



Early Learning Coalition of Escambia County

School Readiness Reimbursement Deadline Schedule Fiscal Year 2016 - 2017

The regular monthly Reimbursement request package; to include attendance sheets, sign-in/out sheets, Extraordinary Absence forms and vouchers; must be submitted to the Coalition by the third business day of the month to be paid on the 20th.

Adjustment requests will be accepted by the deadline dates listed below. Adjustment requests are defined as discrepancies, underpayments or overpayments. Only original adjustment requests verified with an original provider signature will be accepted. The Coalition will notify providers of any denied adjustment requests by the Coalition Response Deadline. Providers who disagree with the Coalition response may ask for a review by the deadline listed below.

Reimbursement Period	Reimbursement Request Package Submission Deadline	Payment Date	Adjustment Submission Deadline	Coalition Response Deadline	Coalition Review Request Deadline
July 2016	August 03, 2016	August 19, 2016	October 20, 2016	November 03, 2016	November 18, 2016
August 2016	September 06, 2016	September 20, 2016	November 18, 2016	December 02, 2016	December 20, 2016
September 2016	October 05, 2016	October 20, 2016	December 20, 2016	January 03, 2017	January 20, 2017
October 2016	November 03, 2016	November 18, 2016	January 20, 2017	February 03, 2017	February 20, 2017
November 2016	December 05, 2016	December 20, 2016	February 20, 2017	March 06, 2017	March 20, 2017
December 2016	January 05, 2017	January 20, 2017	March 20, 2017	April 03, 2017	April 20, 2017
January 2017	February 03, 2017	February 20, 2017	April 20, 2017	May 04, 2017	May 19, 2017
February 2017	March 03, 2017	March 20, 2017	May 19, 2017	June 02, 2017	June 20, 2017
March 2017	April 05, 2017	April 20, 2017	June 20, 2017	July 05, 2017	July 20, 2017
April 2017	May 03, 2017	May 19, 2017	July 20, 2017	July 27, 2017	July 31, 2017
May 2017	June 05, 2017	June 20, 2017	July 20, 2017	July 27, 2017	July 31, 2017
June 2017	July 06, 2017	July 20, 2017	July 20, 2017	July 27, 2017	July 31, 2017

Please notify the Coalition if the Reimbursement payment report is not received by the payment date.