

**Early Learning Coalition
Resource Development Committee
January 17, 2017 – 10:00 AM
Roger Thompson and Tammy Hicks, Co-Chairs**

Committee Members:

Roger Thompson	Tammy Hicks	Mary Ann Bickerstaff
Pam Hagan	Brenda Hardy	Beth Ramirez
Cindy Kirk		

By Phone:

Debbie Goldberg	Phyllis Gonzalez
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Staff:

Bruce Watson	Vicki Pugh	Sarah Whipps
Dawn Engel	Paula Rollins	Holly Stratton

Partners/Public:

Lakesha Lewis	Keiona Rudolph	Aisha Adkison
Melissa Jones	Paula Doty	Kathleen Murdock

I. Welcome and Approval of Agenda

The meeting was called to order at 10:02 a.m. by Mr. Roger Thompson. The Agenda was approved on a motion made by Ms. Bickerstaff with a second by Ms. Ramirez. Ms. Pugh introduced Ms. Keiona Rudolph, an intern who is a student at the University of West Florida studying to be a Social Worker. Ms. Doty introduced Ms. Kathleen Murdock from the Gulf Coast Kids House. Ms. Cindy Kirk introduced herself as the representative from Pensacola State College.

II. Public Comments

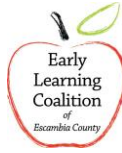
No public comments were made.

III. Approval of Minutes of September 20, 2016

The Minutes of the November 15, 2016 Resource Development Committee meeting were approved on a motion made by Ms. Hagan with a second by Ms. Bickerstaff.

IV. Program Reports

a. Nursing Services Report



The nurses saw 224 children in November and 195 children in December. November was a perfect month. December screening numbers were down due to the nurses taking off time for the holidays. Ms. Hagan will be scheduling a meeting to discuss why there have not been as many screenings recently. Mr. Watson suggested one reason may be that the Coalition has not been pulling as much from the Wait List and most of the clients in the office are redeterminations. There were no CPR training classes scheduled for November or December. The survey comments on the nurses have been positive.

b. CCR&R Update

In the month of November there were 44 calls to CCR&R, of which 22 were previous callers. The majority of the callers were one adult households, parent/step parent who were working. The main inquiries were for location/transportation and child care affordability/cost. Most requests were for information regarding full time care, child care centers, and school age care. In the month of December, there were 42 calls, of which 19 were previous callers. The majority of the callers were one adult households, parent/step parent who were working. The main inquiries were for location/transportation and affordability/cost. Most requests were for information regarding full time care, child care centers and large family child care homes, and school age care. Ms. Whipps mentioned that the numbers were lower due to the Coalition not pulling as much as usual from the Wait List. All of the Eligibility Specialists are certified now.

c. Program Support Summary

Ms. Pugh reviewed the Support Summary report with the Committee. There was nothing that stands out for the months of November and December. Ms. Pugh shared that Ms. Kelly Duhon's husband got transferred to Texas for his job so Ms. Duhon is no longer with the Coalition, and Ms. Karen Linton is the new Inclusion/Behavior Specialist.

V. Old Business

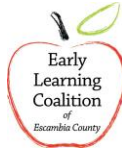
a. Wait List and Contract Summary

There are currently 1230 children on the Wait List, of which 1041 are birth to age five. The Wait List has been pulled through June 26, 2016. Mr. Watson mentioned that the Coalition will pull two weeks of numbers at the next pull so the pickup rate will be higher on the next report. Mr. Watson shared that the new OEL Family Portal automatically generates an email to parents on the Wait List five-months after their initial application reminding them that they must revalidate their application before the six-month deadline. There are 2168 children enrolled in VPK.

There are currently 145 SR providers and 85 VPK providers under contract. Coalition initiated contract termination numbers are low this year, which is good. The number of SR providers is the lowest amount the Coalition has ever had. This is primarily due to a decrease in the number of Homes, most of which terminated their contracts voluntarily due to a lack of clients.

b. Infant/Toddler Institute Advisory Work Group

This work group will meet again in March. At that point there will be a lot of LENA data and CLASS data to provide to the Committee.



c. Inclusion/Behavioral Work Group

The next meeting for the Inclusion and Behavior Work Group is January 25 at 10:30 a.m. Ms. Pugh invited the Committee to attend the meeting.

d. LENA Update

Ms. Pugh shared with the Committee a Room Detail report showing data collected from LENA devices from one of the two initial cadre providers. More LENA devices will be rolled out in February to sixteen classrooms.

VI. New Business

a. RDC Membership

Mr. Watson narrowed down and redefined who the members are of the Committee. Several providers have resigned along the way, so Mr. Watson would like to recruit three more voting provider representatives to the Committee. Normally there are five provider representatives who can vote, the Committee is down to two.

b. RDC Minutes

The Coalition will begin posting the Committee and Board meeting minutes to the Coalition website as a training opportunity for the provider staffs. There will be a two-month delay in posting the minutes as the minutes from a previous meeting are not approved until the next meeting.

c. Expulsion Policy

The State has a draft Expulsion Policy that Mr. Watson received and reviewed last week. After Mr. Watson and Ms. Pugh review the draft again, it will be made available to the Committee.

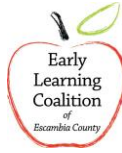
d. Health and Safety Inspections

DCF has started doing health and safety inspections. All Registered Homes and other licensed exempt providers should be inspected by June or July of this year. After July 1, the consequences will be enforced for providers that are not in compliance. An email was sent via email from DCF to all providers letting them know that DCF is offering two workshops on how to be compliant with the new standards.

VII. Community Partner Updates

a. ARC Gateway

Ms. Lakesha Lewis reviewed with the Committee a child care screenings report. Two centers have done a variety of developmental screenings on children. Ivy League Early Learning Center screened eleven children, resulting in two speech therapy recommendations, follow-up recommendations for two children in three to six months, and one occupational therapy recommendation. Faith Christian Academy screened seven children, resulting in five speech



therapy recommendations and three occupational therapy recommendations. Screenings will be performed next week at Come Unto Me child care.

b. Early Steps

Ms. Goldberg was pleased to report that referrals are through the roof having broken the 100 mark in November-December even with the holidays.

c. School District Academies

Ms. Adkison had to leave the meeting early. No report.

d. DCF Licensing

Mr. Thompson had no update to report.

e. DCF Outreach

Ms. Gonzalez had to leave the meeting early. No report.

f. Gulf Coast Kids House

Ms. Doty reported that GCKH saw 3100 children last year, and 97% of those children were abused by someone the child knew. Gulf Coast Kids House's goal was to be in all 31 elementary schools in Escambia County by January 2018 and they have already reached that goal. They taught 2,000 children last year and Ms. Doty feels that in 2017 that number will be doubled. The schools are very receptive with their Child Safety Matters program. Their adult education program has grown and gotten better. They presented their child abuse program at the early childhood education program at Washington School and will post their programs on their website.

g. VPK School District

No representative was present to report.

The meeting was adjourned at 11:45 a.m.

Next Meeting: March 21, 2017 at 10:00 a.m.