## Program Support Summary

2023-2024	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
<b>Infant/Toddler Initiative</b>													
# of Trainings Conducted	0	5	4	5	4	2	7	5	5	1	2	0	40
# of Participants	0	4	4	20	80	27	69	44	54	4	8	0	314
# of TA Units	11	31	15	9	21	19	37	16	23	89	46	24	341
LENA Grow Sites	3	1	2	2	2	1	1	9	9	9	0	0	-
LENA Grow With Me Classrooms	7	3	3	7	7	4	4	20	20	20	0	0	-
LENA Grow With Me TA Units	0	4	4	4	4	4	4	20	20	20	0	0	84
<b>Child Assessments</b>													
Children Enrolled in SR Gold	0	150	4	0	0	1	0	0	8	0	0	0	163
# of SR GOLD Providers	0	4	0	0	0	0	0	0	0	0	0	0	-
# TA Units	0	15	10	20	6	15	41	11	11	8	11	6	154
# HATCH PreK Children K-Ready	0	0	0	0	0	0	0	0	6	0	0	0	6
<b>Inclusion/ Behavior Support</b>													
# ASQ3 On-line screens	142	197	172	216	157	143	164	155	149	220	139	112	1966
# ASE-SE On-line screens	83	102	110	129	89	87	88	85	88	121	95	60	1137
# Referrals to Agencies	13	16	15	27	25	14	19	13	18	15	22	6	203
General Inclusion Topics	12	15	16	22	14	14	20	34	17	20	14	7	205
ASQ # TA Units	267	317	278	411	417	311	382	314	394	492	480	225	4288
# of Inclusion Coaching Participants	0	0	0	0	0	0	0	0	0	0	0	0	0
Trainings Conducted	0	1	0	2	2	0	0	1	5	2	0	0	13
Participants	0	22	0	17	17	0	0	6	34	12	0	0	108
# of Expulsions/Suspensions	2	2	0	5	1	0	2	4	1	1	3	0	21
<b>SR Support</b>													
# Trainings Conducted	1	3	4	4	3	1	9	10	9	4	1	0	49
# Training Participants	0	27	32	32	48	15	93	109	72	3	7	0	438
SR # TA Units	108	26	9	9	14	18	34	22	26	26	60	33	385
Contracting SR Pre-Site Visits	0	1	0	0	1	1	0	0	0	0	0	1	4
SR Program Assessments (by classrooms)	36	38	8	1	0	1	12	15	49	34	6	0	200
# of Coaching Participants	2	5	4	13	8	6	10	22	22	22	7	5	126
# of CDA's	2	0	0	2	1	0	2	5	9	0	2	0	23
LENA Grow Sites (PreK)	0	0	0	0	0	0	0	0	0	0	0	0	-
LENA Grow With Me Classrooms (PreK)	0	0	0	0	0	0	0	0	0	0	0	0	-
LENA Grow With Me TA Units (PreK)	0	0	0	0	0	0	0	0	0	0	0	0	-
<b>VPK Support</b>													
# of VPK classrooms	3	37	75	0	0	0	0	0	0	-1	-3	-108	3
VPK Program Assessments (by classrooms)	0	1	28	36	13	6	27	45	6	0	0	1	163
VPK # TA Units	53	60	72	65	35	47	87	74	51	84	69	55	752
Program Monitorings	0	3	4	4	1	8	6	4	8	3	3	0	44
# Trainings Conducted	1	1	0	0	0	1	2	5	1	1	0	0	12
# Training Participants	10	22	0	0	0	8	11	49	10	22	0	0	132
Progress Monitoring Completion (children)	0	0	0	0	0	0	0	0	0	0	0	0	0
LPP Monitoring's	0	10	3	9	6	6	9	9	9	10	10	10	91
LPP # TA units	6	18	8	10	7	6	14	9	11	20	12	23	144
Contracting VPK Pre-Site Visit	0	1	0	0	0	1	0	0	0	0	0	0	2
VPK Ready Rosie Participants (# of Families)	0	0	0	434	16	12	19	9	26	1	0	0	517
GRTR Screenings (# children screened)	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Accountability</b>													
Corrective Action Plans (CAPs)	1	0	1	0	2	1	0	0	0	1	2	1	9
Fraud	0	0	0	0	0	0	0	0	0	0	0	0	0
Monitorings	9	10	10	8	7	3	10	13	4	8	8	1	91
Health & Safety Letters	5	3	5	0	4	0	3	0	1	6	4	5	36
Review Hearings	0	0	0	0	0	0	0	0	0	0	1	1	2
# Provider Reimbursement Monitoring	79	81	80	80	65	30	80	79	65	80	36	0	755
# of Errors in Provider Reim. Monitoring	8	5	17	26	5	23	14	17	9	11	5	0	140
# of Child Files	16	23	17	7	22	12	7	11	0	0	0	0	115
# of Child File Errors	2	3	0	0	0	2	0	0	0	0	0	0	7