

**Early Learning Coalition  
Resource Development Committee  
November 21, 2017 – 10:00 AM**

**Persons in Attendance**

**Committee Members:**

Mary Ann Winstead	Roger Thompson	Cindy Kirk
Shawn Jennings	Mary Ann Bickerstaff	

**Staff:**

Vicki Pugh	Sarah Whipps	Holly Stratton
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**Partners/Public:**

Kimberly Pace

**I. Welcome and Approval of Agenda**

The meeting was called to order at 10:06 a.m. by Ms. Winstead. Ms. Kimberly Pace introduced herself. She is with the Florida Department of Health 5-2-1-0 Program, and she is a new member of the Resource Development Committee. The Agenda of the November 21, 2017 Resource Development Committee was approved upon a motion made by Ms. Bickerstaff and seconded by Ms. Jennings.

**II. Public Comments**

There were no public comments.

**III. Approval of Minutes of May 16, 2017**

The Minutes of the September 19, 2017 Resource Development Committee meeting were approved upon a motion made by Ms. Bickerstaff and seconded by Ms. Kirk.

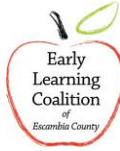
**IV. Program Reports**

**a. Medical Support Services Report**

The medical support staff screened 298 children in September and 413 children in October. Ms. Jennings reported that in September there were 10 vision referrals and 11 hearing referrals, and in October there were 28 vision referrals and 25 hearing referrals. They conducted 15 education classes in total in September and October.

**b. CCR&R Update**

Ms. Whipps presented the CCR&R report, which has been reformatted into a new one-page report. In the month of September there were 100 calls to CCR&R, of which 36 were previous callers. Most of the callers were one adult households, parent/step parent who were working. The main inquiries were for affordability/cost, location/transportation, schedule, and quality. The most



frequent requests were for information regarding full time care, child care centers, and school age care. In the month of October, there were 112 calls, of which 25 were previous callers. Most of the callers were one adult households, parent/step parent who were working. The main inquiries were for location/transportation, affordability/cost, schedule, and quality. The most frequent requests were for information regarding full time care, child care centers, and school age care.

CCR&R sent out a letter to parents letting them know about the sign-up sheet for the Salvation Army Angel Trees. The Coalition posted on its Facebook page the new OEL Newsletter Parent's Page, which contains information about child care for military families, and ideas how to teach children how to do chores.

### **c. Program Support Summary**

Ms. Pugh pointed out that one of the highlights of the Program Support Summary is the information for QRIS is currently blank, but once the change in provider rates takes effect December 1, 2107 then it is expected there will be more interest in the QRIS program.

## **V. Old Business**

### **a. Wait List and Contract Summary**

As of November 19, there were 2,923 children enrolled in the School Readiness Program. There are currently 423 children on the Wait List, of which 328 are school age. The Coalition is processing applicants who have applied within the past two months. Less than fifty percent of applicants are placed in care. Many applicants simply do not reply to the notification letters, while others come to their appointments but do not qualify. If the wait list for birth to five children (Priority 3) is cleared, then the Coalition will start enrolling school age children who have siblings under the age of five in child care (Priority 3 siblings).

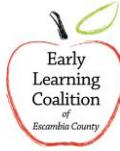
There are 2,022 children enrolled in VPK. The number of children in VPK has risen slightly since school started, as it usually does every year.

There are currently 98 SR providers and 80 VPK providers under contract.

There is nothing to report regarding Fraud investigations.

### **b. Grow With Me/LENA Update**

There are two LENA projects going on right now. One is the Coalition's Grow With Me initiative, and the other is LENA Start, which is joint project led by the Studer Community Institute. LENA Start works with parents to take home the recording device with their child to wear for an eight-hour day, usually on a Saturday or Sunday. We are currently working with a cohort and it is progressing very nicely. The next cohort will begin after Christmas. Ms. Pugh is thinking about pitching this cohort to a lady at the library who has approximately 25-30 families in an infant reading time.



Ms. Kelly Todd updated the Committee on the Grow With Me (GWM) initiative. GWM began with nine classes for provider teachers. The Coalition has begun a Community of Practices for the directors and teachers where they get together with the Coalition Program Improvement Department, eat, network, share ideas, and troubleshoot problems. There has been really good involvement from the providers at these meetings.

**c. QRIS**

The Coalition developed its QRIS to be like the Performance Funding Project (PFP) so the two programs would be closely aligned with each other.

**d. PFP**

Performance Funding Project is being done the same way at all the Coalitions in the state of Florida. Teachers who participate and complete the classes will receive a stipend. Last year the Coalition started PFP with seven classrooms and seven teachers/directors. This year we started with twenty classrooms and thirty-two teachers/directors. All the participants in the classrooms will receive some kind of professional development.

**VI. New Business**

**a. Membership and Chairmanship**

Ms. Jeanne Martin retired from DCF and DCF appointed Mr. Thompson as their designee to the Coalition's Board. The Coalition asked Mr. Thompson if he would Co-Chair the Resource Development Committee with Ms. Winstead, and he accepted. By being a Co-Chair, he will also be a member of the Executive Committee. Upon a motion made by Ms. Bickerstaff and seconded by Ms. Kirk, the Committee approved Mr. Thompson as the committee Co-Chair.

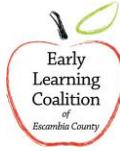
**b. Coalition Plan 2017-2019 – Public Comment**

The Coalition Plan 2017-2019 was brought to the Committee for public comment and approval. The 2015-2017 Plan expires this year. There have been a few changes have been made to the Plan for 2017-2019. Ms. Pugh reviewed the changes with the Committee and pointed out that the biggest change was to the Infant Toddler Program, offering to the providers quarterly training specific to infant/toddler teachers. The Committee reviewed the Coalition Plan and recommended submission to the Board for approval upon a motion made by Mr. Thompson and seconded by Ms. Kirk.

**VII. Community Partner Updates**

**a. ARC Gateway**

Ms. Bickerstaff shared with the Committee that Ms. Debbie Goldberg is no longer the Director at Early Steps and Cat Outzen is serving as interim until they fill the position. She also provided an update on new staff and open positions at Early Steps. Ms. Bickerstaff commended Ms. Pugh for the work she has done with the VPK taskforce for Achieve Escambia in the Kindergarten Ready Collective Action Network (KR CAN). ARC Gateway has been hosting focus groups to help



parents understand about child development, and areas they may need to focus on to improve their contribution to their child's early education.

**b. Early Steps**

No representative was present to report.

**c. School District Academies**

No representative was present to report.

**d. DCF Licensing**

Mr. Thompson announced that all training for all providers has been changed to a handbook. DCF will schedule two to three provider trainings. A child care regulation training is scheduled for November 29.

**e. DCF Outreach**

No representative was present to report.

**f. Gulf Coast Kids House**

No representative was present to report.

**g. VPK School District**

No representative was present to report.

**h. Pensacola State College**

Ms. Kirk, Ms. Pugh, and Ms. Aisha Akison put together a one-day Professional Development Institute for the Child Care Academy (CCA) students. They also had a Joint Advisory meeting that has provided a lot of good feedback and collaboration from others wanting to step up and help the CCA students advance their education and careers past their CDA certification. Ms. Pugh shared with the Committee that the Coalition may present to the Committee at the January 2018 meeting an amendment to the Quality budget that includes a monetary bonus to students who stay in early child care education.

Ms. Kirk will be presenting at a seminar for child care teachers on January 27 at the Gonzalez United Methodist Child Center.

The meeting was adjourned at 11:06 a.m.

**Next Meeting:** January 16, 2017 at 10:00 a.m.