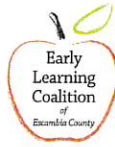


# **Board Meeting**

## **June 13, 2024**

### **Consent Agenda**

- |                                     |               |
|-------------------------------------|---------------|
| <b>1. Agenda</b>                    | <b>CA 1-2</b> |
| <b>2. Public Announcements</b>      | <b>CA 3-4</b> |
| <b>3. Minutes: February 8, 2024</b> | <b>CA 5-7</b> |

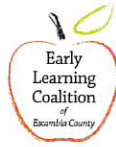


Early Learning Coalition of Escambia County  
Board Meeting Agenda  
June 13, 2024, at 10:00 a.m.

	<b>Pages</b>
<b>I. Welcome and Introductions</b>	
a. Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on May 31, 2024	
<b>II. Public Comments</b>	
<b>III. Chair Opening Comments</b>	
a. Approval of Consent Agenda: Meeting Agenda, Minutes of February 8, 2024 <b>(BA)</b>	<b>CA 1-CA 7</b>
b. The April 11,2024 Board Meeting was cancelled.	
<b>IV. Executive Committee Report</b>	<b>1</b>
a. Mid-Year Reports <b>(I)</b>	<b>2-4</b>
b. Introduction of New Finance Director <b>(I)</b>	
c. New Board Member Lindsey Cannon <b>(BA)</b>	<b>5-7</b>
d. New Board Member Doug Brown <b>(BA)</b>	<b>8</b>
e. Board Member Misi Birdsall Resignation <b>(I)</b>	<b>9</b>
f. Nomination of Shannon Nickinson for Vice Chair <b>(BA)</b>	
g. Secretary Opening <b>(I)</b>	
h. Provider Review Hearing May 7, 2024 <b>(I)</b>	
i. Proposed change to Board and Committees Meeting Intervals <b>(BA)</b>	
<b>V. Executive Director's Report</b>	<b>10-11</b>
a. Coalition Status Reports: Financial Update, April 2024 Invoice Dashboard, SRMAT Spending Summary, Enrollment/Wait List Status Report, Contracting Summary Report <b>(D)</b>	<b>12-20</b>
<b>VI. Old Business</b>	
a. ARPA Grant Funding – Update <b>(D)</b>	<b>21-22</b>
b. MIP Implementation <b>(D)</b>	
<b>VII. New Business</b>	
a. Legislative Session Results Preview <b>(D)</b>	<b>23-27</b>
b. New SR Provider Rates for Fiscal Year 2024-2025 <b>(D)</b>	<b>28</b>
c. Coalition Funding/Budget for FY 2024-25 – SR Funding Shortfall	<b>29</b>

Key: **(BA)** = Board Approval    **(D)** = Discussion    **(I)** = Information    **Att** = Attached file

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



- d. SR Plus Program in Fiscal Year 2024-2025 **(D)** **30-31**
- e. Kindergarten Readiness Rates **(D)** **32-34**
- f. 2023-24 Financial Review Final Monitoring Report **(I)** **35-53**
- g. IACET Plaque **(D)**

**VIII. Audits and Reviews in Progress**

- a. A-133 Audit for 2022-2023 – In Process, Onsite June 24-28, 2024 **(D)**

**IX. Adjourn**

- a. The Board meeting will adjourn and be followed immediately afterwards by a new Board member Orientation

**X. Board Orientation**

**XI. Second Adjourn**

**Next Meeting: Thursday, August 8, 2024, at 10:00 a.m. at the Early Learning Coalition offices, 1720 W. Fairfield Dr., Suite 100/400, Pensacola, FL 32501**

**Key: (BA) = Board Approval (D) = Discussion (I) = Information Att = Attached file**

*The mission of the Early Learning Coalition of Escambia County is to identify and meet the needs of children and families to lay the foundation for lifetime success by: maximizing each child's potential, preparing children to enter school ready to learn, and helping families achieve economic self-sufficiency.*



## **Early Learning Coalition of Escambia County**

1720 West Fairfield Drive, Suite 100/400  
Pensacola FL. 32501

DATE: May 31, 2024

PUBLIC SERVICE ANNOUNCEMENT

A meeting of the legislatively mandated Early Learning Coalition of Escambia County

**Board Meeting will be held on  
Thursday, 13<sup>th</sup> of June at 10:00 a.m.**

at the

Early Learning Coalition of Escambia County  
1720 West Fairfield Drive, Suite 100/400  
Pensacola, FL. 32501

The agenda and meeting materials will be posted to [www.elcescambia.org](http://www.elcescambia.org).  
For more information, or to receive an invite to the full virtual meeting, call or email:  
Bruce Watson, Executive Director at (850) 607-7620 or [askelc@elcescambia.org](mailto:askelc@elcescambia.org).

The meeting may be accessed by:

Joining the Zoom Meeting:

<https://us02web.zoom.us/j/82503767328?pwd=MWs4YlpocUg4dUQ4aG5kQWo5Qld1UT09>

Meeting ID: 825 0376 7328

Passcode: 863238



**Renee Maxwell**

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**From:** Renee Maxwell  
**Sent:** Friday, May 31, 2024 10:41 AM  
**To:** Pensacola News Journal (business@pnj.com)  
**Subject:** Public Service Announcement June 2024

Good morning,

Please post the following June 2024 meeting in your free government meeting calendar for the Early Learning Coalition of Escambia.

**Board Meeting will be held on Thursday, June 13<sup>th</sup>, 2024, at 10:00am.**

The meeting will be held at the Early Learning Coalition of Escambia County at 1720 West Fairfield Drive Suite 100/400 Pensacola, FL. 32501

The meeting may be accessed by:

Joining the Zoom Meeting

<https://us02web.zoom.us/j/82503767328?pwd=MWs4YlpcUg4dUQ4aG5kQWo5QldlUT09>

Meeting ID: 825 0376 7328

Passcode: 863238

Thank you.

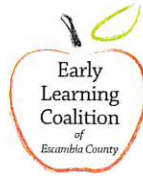
Renee Maxwell  
Administrative Aide  
**Early Learning Coalition of Escambia County**  
**1720 West Fairfield Dr.**  
**Suite 100/400**  
**Pensacola, FL 32501**

[rmaxwell@elcescambia.org](mailto:rmaxwell@elcescambia.org) [www.elcescambia.org](http://www.elcescambia.org)  
**Main: 850-595-5400, Direct Office Line: 850-595-5402**

Sunshine Law and Public Records Caution: 1) The Florida Government in the Sunshine Law prohibits discussion outside of a duly noticed meeting between any two or more Early Learning Coalition of Escambia County board members regarding any matter that may come before the Board. This prohibition extends to discussions via email. 2) Furthermore, most email communications made or received by the Early Learning Coalition of Escambia County members or staff are considered public records that must be retained and, upon request, made available to the public and media.

CALL





**Early Learning Coalition of Escambia County  
Board Meeting Minutes  
February 8, 2024, 10:00 a.m.  
Chair: Van Mansker**

**Members in Attendance**

Van Mansker	Brian Wyer	Deborah Tucker
Tarae Donaldson	Shannon Nickinson	Reginald Dogan
Shaondra Primm	Cindy Kirk	Melissa Birdsall
Richard Wright	Mary Ann Bickerstaff	Craig Jones
Tammy Hicks		

**Members Absent**

Edna Williams	Bambi Sealy	Melody Meier
Roger Thompson	Melissa Sidoti	Mona Jackson
Tammy Abrams	Paul Fetsko	

**Public in Attendance**

Tara Godbey (Warren Averett)

**Staff in Attendance**

Bruce Watson	Dawn Engel	Melissa Jennings
Nina Daniels	Darrell Merritt	

**I. Welcome and Introduction**

Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and sent to the Pensacola News Journal for publication on January 29, 2024. The meeting was called to order by Mr. Mansker.

**II. Public Comments**

- a. None.

**III. Chair Opening Comments**

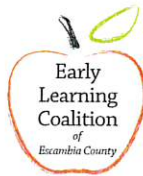
- a. **Approval of Consent Agenda: Meeting Agenda, Minutes of December 14, 2023**

Upon a motion made by Ms. Kirk and seconded by Mr. Jones, approval of the Consent Agenda, Meeting Agenda and Minutes of December 14, 2023, was approved without objection.

**IV. Executive Committee Report:**

- a. **Warren Averett A-133 Audit 2021-2022 Report Presentation**

Ms. Godbey of Warren Averett presented the Final Report of the A-133 Audit for 2021-2022 to the Board. Upon a motion made by Mr. Wright and seconded by Ms. Kirk, the financial audit was accepted as presented without objection.



**b. Board Orientation April 2024**

Coalition staff will conduct an orientation for new Board members immediately after the April Board meeting. Board members who have not attended an orientation are requested to attend. All other Board members are welcome to attend if desired.

**V. Executive Director's Report**

**a. Financial Snapshot – December 2023 Invoice Dashboard**

Through December the Coalition has spent \$7.6 million of the \$17.3 million SR grant which is 44.1%. Admin was 2.3%, Non-Direct 17.5% and Quality 8.7%. VPK Admin was 3.3%.

**b. Coalition Status Reports: Enrollment/Wait List Status Report, and Contracting Summary Report**

There are 2,536 children enrolled in the School Readiness program of which 92 are SRMT and 1,032 are school-age children. There are 575 children on the waitlist. 43 children were pulled from the Wait List on February 5, 2024. Their parents applied for services at the end of August. There are 1,658 children enrolled in the VPK School Year Program.

There are 84 SR Providers, and 72 VPK Providers.

**VI. Old Business**

**a. ARPA Grant Funding - Update**

The Coalition has spent \$2.2 million of the \$4.99 million ARPA Early Learning Discretionary grant through the end of December.

**b. Joyce Griffin Center - Update**

The Coalition has raised over \$450 through donations for the plaque to dedicate the Training Room. The Coalition had to switch companies for making the plaque. The company originally chosen was unable to grasp the design concept and provide an acceptable proof. Another company has been found and they are working up a proof and cost estimate. Once a delivery date has been provided, a date and time will be set for the dedication ceremony.

**c. ECT New Director Starts 12FEB24**

The Escambia Children's Trust has selected a new Executive Director, Lindsey Cannon, formerly with Children's Home Society. Ms. Cannon starts February 12, 2024.

**VII. New Business**

**a. IACET**

The Coalition has gained certification as an IACET approved agency. This allows the Coalition to deliver courses that earn CEU credits. Operations staff put in a great deal of work to get approved for this certification.



**b. MIP Kick Off**

The first meetings with MIP were a success. The Coalition is in the process of providing documentation to MIP. The finance department is currently working with MIP to develop a training schedule. During this training period, overtime will be approved.

**c. Phone System Changes - Update**

The transition to a new computer-based phone system is almost complete.

**d. Brownsville At-Risk Care – Update**

Brownsville At-Risk Care is continuing along. The search for funding sources has begun. Brownsville is wanting to keep the childcare facility separate from the church.

**e. Little Free Library Thank You Card**

The Coalition received a thank you card from local Little Free Library coordinators for the support as their partner in the fight against illiteracy in underserved areas of Pensacola. Together 15,000 books have been distributed in the past 3 years.

**f. Dr. Suess Day March 5, 2024**

On March 5, 2024, the Coalition and the Ice Flyers will be doing readings in the morning and afternoon in the resource room on the first floor to celebrate Dr. Suess Day. Board members are encouraged to volunteer their time to read on this day. If interested, please contact Ms. Jennings.

**VIII. Audits and Reviews in Progress**

**a. DEL Financial Review 2023-2024 – In Progress, On site February 12-16**

**VIV. Adjourn**

The meeting was adjourned at 11:01 a.m.

**Next Meeting: Thursday, April 11, 2024, at 10:00 a.m. at the Early Learning Coalition offices at 1720 West Fairfield Dr., Suite 100/400, Pensacola, FL 32501**