

**Early Learning Coalition of Escambia County
Board Make Up Meeting Minutes
Conference Call
June 16, 2020 1:00 p.m.
Chair: Van Mansker**

Members in Attendance

None

Members in Virtual Attendance

Melody Meier	Cindy Kirk	Angela Strumeyer
Craig Jones	Sheryl Rehberg	Van Mansker
Mona Jackson	Bryan Wyer	Richard Wright

Members Absent

Peggy Steward	Dr. Laura Edler	Wendi Ochs
Beate Bolton	Mary Ann Bickerstaff	Judy Dickinson
Drew Hardgrave	Edna Williams	

Staff in Attendance

Bruce Watson	Vicki Pugh
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Staff in Virtual Attendance

Dawn Engel

I. Welcome and Introduction

Notification of this meeting of the Board of Directors was posted to the Coalition Public Calendar Board and website on June 12, 2020. The meeting was called to order by Mr. Mansker.

II. Public Comments

There were no public comments.

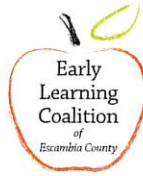
III. Chair Comments

a. Approval of Consent Agenda: Meeting Agenda, Minutes of the April 9, 2020 Board Meeting, and Financial Statements for February and March 2020

Upon a recommendation made by the Executive Finance Committee and seconded by Mr. Jones, approval of today's meeting agenda, minutes of the April 9, 2020 Board meeting, and Financial Statements for February and March 2020 were approved with out objection.

IV. Executive Committee Report:

a. Department of Health Medical Support Services Contract



Mr. Watson noted that the DOH Medical Support Services Contract for the 2020-2021 is identical to the contract for 2019-2020 with the exception of the budget figures. In alignment with DOH policy, the salary line increased by just under \$2,000.00. Due to proposed staffing changes, Mr. Watson indicated that further negotiations may occur, and that the Coalition is giving consideration to taking the operation inhouse, in which case the contract would be amended accordingly. Upon a motion made by Ms. Rehberg and seconded by Ms. Kirk, the DOH Medical Support Services Contract for 2020-2021 was approved without objection.

b. Annual Anti-Fraud Plan Review and Approval

The Anti-Fraud Plan has been updated for the 2020-2021 fiscal year. Changes reflect the Coalition's new organizational structure with the PIU Department folded into the new Operations Department. Upon a motion from the Executive Committee, and seconded by Mr. Jones, the Anti-Fraud Plan was approved without objection.

c. Board Provider Representative Appointments

Ms. Shannon Robinson, Director of The House of Prayer Learning Center, is nominated to fill the position of Private For-Profit Representative to the Board. Upon a motion from the Executive Committee, and seconded by Ms. Strumeyer, appointment of Ms. Robinson to the Board was approved without objection.

Mr. Steven Sanchez, Principal of Little Flower Catholic School, is nominated to fill the position of Faith Based Provider Representative to the Board. Upon a motion from the Executive Committee, and seconded by Ms. Kirk, appointment of Mr. Sanchez to the Board was approved without objection.

d. New Board Member: Workforce Board Rep (ESCAROSA)

Mr. Marcus McBride, Executive Director of Career Source ESCAROSA, is nominated to fill the position of Workforce Designee to the Board. Upon a motion from the Executive Committee, and seconded by Ms. Kirk, appointment of Mr. McBride to the Board passed without objection.

e. Board Vice Chair, Secretary, and RDC Chair

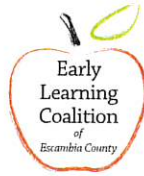
The Coalition has several Board officer vacancies that need to be filled, including the Board Vice Chair, Secretary and Chair of the Resource Development Committee. Ms. Rehberg indicated that she recommended Mr. McBride for the Board Secretary position and Mr. Watson indicated that he would follow up with Mr. McBride.

V. Executive Director's Report:

a. No report was provided at this make-up meeting.

VI. Old Business:

a. None.



VII. New Business:

a. OEL CARES Grants

Mr. Watson announced that the deadline to apply under the First Responder Program is now July 31 as opposed to September 30, and payment of parent fees and absences will conclude at the end of July. The OEL is developing a new CARES Grant program that will provide quality incentive payments of roughly \$8,000.00 to \$10,000.00 dollars to Providers who were open on April 30, and an incentive, but a reduced level, for Providers who were closed on April 30 but who meet the OEL's definition of High Quality with a minimum SRPA score of 3.5 or a Gold Seal accreditation. Coalitions have expressed concern that a good number of Providers may have been closed on April 30 due to the Governor's proclamation in response to the pandemic. The Coalition has been given until the end of June to obligate roughly \$2,500,000.00 dollars for this CARES program. Mr. Watson noted that Providers who are not contracted with the Coalition may also be eligible for these payments.

b. OEL 2019-2020 Grant Agreement Addendums

There are two addendums to the current grant agreement. The first addendum is change to the grant agreement to waive the requirement for the Coalition to reconcile local financial records for 2018-2019 with the information in the state data system. This is supplemented by an email from Ms. Goff indicating that the financial records of the Coalition produced from the EFS Legacy System are the acceptable alternative. The second amendment in essence applies this same hold harmless agreement to records for 2019-2020. Upon a motion made by Executive Committee and seconded by Mr. Jones the two addendums were approved without objection

c. 2019-2020 Grant Agreement Extension for 2020-2021

OEL has extended Coalition grant agreements for 2019-2020 for the entire year of 2020-2021.

VII. Adjourn

The meeting adjourned at 1:32 p.m.

Next Meeting: August 13, 2020 10:00 a.m. at the Early Learning Coalition Office, 3300 North Pace Boulevard, Suite 210, Pensacola, FL 32505

Minutes approved by:

Sheryl Rehberg, Board Secretary

Date

CALL