

Early Learning Coalition of Escambia County



VPK 2017/2018 Contract Briefing

VPK Changes

- ✓ New version Statewide Standardized VPK contract
- ✓ Minor changes in contract :
 - ✓ 30 days prior notice required for change in ownership, failure to notify can result in loss of last months payment.
 - ✓ Charter schools that includes VPK in its charter is a public school and shall only execute this Contract with the approval and oversight of the School District.
 - ✓ Assessment due dates redefined.
- ✓ VPK rates for FY 2017-2018:
 - School-Year \$2,362.92 = \$4.37 per hour
 - Summer \$2,016.77 = \$6.72 per hour
 - School Year decreased 2 cents and summer decreased 3 cents per hour.

VPK Enrollments

- Online mandatory for all VPK enrollments
- All Parents must register at <https://familyservices2.floridaearlylearning.com>
- Must upload two documents or cannot submit:
 - Proof of residence, bills, leases, etc.
 - Birth certificate, shot record, passport, etc.
- Parents print COE once approved
- Can be done anywhere: home, library, Provider, Coalition

VPK Enrollments cont.

- COE and Class Rosters must be submitted by:
 - **July 24, 2017** for pre pay
 - **August 10, 2017** for standard pay
- During August phone calls will only be returned once daily
- Child transfers: only one allowed even if child attends only one day.
- COE must be received by ELC VPK office prior to ANY payment for attendance. No back dating allowed.
- **NEW: COE can be attached to email and sent to VPKEligibility@elcescambia.org**
 - Fax or paper COE still acceptable.
- Hope Wilson Phone: 850-607-8556

Child Assessments - AP

- ✓ Mandatory AP 1 and 3, pre/post child assessment, for all VPK children.
 - ✓ Must make due dates, or contract **shall** terminate
 - ✓ Not complete until entered into data system (**real due date**)
 - ✓ **Due 15 days after your class end date, but no later than June 30**
- ✓ AP1 administered in September/October
- ✓ AP3 administered in April/May
- ✓ ELC offers training on assessment administration and entering data to the DOE website.
- ✓ AP2 strongly encouraged but not required unless you are a Low Performing Provider (LPP).



VPK Program Requirements

- Provider must have an Attendance Policy
 - Must provide parents copy of policy
 - Must require parents to verify attendance
- Cannot charge anything for VPK.
 - No school Enrollments Fees
 - No supplemental services as a condition of enrollment
 - No breaks in class, with mandatory fees, no field trip charges
- Parents are not responsible for financial consequences



VPK Program Requirements

- All Lead Teachers must have completed the 2011 Standards Course
 - All previous editions are unacceptable
- Keep qualifications, including background screenings, current. Put on DOE website whenever possible.
- Rosters need to be submitted as soon as possible. Please update regularly.
- **Maintain your declared hours**
- Lesson plans are mandatory
- Lead teacher must be in class, including outdoors
- Outdoor activities are OKAY, but must be productive



VPK Monitoring

- The Provider agrees the Coalition has the right to monitor the Provider's compliance with the contract, statutes and regulations and Coalition policies.
- Provider agrees to allow open access to its' facilities and records upon request, and cooperation with the Coalition for all monitoring's or audits.
- All VPK Providers shall be monitored EVERY year.
- Daily sign-in/out is critical for payment verification.
- Every child required to have a Certificate of Eligibility prior to any payment authorization. Back dating is not allowed.
- Monitoring will result in less disallowed payments, but more CAPs. However, multiple CAPs may result in contract termination.
- Use PIU@elcescambia.org for CAP responses, incident reporting, parent and provider complaints, and dispute resolution correspondence.
 - Dispute requests must be by letter, but can attach to an email.

Readiness Rate

- There will be Readiness Rates this year!!
- DOE administering new FLKRS in September
- Exact process is uncertain at this time
- Rates expected to be published in January 2018 for 2016/2017 Contract Year
 - Last rate was from 2013-14 for 2012-13
- With Rates comes consequences.
 - Those currently one on Probation may come off (finally)
 - New LPP must develop an approved Improvement Plan
 - Coalition will closely monitor all LPP Improvement Plans
- Failure to implement an approved improvement plan or staff development plan shall result in the termination of the provider's contract and eligibility to deliver the Voluntary Prekindergarten Education Program for a period of 5 years.

Staying Funded and Contracted

- Provider Year-End Reimbursement Reconciliation Verification Letter must be done.
- Providers will not receive their last 2016/2017 school year payment if Verification Letter is not turned into the ELC by August 1, 2017.
- In addition, no contracts for the new VPK year can be issued until the letter is submitted to ELC.
- New contract revised termination and due process procedures
- Coalition revised Contracting Eligibility Policy. Applies to VPK new OEL H&S Rule regarding Class 1/2/3 DCF violations



Compliance – Failure to Comply

- Provider agrees the Coalition may require corrective action, withhold funds, or terminate this Contract if the Provider fails to comply with the requirements of federal, state, and local laws, federal regulations, Agency rules, regulations and policies, or this Contract.
- “If a private prekindergarten provider or public school fails or refuses to comply with this part, or if a provider or school engages in misconduct, the office shall require the early learning coalition to remove the provider and require the school district to remove the school from eligibility to deliver the Voluntary Prekindergarten Education Program and receive state funds under this part for a period of 5 years.”
s. 1002.67.(4)(b)
- More Corrective Action Plans (CAPs)
 - Fewer disallowed payments, more probation and rechecks.
 - Two CAP limit. Third non-compliance expect contract termination.
- Suspected of fraud or being under governmental investigation may be cause for termination.



Coalition VPK Support Contacts

- VPK Provider Profiles on ELC website
- Gloria Wilson is your liaison for contract requirements
- Millie Fre is your contact for payment questions
- Hope Wilson is your contact for child enrollment questions
- Joyce Griffin is your provider support specialist
- Christy Zukowski is your GOLD administrator for those who use TS Gold
- Coalition committed to funding all participants in TS Gold





Questions

AskELC@elcescambia.org



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