

Early Learning Coalition of Escambia County
Executive Finance Committee Meeting Minutes
Jun 22, 2017 – 8:30 AM

Members in Attendance

Kermit Housh Brett Rowell Van Mansker Tammy Hicks

Members Called In

Roger Thompson

Members Absent

Kim Carmody Mona Jackson

Staff

Bruce Watson Becki Rutchland Dawn Engel Paula Rollins
Vicki Pugh Holly Stratton

I. Welcome and Introductions

The meeting was called to order by Mr. Housh.

II. Public Comments

There were no public comments.

III. Consent Agenda:

a. Consent Agenda Approval:

Mr. Housh announced that under VII. New Business the item Recruiting New Board Members was being added to the agenda. Upon a motion made by Ms. Hicks and seconded by Mr. Thompson, the amended Consent Agenda consisting of the Agenda, the Minutes of May 25, 2017 and the May 2017 Financial Statements were accepted without objection.

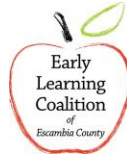
IV. Status Reports

a. SR/VPK Fiscal Year Utilization/Projections:

Projections are taking the Coalition to approximately \$75,000 over, but that is due to the SR re-obligation of funds. The Coalition had to request a re-obligation of funds for their SR grant from OEL due to more children enrolled in SR than what was budgeted. The re-obligation was for approximately \$75,000. Apart from the SR re-ob funds, the Coalition should be close to zero. Until OEL pays the Coalition for VPK, the Coalition is unable to release May payments to providers. For the fiscal year 2017-2018, OEL wrote the grant agreement for thirteen months instead of twelve months.

b. Enrollment/Wait List Status Report:

As of June 18, the Coalition had 3,068 children enrolled in the School Readiness Program, of which 1,214 were school age children. There are 1,003 children on the Wait List. Of those



children on the Wait List, 865 are birth to five, with 660 of those having no school age siblings. There are 138 school age children on the Wait List.

There are already 1,337 children enrolled in VPK for the 2017/2018 fiscal year.

c. Contracting and Fraud Summary Report:

Currently, there are 136 SR providers. That number will drop to about 118 after August due to the Escambia County School District discontinuing after school care, partly because of the background screenings required for their employees. A couple of providers were terminated; one provider had a family member working for them, and the other provider is using a nonprofit as their head for their daycare.

V. Committee Recommendations

None.

VI. Old Business

a. Board Member Email Accounts:

The majority of the Board members have expressed to Mr. Watson that they would prefer not to use their ELC email accounts for communication with the Coalition. The Committee decided to discontinue using the email accounts. This item will be discussed at the August Board meeting.

b. Provider/QRIS Rates:

Per OEL, if the Coalition does a QRIS, all money associated with incentives must be paid out of Quality funds and cannot be part of the rates. Mr. Watson presented to the Committee an option to scale back to 12.5% instead of doing the 20%. It is not sure if the Coalition can sustain at 20%. It was decided that the Committee will think about the 12.5% option and revisit the discussion at the July meeting. OEL will write a stand-alone contract for the PFP funding and those funds can be used for PFP only. Per OEL, the Coalitions will not be required to spend 8-10% on Quality.

VII. New Business

a. United Way Grant Agreement 2017-2020:

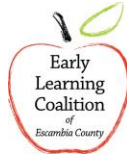
The Coalition was awarded another three-year grant from United Way at \$70,000 per year.

b. SR Re-ob Request:

See item IV.a. for notes regarding SR re-ob request.

c. ELC Employee Survey:

The Committee reviewed the ELC employee survey results. LandrumHR hired a third party to provide the anonymous survey. The benchmarks were based on a company of forty or more employees. Mr. Watson was not aware that the cutoff was forty for comparing a small company to a large company. The benchmarks could have been different if compared to a company of thirty-nine or fewer employees. Mr. Mansker had concerns as to why all of the employees did not participate, and also with the unfavorable survey results pertaining to human resources. Mr.



Watson has given thought to appointing somebody to be the point person that the employees would feel comfortable talking to yet this person will be separate from human resources. Mr. Housh requested that Mr. Watson put together a short list of areas that he would like to focus on and then report back to the Committee what his plans are for working on those areas.

d. Conference Call Phone Number Listed in Public Notices:

Mr. Watson proposed that the Coalition list its conference call phone number and dial-in code in the public postings for all of the Coalition's meetings. The Committee

e. Recruiting New Board Members:

Mr. Housh reminded the Committee that it is time to get active in recruiting new Board members. Mr. Watson was recently appointed to the Studer Community Institute Board, and he will contact possible candidates through that means. Mr. Housh will contact Rep. Clay Ingram, Rep. Frank White, and Sen. Doug Broxson. Ms. Pugh mentioned that Carolyn Applewhite may be interested in being a Board member.

VIII. ED/Chair Travel

Travel for Mr. Watson is provided to the Committee for informational purposes only.

a. ELAC Webinar, July 14, 2017

b. AELC ED Meeting July 18, ICW One Goal Conference, Tampa, July 19, 2017

XI. Adjourn

Meeting was adjourned at 9:49a.m.

Next Meeting: July 27, 2017 at 8:30 a.m. at the Coalition Office.